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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Deputy Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, January 10, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, December 13, 2012, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission that are not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee & SFUSD Joint Statement On Elementary School Tragedy In Connecticut

Statement: Mayor Lee's Statement On Developing San Francisco's Hunters Point Shipyard & Treasure Island Projects

Press Release: Mayor Lee Announces Salesforce.com Signs Largest San Francisco Lease Of 2012

Press Release: San Francisco Moves Forward With Pedestrian Strategy

Press Release: Mayor Lee Proposes Citywide Ban On Extra-Lethal Hollow Point Ammunition & New Notifications

Press Release: Mayor Lee Announces San Francisco Awarded U.S. Department Of Education 2012 Promise Neighborhoods Grant

Statement: Mayor Lee's Statement On President's Plan To Avoid Fiscal Cliff & Sequestration

5.1 CORRESPONDENCE (Discussion)

6.0 ANNOUNCEMENTS (Discussion Only)

The next meeting of the Southeast Community Facility Commission will be **Wednesday, January 23, 2013.**

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Ad-Hoc Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Dockey)

Provide tentative dates for the 2013 Governance Ad-Hoc Committee meetings.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Joint PUC/SECFC Ad-Hoc Committee meetings.

Health, Housing and Public Safety Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Health, Housing and Public Safety Ad-Hoc Committee meetings.

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Economic Development Ad-Hoc Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Economic Development Ad-Hoc Committee meetings and discuss collaboration with Community Based Organizations, banks and businesses, etc. to host 2013 Job Fair.

Facility Ad-Hoc Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, Ex-Officio, Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Facility Ad-Hoc Committee meetings.

8.0 PRESENTER (Discussion and Possible Action)

Alan Kwok, Manager, Ready Neighborhoods, American Red Cross Bay Area Chapter

Topic: Ready Neighborhoods: Building a Resilient Community

9.0 PRESIDENT'S REPORT

Update on collaboration/partnership of the Bayview Hunters Point Citizen Advisory Committee and the Southeast Community Facility Commission.

Commissioner Willie B. Kennedy (Discussion & Possible Action)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

SECFC staff will provide an update on the temporary relocation to the trailer during the renovation and general improvements to the facility, including the E.P. Mills Auditorium.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

12.0 NEW COMMISSION BUSINESS (Discussion & Possible Action)

Change Commission regular meeting dates from the 4th Wednesday to the 4th Thursday. This will allow all Commission meetings to be held monthly on the 2nd and 4th Thursdays of the month.

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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15.0 ADJOURNMENT

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
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APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, January 10, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President Willie B. Kennedy called the Thursday, January 10, 2013 meeting to order at 6:06 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn called roll at 6:08 p.m.

Commissioners Present: Willie B. Kennedy / Karen Chung / Brigitte R. LeBlanc / Al Norman

Commissioners Absent: Bobbrie Brown / Armina Brown

Staff Present: Toye Moses, Executive Director / Carla Vaughn, Commission Secretary

3.0 CONSENT CALENDAR

Commission President Willie B. Kennedy read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigitte R. LeBlanc moved to approve the December 13, 2012 Commission meeting minutes as submitted.

Commissioner Karen A. Chung seconded the motion to approve the December 13, 2012 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, December 13, 2012 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

George Smith, III, Department of Child Support Services introduced various programs offered by the department. On Tuesday, February 12th at 9:00 a.m. there will be an orientation session in the Alex Pitcher Jr., Community Room at 1800 Oakdale Avenue.

Commission President Willie B. Kennedy thanked Mr. Smith for bringing the information to the attention of the Commission.

5.0 COMMUNICATION

Ms. Carla Vaughn announced the Sunshine Audio policy and the following items for communication:

Statement: Mayor Lee & SFUSD Joint Statement On Elementary School Tragedy In Connecticut

Statement: Mayor Lee's Statement On Developing San Francisco's Hunters Point Shipyard & Treasure Island Projects

Press Release: Mayor Lee Announces Salesforce.com Signs Largest San Francisco Lease of 2012

Press Release: San Francisco Moves Forward With Pedestrian Strategy

Press Release: Mayor Lee Proposes Citywide Ban On Extra-Lethal Hollow Point Ammunition & New Notifications

Press Release: Mayor Lee Announces San Francisco Awarded U.S. Department Of Education 2012 Promise Neighborhoods Grant

Statement: Mayor Lee's Statement On President's Plan To Avoid Fiscal Cliff & Sequestration

Statement: Mayor Lee's Statement Urging Congress To Reauthorize The Violence Against Women Act

Press Release: Mayor Lee Releases Reserve Funds To Protect Critical City Services

Press Release: Mayor Lee & Supervisor Cohen Celebrate First Phase Completion of Hope SF Hunters View Public Housing Rebuild Project

Press Release: Mayor Lee Issues Executive Directive To Improve Delivery Of Capital Projects & Promote Efficiency

Press Release: Mayor Lee Releases \$1.5 Million From Rainy Day Funds To Help San Francisco Schools

6.0 ANNOUNCEMENTS

On May 10, 2013 Providence Baptist Church will celebrate its 70th Church Anniversary and a souvenir book is being prepared to commemorate the occasion. If you would like to participate please contact Beverly Breaux at 467-1182.

The California State University Presents: CSU Super Sunday an event filled with information about attending college on Sunday, February 17, 2013. For locations and more information visit www.calstate.edu/supersunday/

The Bayview YMCA is offering a free five-week nutrition education class every Tuesday beginning January 15th – February 12th. For more information contact Antoine Moore at 240-2067.

The Community Ambassadors have provided information regarding the Free Muni for Youth Pilot Program sponsored by the SFMTA. The program is for all San Francisco youth aged 5 – 17 who fit the eligibility guidelines. Applications will be accepted beginning January 2, 2013 and the program will begin in March 2013. Individuals must have a *Clipper Card* to participate. For more information please access www.sfmta.com/freemuni4youth.

Dr. Espanola Jackson requests the honor of your presence at the celebration of her 80th birthday on Saturday, February 9th from 3:00 p.m. to 8:00 p.m. at the Alex Pitcher, Jr., Community Room. For more information please call (707) 998-3524.

Staff was directed to prepare the insert for the Providence Baptist Church souvenir book for the participation of the Southeast Community Facility Commissioners.

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Dr. Moses advised dates for the committee meetings were not set due to the holiday scheduling.

Commission President Kennedy said she hoped meeting dates would be set by February.

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

No report.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung said the committee will meet on the 2nd Tuesday of each month beginning in February. The first meeting will take place on February 12th.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Brigitte R. LeBlanc announced a follow up report on the Earl P. Mills Auditorium will be available next month. Meeting dates for 2013 have not been set. An update will be provided regarding the facilitation process for the tenants occupying the new building.

Commission President Willie B. Kennedy said she would like to meet with the Governance Ad-Hoc Committee sub-group to address the ongoing MOU proposal and she welcomed PUC staff and thanked them for their attendance. They were as follows:

Sam Murray, Renee Willite, John Powell and BJ Jones

8.0 PRESENTER (Discussion and Possible Action)

Commission President Willie B. Kennedy introduced Alan Kwok, Manager, Ready Neighborhoods, American Red Cross Bay Area Chapter.

Mr. Kwok introduced an initiative that was launched last year to build resilient communities following the disasters experienced on the east coast.

The goal of the Ready Neighborhoods program is to increase disaster resiliency in the most vulnerable neighborhoods by making sure local residents and the organizations that serve them are equipped with the training, resources and networks necessary to effectively prevent, prepare for, respond to and recover from emergencies. Funding has been provided by PG&E.

There is a 62% probability that an earthquake will occur within the next 25 years, however big disasters are not the only ones this program is designed to serve. In the Bayview in 2011 and 2012 there were 28 disaster responses, primarily due to fires.

The priorities of the Ready Neighborhoods program are to increase individual and organizational preparedness levels, increase community response capacity and ensure a sustainable community culture of preparedness.

In the event of a natural disaster the American Red Cross may take a while to respond to the neighborhoods that need it the most so it is important that each neighborhood prepare for at least 72 hours of disaster-emergency preparedness.

The main objectives of the program are to achieve the following:

- 1,500+ people trained in personal preparedness
- 15+ organizations/agencies/businesses complete their emergency plans and continuity of operations plans
- 2 – 4 new shelter sites
- 50 – 100 people trained to operate a shelter
- 1 city-wide conference on disaster readiness

The American Red Cross participated in the Southeast Community Facility Health Fair last year and distributed 400 disaster kits to residents. Personal preparedness training was provided as well as citizens CPR skills.

A 50 person shelter supply kit is located at the Providence Baptist Church.

240 students and staff at the Carver Elementary School received training in the form of puppet shows.

In partnership with BMagic an organizational preparedness workshop will take place on February 27th at the Bayview Opera House. This all-day workshop is to help any agency or business develop their emergency plans.

In late February and early March the San Francisco Fire Department through the Neighborhood Emergency Response Team will host a training event in the Bayview. The dates for the two week training will be announced in the near future.

A city-wide Disaster Readiness Conference is being planned for March or April and in late April or Early May there will be a Save-a-Life Saturday. Both events are in need of a location.

Free trainings are available for schools, congregations, offices and neighborhood groups. Twenty-five people are required for the hour-long training sessions. The program can be tailored for youth, adults and families, senior and people with disabilities.

Commission President Willie B. Kennedy thanked Mr. Kwok and the American Red Cross for their participation in the Southeast Community Facility Commission Health Fairs and opened the floor for questions from the Commissioners.

Commissioner Karen A. Chung made an inquiry regarding the location of the disaster shelters.

Mr. Kwok responded the locations were not published because of the need for confidentiality and there is no way to know where the disasters will take place. However several churches and the Southeast Community Facility Commission are in agreements with the Red Cross to provide shelter in case of a community disaster. In the event of an emergency the public will receive information from 911, radio or television.

Dr. Moses noted the departure of Harold Brooks, CEO American Red Cross.

Mr. Kwok advised Mr. Brooks will become the Vice-President of International Services in Washington D.C.

Dr. Moses said staff would be available to help organize the tenants in the building for the upcoming trainings.

Commission President Kennedy suggested the Commission sponsor one or two trainings in the Bayview.

9.0 PRESIDENT'S REPORT (Discussion)

Commission President Willie B. Kennedy noted a request from Commissioner LeBlanc to participate in a collaborative workshop with organizations interested in addressing the information provided in the report from the Center on Juvenile and Criminal Justice, along with her suggestion to create a committee to discuss the issue with Mayor Lee. Staff will provide a follow-up to these requests.

Commission President Kennedy requested staff provide a follow-up on an invitation to former Commissioner Theo Ellington to attend a dinner in his honor on February 14th.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

No report.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Dr. Moses requested staff be directed to invite the City College interim Chancellor to provide a presentation to the Commission.

The Southeast Community Facility Commission has been designated as the drop-off site for prescription medications.

There was discussion regarding the steps needed to create an independent funding source such as "Friends of the Southeast Community Facility Commission". **Dr. Moses** said the Economic Development Ad-Hoc Committee would begin the process by providing a recommendation to the full Commission.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, Southeast Community Outreach Director, Communications reported annual repair work on the digesters is ongoing as well as the SSIP program. A presentation will be provided to the community upon completion of the program.

In closing, he thanked the Red Cross for their participation in the Health Fairs and said the Public Utilities Commission is available to assist in their training programs. He also acknowledged Commissioner Karen A. Chung for her participation in touring the Wastewater Plant and invited the other Commissioners to take the tour as well to see some of the changes including odor control.

There was a discussion regarding the possibility of a trip to Hetch-Hetchy. Commissioner **Brigette R. LeBlanc** advised the trip had been approved.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action) (This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte R. LeBlanc requested staff continue to follow-up on individuals previously invited to provide presentation in 2012 before inviting new presenters with the exception of the invitation to the City College interim Chancellor.

There was some discussion regarding the request to change the regular commission meeting dates from the 2nd Thursday and 4th Wednesday to 2nd Thursday and 4th Thursday. This item was tabled for the upcoming meeting.

13.0 PUBLIC COMMENT

None.

14.0 ADJOURNMENT

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Carla Vaughn, Commission Secretary
Southeast Community Facility Commission

Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Armina Brown
Commissioner
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, January 10, 2013, be approved as submitted.

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee & Green Bay Mayor Schmitt Make Friendly Wager on 49ers-Packers Playoff Game

Statement: Mayor Lee's Statement On Passing Of San Francisco Icon Vivian Brown

Press Release: Mayor Lee Celebrates San Francisco MLK Day Of Service

Press Release: Mayor Lee Announces Open Data Partnership With YELP To Improve Public Health & Transparency

5.1 CORRESPONDENCE (Discussion)

6.0 ANNOUNCEMENTS (Discussion Only)

The next meeting of the Southeast Community Facility Commission will be **Thursday, February 14, 2013.**

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Ad-Hoc Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

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Provide tentative dates for the 2013 Health, Housing and Public Safety Ad-Hoc Committee meetings.

Economic Development Ad-Hoc Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

The next meeting of the Economic Development Ad-Hoc Committee will be on Tuesday, February 12th, 2013. (Time to be announced)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Facility Ad-Hoc Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte R. LeBlanc will provide a report.

8.0 PRESENTER (Discussion and Possible Action)

None.

9.0 PRESIDENT'S REPORT

None.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Staff is directed by Commission President Willie B. Kennedy to forward a letter of invitation to Michael Baines, General Contractor, Baines Group Inc. to provide a presentation to the Commission regarding a training program to assist Bayview residents to qualify for the various jobs available in the current re-flourishing construction field.

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**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

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Tony Moses,
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**NOTICE OF MEETING CANCELLATION
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JAN 23 2013

**NOTICE
OF CANCELLATION**

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Southeast Community Facility Commission Meeting

Wednesday, January 23, 2013, 6:00 P.M.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, January 13, 2013 has been cancelled due to a lack of quorum. The next Southeast Community Facility Commission meeting will be held on Thursday, February 14, 2013.

Carla Vaughn

Commission Secretary



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2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, January 10, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Announces Laguna Honda Tops U.S. Nursing Home Ratings

Press Release: Mayor Lee Highlights Accomplishments & Sets 2013 Priorities In State Of The City Address

Press Release: Mayor Lee Declares "Red & Gold" Week In San Francisco

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Press Release: Mayor Lee & Baltimore Mayor Rawlings-Blake Make Friendly Wager On Superbowl XLVII

Statement: Mayor Lee's Statement On San Francisco 49ers & Super Bowl XLVII

Press Release: Mayor Lee, President Chiu & Supervisor Wiener Introduce Legislation Mandating Seismic Safety Retrofit For Soft-Story Residential Buildings

Press Release: Mayor Lee Announces Carmen Chu As Assessor-Recorder

5.1 CORRESPONDENCE (Discussion)

Letter of Invitation to Mr. Michael Baines, President, Baines Group, Inc. to provide a presentation about training programs that can assist Bayview residents to qualify for various construction positions available in the current re-flourishing construction field.

6.0 ANNOUNCEMENTS (Discussion Only)

The next meeting of the Southeast Community Facility Commission will be **Wednesday, February 27, 2013**.

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Ad-Hoc Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

Provide tentative dates for the 2013 Governance Ad-Hoc Committee meetings.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Joint PUC/SECFC Ad-Hoc Committee meetings.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Health, Housing and Public Safety Ad-Hoc Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Health, Housing and Public Safety Ad-Hoc Committee meetings.

Economic Development Ad-Hoc Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide a report from the meeting of the Economic Development Ad-Hoc Committee held on Tuesday, February 12th, 2013.

Facility Ad-Hoc Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte R. LeBlanc will provide a report.

8.0 PRESENTER (Discussion and Possible Action)

None.

9.0 PRESIDENT'S REPORT

None.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SEFCF staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Tony Moses,
Executive Director

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Willie B. Kennedy
President
Bobbie Brown
Vice-President
Armina Brown
Commissioner
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, February 14, 2013, 6:00 P.M.
Alex Pitcher, Jr. Community Room
1800 Oakdale Avenue, San Francisco, CA 94124

NOTICE
OF CANCELLATION
Southeast Community Facility Commission Meeting
Thursday, February 14, 2013, 6:00 P.M.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Thursday, February 14, 2013 has been cancelled. The next Southeast Community Facility Commission meeting will be held on Wednesday, February 27, 2013.

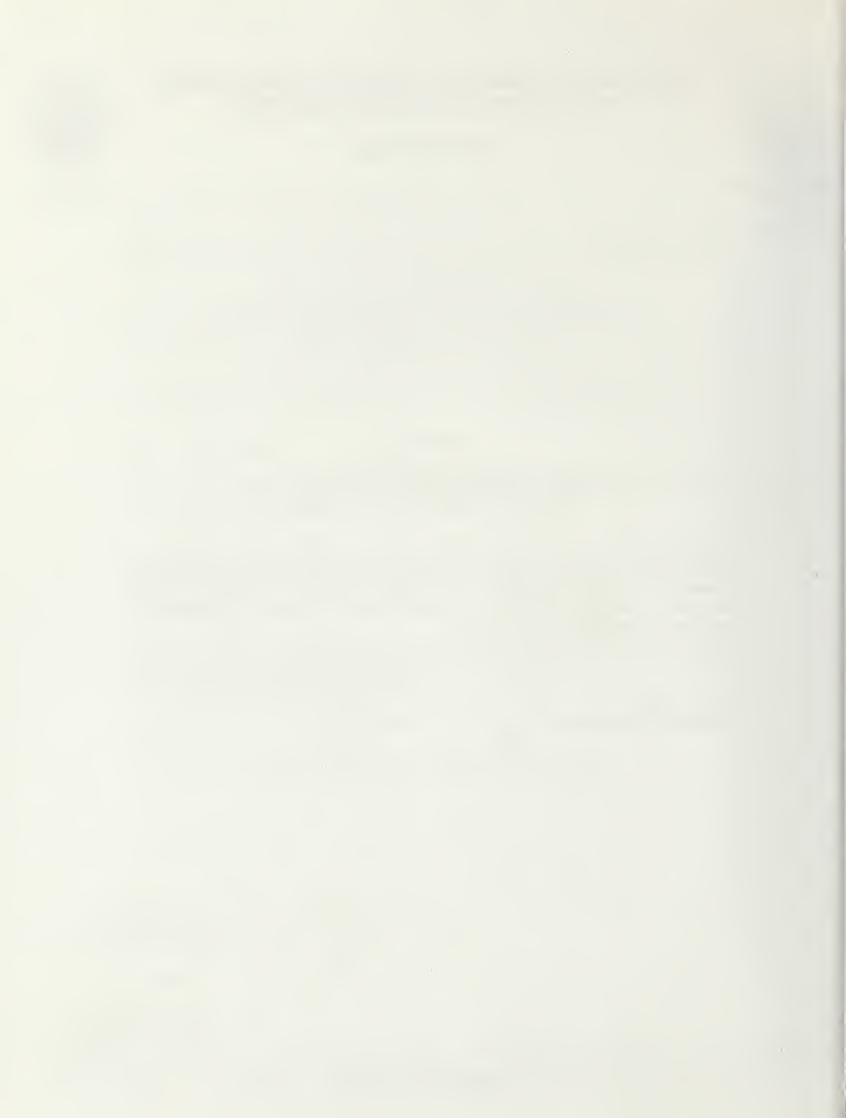
Carla Vaughn
Commission Secretary

03-15-13 10:10 AM

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Willie B. Kennedy
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Vice-President
Armina Brown
Commissioner
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, February 27, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

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Press Release: Mayor Lee Takes First Step To Reform City's Public Housing

Press Release: Mayor Lee Celebrates Positive Impact Of Community Benefit Districts

Press Release: Mayor Lee Launches Where The World Changes Campaign

Press Release: Mayor Lee Announces Online Tool To Help Entrepreneurs & Businesses Start, Stay & Grow In San Francisco

5.1 CORRESPONDENCE (Discussion)

Letter of Invitation to Mr. Michael Baines, President, Baines Group, Inc. to provide a presentation about training programs that can assist Bayview residents to qualify for various construction positions available in the current re-flourishing construction field.

6.0 ANNOUNCEMENTS (Discussion Only)

The next meeting of the Southeast Community Facility Commission will be **Thursday, March 14, 2013.**

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Ad-Hoc Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

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Economic Development Ad-Hoc Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

Commissioner Karen Chung will provide a report from the meeting of the Economic Development Ad-Hoc Committee held on Tuesday, February 12th and the Economic Development sub-committee meeting held on Tuesday, February 26th 2013.

Facility Ad-Hoc Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte R. LeBlanc will provide a report.

8.0 PRESENTER (Discussion and Possible Action)

Bevan Dufty, Director and Dee Schexnayder, Manager, Public Housing Excellence Initiatives, HOPE, Housing Opportunity, Partnerships & Engagement

Topic A: The planning process for a Homeless Shelter serving in the Bayview next door to Mother Brown's United Council of Human Services for which the Human Services Agency received \$1 million loan/grant to develop a 100 bed shelter.

Topic B: New Lifeline cell phone services for individuals with an annual income of less than \$15,000 .

9.0 PRESIDENT'S REPORT

None.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

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(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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February 27, 2013 Southeast Community Facility Commission

Southeast Community Facility Commission - February 27, 2013

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, February 27, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President **Willie B. Kennedy** called the Wednesday, February 27, 2013 meeting to order at 6:10 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. **Carla Vaughn** called roll at 6:11 p.m.

Commissioners Present: **Willie B. Kennedy** / **Bobbie Brown** / **Karen Chung** / **Brigitte R. LeBlanc** (lv 8:17 p.m.) / **Al Norman**

Commissioners Absent: **Armina Brown**

Staff Present: **Toye Moses**, Executive Director / **Francis Starr**, Senior Management Assistant/ **Carla Vaughn**, Commission Secretary

3.0 CONSENT CALENDAR

Commission President **Willie B. Kennedy** read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner **Brigitte R. LeBlanc** moved to approve the January 10, 2013 Commission meeting minutes as submitted.

Commissioner **Karen A. Chung** seconded the motion to approve the January 10, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, January 10, 2013 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Commission President **Willie B. Kennedy** provided the rules for Public Comment.

Rod, community member spoke briefly against the shelter project which was the topic of the presenter, Director **Bevan Duffy**.

Commission President **Kennedy** suggested he save his comments until after the presentation.

5.0 COMMUNICATION

Ms. **Carla Vaughn** announced the Sunshine Audio policy and the following items for communication:

Press Release: Mayor Lee Takes First Step To Reform City's Public Housing

Press Release: Mayor Lee Launches Where The World Changes Campaign

Press Release: Mayor Lee Announces Online Tool To Help Entrepreneurs & Businesses Start, Stay & Grow In San Francisco

Press Release: Mayor Lee Appoints **Katy Tang** As District 4 Supervisor

Press Release: Mayor Lee Celebrates Phase One Completion Of Pier 27 James R. Herman Cruise Terminal

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5.1 CORRESPONDENCE

Letter of Invitation to Mr. Michael Baines, President, Baines Group, Inc. to provide a presentation about training programs that can assist Bayview residents to qualify for various construction positions available in the current re-flourishing construction field.

6.0 ANNOUNCEMENTS

The next meeting of the Southeast Community Facility Commission will be Thursday, **March 14, 2013**.

Commission President Kennedy announced the following:

The Annual Black Cuisine event is scheduled for Saturday, March 2, 2013 on Yosemite Avenue.

The Planning Department has provided a notice of a Public Hearing to be held on Thursday, February 28th, at 12:00 p.m. at City Hall, room 400. This discretionary review is proposed to establish a 17,014 square-foot social service and outpatient medical clinic (d.b.a. the Child Advocacy Center and Center for Youth Wellness) at 3450 Third Street, Units 2A and 2B. The proposal does not result in any expansion of the physical building and pertains solely to the change in use.

Family Night at the Academy (California Academy of Sciences) is open to all 3rd – 5th grade students, and their families in the Superintendent's Zone-Bayview Schools! There is no cost for admission and a free family portrait, dinner & transportation will be provided. The event is Friday evening, March 1, 2013 from 6:00 – 9:00 p.m.

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

No report.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung provided a report from the February 12th committee meeting. The presenter was Regina Dick-Endrizzi, Executive Director of the Office of Small Business. The focus of her presentation was on how the Office of Small Business can partner with the SECFC Economic Development Advisory Committee to promote local economic growth in the community and lay the ground work for a community business startup workshop or Business Fair in early 2013 with an emphasis on how to obtain funding for starting a business. A business fair is planned for May 30th to be held in the Alex Pitcher, Jr. Community Room.

Commissioner Al Norman provided an overview of the Economic Development Advisory sub-committee meeting on February 26. The sub-committee is overseeing the planning of the business fair. The sub-committee meetings will be held on March 12 & 26, April 9 & 23. All sub-committee meetings will be held from 12:00 p.m. to 2:00 p.m.

Commission President Kennedy acknowledged an award presented to Commissioner Brigitte R. LeBlanc from District Attorney Gascón for fostering a safer San Francisco and for her work as a Community Leader.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Brigitte R. LeBlanc thanked those who had attended the Facility Advisory Committee meeting that was held on Tuesday, February 26 and provided a brief overview of the meeting. She noted the facility was in Phase One of the remodeling efforts and reported there would be a new state of the art conference room which would be known as the Founders Room and would pay tribute to former Commissioners. Once the construction is completed there will be some rent increases for tenants. Last but not least there will be outreach efforts to organizations interested in the horticulture aspects of the building.

8.0 PRESENTER (Discussion and Possible Action)

Commission President Willie B. Kennedy introduced Mr. Bevan Dufty, Director, Housing Opportunity, Partnerships & Engagement (HOPE) and acknowledged his birthday.

Director Dufty addressed the Commission in support of the planning process for a Homeless Shelter serving in the Bayview next door to Mother Brown's United Council of Human Services for which the Human Services Agency received \$1 million loan/grant to develop a 100 bed shelter.

Director Dufty introduced the following individuals who spoke in support of the proposed shelter.

Ms. Joyce Crumb who leads housing and homeless services for the Human Services Agency;

Ms. Gwen Westbrook, CEO United Council of Human Services/Mother Brown's;

Mr. G.L. Hodge, Administrator, Providence Baptist Church and **Ms. Helen LaMar**, Executive Director, Providence Foundation.

Commissioner Chung had questions regarding the \$1 million funding.

Ms. Crumb responded and advised the \$1 million is for the building/facility.

Following comments from Commission President Kennedy the floor was opened to the Commissioners. The following Commissioners offered words of support or had comments:

Commissioner Brigitte R. LeBlanc and Commissioner Karen Chung.

The following individuals provided public comment:

Rod
Kevin Simmons
Cati Hawkins-Okorie
Linda Jones
Gwen Westbrook
Naim Harrison
Matthew Steen
Rev. Arelious Walker
James Jones
Rhonda Harris
Carla Eagleton
Jameel Patterson
Mario Hobson
Michael Johnson
Reymone Dyke
David James
Evangelist Emma Stewart
Bert Bettis
Antonio Mims
Ambbee Hall
Andrea Tacdol
Larry Williams
Betty Higgins
J. Friederbach

There was overwhelming support for the project and only two comments against the project. Individuals also commented on the need to provide permanent housing for the homeless population and also the need for better lighting in the community.

Director Dufty provided the following phone number for homeless individuals in distress (415) 734-4233. He thanked everyone for their participation and spoke briefly about the application process.

Commission President Kennedy said the Southeast Community Facility Commission should support the project.

Commissioner Brigitte LeBlanc provided a motion to send a Resolution to the San Francisco Board of Supervisors in support of the 100 bed shelter to happen expeditiously.

The second was provided by Commissioner Norman.

The meeting was suspended momentarily to commemorate the birthday of Director Duffy.

9.0 PRESIDENT'S REPORT (Discussion)

Commission President Willie B. Kennedy thanked everyone for their cards and letters during her illness. She advised the Commission of the housing being built behind 5800 and 5900 Third Street. Commissioner Kennedy thanked the community for their attendance and read the Mission Statement of the Southeast Community Facility Commission.

Commission President Kennedy announced the intent of the Commission to hold a Town Hall meeting to discuss plans moving forward for the Community at large. This meeting will be held in conjunction with the Citizens Advisory Committee sometime after the Job Fair.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

No report.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Dr. Moses reported meeting the new City College Chancellor and encouraged the Commissioners to invite her to provide a presentation to the Commission.

Francis Starr, Senior Management Assistant provided a report on the upcoming Phases for the building remodeling project. In 2014 the building will be vacated by tenants to allow the completion of the remodel which will be completed in 2015.

Director Moses announced the Alex Pitcher Jr. Community room will be available for events through June 2014.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

No report.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)

(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commission President Kennedy requested a letter of condolences be forwarded to Dr. Espanola Jackson on the recent loss of her daughter Yvonne.

Commission President Kennedy suggested inviting representatives from the San Francisco County Transportation Authority who are leading the Bayview Hunters Point Mobility Solutions Study, working with community-based organizations to develop a pilot shared-vehicle program. The program will help organizations provide better services through more cost-efficient and extensive transportation.

Carla Vaughn, Commission Executive Secretary II announced Director Theresa Sparks of the Human Rights Commission will address the Commission at the March 27th Commission meeting providing an update on the investigation of the excessive arrest and incarceration of African American juvenile females in San Francisco, specifically for drug offenses.

13.0 PUBLIC COMMENT

None.

14.0 ADJOURNMENT

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Carla Vaughn
Commission Executive Secretary II
Southeast Community Facility Commission



Willie B. Kennedy
President
Bobbie Brown
Vice-President
Armina Brown
Commissioner
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, March 14, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement As Federal Sequester Begins

Press Release: Mayor Lee, Board President Chiu, Supervisors Campos & Farrell & CPMC Announce Plan To Rebuild Two Of City's Seismically Vulnerable Hospitals

Press Release: Mayor Lee Announces City's Long-Term Infrastructure, Financial & Technology Plans To Build San Francisco's Future

5.1 CORRESPONDENCE (Discussion)

Resolution urging support for the Human Services Agency to renovate and create a 100 Bed Homeless Shelter located at 2111 – 2115 Jennings Street in the Bayview District.

6.0 ANNOUNCEMENTS (Discussion Only)

The next meeting of the Southeast Community Facility Commission will be **Wednesday, March 27, 2013**.

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, **Co-Chair,** Commissioner Brigitte R. LeBlanc, **Member:** Commissioner Al Norman, **Community Members:** Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, **Alternates:** Dr. Harrison Parker, Greg Doxey)

Provide tentative dates for the 2013 Governance Advisory Committee meetings.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, **Co-Chair (Vacant), PUC Representative, and Ex-Officio:** Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Joint PUC/SECFC Advisory Committee meetings.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, **Co-Chair, (Vacant), Community Members** <see Commission Secretary for List> **Ex-Officio:** Commissioner Willie B. Kennedy)

Commissioner Bobbie Brown will provide a report from the Wednesday, March 13, 2013 Health, Housing and Public Safety Advisory Committee meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide a report from the Tuesday, March 12, 2013 Economic Development Advisory Committee meeting.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, Ex-Officio, Commissioner Willie B. Kennedy)

No report.

8.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

8.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

9.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

11.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

12.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

13.0 ADJOURNMENT

This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

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Disability Access

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PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, March 14, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President Willie B. Kennedy called the Thursday, March 14, 2013 meeting to order at 6:10 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

04-19-13P12:45 RCVD

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Leann Prifti called roll at 6:11 p.m.

Commissioners Present: Willie B. Kennedy / Karen Chung / Brigette R. LeBlanc / Al Norman

Commissioners Absent: Bobbrie Brown / Armina Brown

Staff Present: Toye Moses, Executive Director / Francis Starr, Senior Management Assistant/ Leann Prifti, Acting Commission Secretary

3.0 CONSENT CALENDAR

Commission President Willie B. Kennedy read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigette R. LeBlanc moved to approve the February 27, 2013 Commission meeting minutes as submitted.

Commissioner Karen A. Chung seconded the motion to approve the February 27, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, February 27, 2013 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Ashley Cheng, Mayor's Office and Bayview resident spoke in support of the renovation and creation of a 100 bed homeless shelter to be located at 2111 – 2115 Jennings Street in the Bayview District.

5.0 COMMUNICATION

Ms. Leann Prifti announced the following items:

Statement: Mayor Lee's Statement As Federal Sequester Begins

Press Release: Mayor Lee, Board President Chiu, Supervisors Campos & Farrell & CPMC Announce Plan To Rebuild Two Of City's Seismically Vulnerable Hospitals

Press Release: Mayor Lee Announces City's Long-Term Infrastructure, Financial & Technology Plans To Build San Francisco's Future

5.1 CORRESPONDENCE

Ms. Leann Prifti, Acting Commission Secretary read the resolution urging support for the Human Services Agency to renovate and create a 100 Bed Homeless Shelter located at 2111-2115 Jennings Street in the Bayview District.

6.0 ANNOUNCEMENTS

The next meeting of the Southeast Community Facility Commission will be Wednesday, March 27, 2013.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SEFCF Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

Commission President Willie B. Kennedy will temporarily fill the Health, Housing and Public Safety Advisory Committee position left vacant until a new member is selected.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung provided a report from the Tuesday, March 12th committee meeting and an update on the planning session for the May 30th Job Fair. She invited everyone to attend the upcoming Job Fair on May 30th.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Brigitte LeBlanc provided an update on the current construction taking place and the need to complete the electrical work. Framing will begin in the coming week.

8.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy commented on the renovation taking place at the E.P. Mills Auditorium and provided a report on a meeting with Steve Kawa, Mayor's Chief of Staff regarding the Southeast Community Facility benefit package and the Memorandum of Understanding that was submitted to Harlan Kelly, San Francisco Public Utilities Commission General Manager.

Commission President Kennedy reported the Mayor's Office is looking for a new appointee for the Southeast Community Facility Commission and they are also reviewing the attendance issue.

The Mayor's Office and the Southeast Community Facility Commission spoke about creating more jobs in the Bayview and plan to expand the 9910 Program citywide. Many workers are retiring and there is a need for trained replacements.

The Job Fair is scheduled for May 30th and an invitation has been extended to Mayor Edwin Lee for the kick-off. There was a suggestion to invite the following individuals as well: Hydra Mendoza/ Donna Leavitt/ Rhonda Simmons

There was a discussion regarding the idea of forming a "Friends of the SECFC" and a question to city Attorney John Roddy regarding the process to form the "Friends".

Commission President Kennedy reminded the Commission of their desire to collaborate with the Citizen's Advisory Committee to implement a "Town Hall" meeting in the Bayview and invite Mayor Edwin Lee. Katrina of the Mayor's Office of Neighborhood Services will be contacted.

There was a discussion regarding the prospect of changing the name of the Southeast Community Facility Commission by dropping the word "Facility". This was suggested by Steve Kawa.

Commissioner Brigitte LeBlanc had questions regarding the process and John Roddy, the City Attorney advised it is relatively simple and could take a month or two with readings before the Board of Supervisors.

In closing Commission President Kennedy said she spoke with Carla Vaughn, Commission Secretary regarding a going-away event for former Commissioner Theo Ellington. She noted the need for a Contingency Fund for the Southeast Community Facility Commission.

8.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte LeBlanc provided an update on the 9910 Stationary Engineer Intern Program.

9.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director provided an update on the Southeast Community Facility Commission including updates on the renovation and the announcement that the 3rd generator has been placed at the bungalow.

10.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, Public Relations Officer, SFPUC provided a report and updates on current Public Utilities Commission business as it relates to the Southeast Community Facility Commission. He requested email notifications for Advisory Committee meetings be placed through the Outlook system so they can be posted on Currents, the SF Public Utilities Commission e-paper.

11.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)
(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commission President Willie B. Kennedy asked the following questions:

When will the flyers for the Job Fair be ready and what are the outreach efforts?

Director Toye Moses responded outreach efforts were not possible due to the shortage of staff.

Commission President Willie B. Kennedy suggested a contingency fund to help with outreach efforts.

Commissioner Brigitte R. LeBlanc suggested having the public sign in with phone numbers and email addresses so they can be notified of issues that pertain to the community and meeting dates.

Commissioner Karen Chung suggested using media to promote the Job Fair and the Health Fair.

Francis Starr, Senior Management Assistant suggested placing information on the San Francisco Public Utilities web-magazine "Currents".

Commissioner LeBlanc suggested two different individuals oversee the fiscal duties for the Job Fair and the Health Fair.

John Roddy commented regarding setting up an accountable process to accept funds for the events.

12.0 PUBLIC COMMENT

None.

13.0 ADJOURNMENT

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



Willie B. Kennedy
President
Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



GOVERNMENT
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Executive Director

MAR 22 2013

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(Revised) NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, March 27, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, March 14, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

None.

5.1 CORRESPONDENCE (Discussion)

Letter of Invitation to Dr. Thelma Scott-Skillman, Interim Chancellor of City College of San Francisco

6.0 ANNOUNCEMENTS (Discussion Only)

- The next meeting of the Southeast Community Facility Commission will be **Thursday, April 11, 2013**.
- The San Francisco Conservation Corps Corpsmember Participation Description is available.
- The San Francisco SPCA mobile clinic will provide the residents of 94124 free vaccines for their dogs on the second Saturday of every month, April – December 2013
- The San Francisco Police Activities League is accepting applications for the Summer Cadet Academy and Internship Program

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

Provide tentative dates for the 2013 Governance Advisory Committee meetings.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

Provide tentative dates for the 2013 Joint PUC/SECFC Advisory Committee meetings.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

Commissioner Bobbie Brown will provide a report from the Wednesday, March 13, 2013 Health, Housing and Public Safety Advisory Committee meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY OF SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide an update from the Tuesday, March 26, 2013 Economic Development Advisory Sub-Committee meeting.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Ex-Officio, Commissioner Willie B. Kennedy)

No report.

8.0 PRESENTER (Discussion and Possible Action)

Ms. Teresa Sparks, Executive Director, San Francisco Human Rights Commission

Topic: Provide an update on the investigation of the excessive arrest and incarceration of African American youth in San Francisco, specifically for drug offenses and the increase of arrest among juvenile females as noted in the April 2012 report provided by the Center on Juvenile and Criminal Justice

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECF staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 ONGOING BUSINESS (Discussion)

Topic: Community outreach efforts

Topic: Proposal for a Commission contingency fund in the next budget cycle

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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15.0 ADJOURNMENT

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Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, March 27, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President **Willie B. Kennedy** called the Wednesday, March, 2013 meeting to order at 6:00 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. **Carla Vaughn**, Commission Secretary called roll at 6:01 p.m.

Commissioners Present: **Willie B. Kennedy** / **Karen Chung** / **Al Norman** / **Brigette R. LeBlanc** / **Bobbrie Brown** (Arr. 6:15 p.m.)

Staff Present: **Toye Moses**, Executive Director / **Carla Vaughn**, Commission Secretary

3.0 CONSENT CALENDAR

Commission President **Willie B. Kennedy** read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner **Brigette R. LeBlanc** moved to approve the March 14, 2013 Commission meeting minutes as submitted.

Commissioner **Karen A. Chung** seconded the motion to approve the March 14, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, March 14, 2013 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

None.

5.1 CORRESPONDENCE

Letter of Invitation to Dr. Thelma Scott-Skillman, Interim Chancellor of City College of San Francisco.

6.0 ANNOUNCEMENTS

Carla Vaughn, Commission Secretary announced the following:

- The next meeting of the Southeast Community Facility Commission will be Thursday, April 11, 2013.
- The San Francisco Conservation Corps Corps-member Participation Description is available.
- The San Francisco SPCA mobile clinic will provide the residents of 94124 free vaccines for their dogs on the second Saturday of every month, April – December 2013
- The San Francisco Police Activities League is accepting applications for the Summer Cadet Academy and Internship Program.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy. Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman. Community Members: Alma Robinson. Siri Datta S. Khalsa. Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown. Co-Chair, (Vacant). PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

Commission President Willie B. Kennedy will temporarily fill the Health, Housing and Public Safety Advisory Committee position left vacant until a new member is selected.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung provided a report from the Tuesday, March 26th sub-committee meeting and an update on the planning session for the May 30th Job Fair as follows:

- Discussion of summer jobs for youth through Young Community Developers in conjunction with merchants from Fisherman's Wharf.
- The Save the Date flyer will be available on April 1st and the regular flyer will be available shortly thereafter.
- There will be participation by retail shops located in malls that normally hire youth.
- Park & Rec/ Recology/ Sheriff's Department/ Child Support Services/ Friends of the Urban Forest will participate.

Commissioner Chung thanked the Commission staff for their hard work and said she is looking forward to a successful event.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Brigitte LeBlanc provided an update on the current construction taking place as follows:

- Metal stud walls are being installed and should be completed this week.
- Electricians are roughing-in conduits for power, data, fire and communications.
- Electricians have brought temporary power from the building to 2 of the trailers.
- HVAC work will begin late this week or early next week.

8.0 PRESENTER

Cancelled.

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy directed staff to forward a 2nd invitation to Director Theresa Sparks who was unable to make today's meeting as planned.

In closing Commission President Kennedy thanked the Committee Chairs for the work they were doing.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte LeBlanc advised she would provide a report from the first quarter of the 9910 Program and would include the program participants.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director provided an update on the Southeast Community Facility Commission renovation and informed the Commissioners of his concern regarding the security issues.

Staff continues to work closely with Commissioners Chung and Norman regarding developing plans for the upcoming Job Fair.

It is hoped that the two vacancies on the Commission Roster will be filled when the Mayor returns from China.

Carla Vaughn, Commission Secretary announced the following presenters for upcoming meetings:

April 11, 2013 – Michael Schwartz, Senior Transportation Planner, San Francisco County Transportation Authority

April 24, 2013 – Michael Baines, CEO, Baines Group Inc.

Director Moses thanked City Attorney John Roddy for his help and guidance.

There was a brief discussion regarding the upcoming budget and also outreach efforts.

Carla Vaughn, Commission Secretary provided information regarding the extensive email distribution list that is used on a consistent basis as well as the regular mailing list. Flyers are also provided when necessary.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

No report.

12.0 ON-GOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda items (Discussion) (This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Commissioner Norman requested an invitation to the head of the Youth Guidance Center to provide a report on the activities and also provide information regarding when the hiring freeze will be lifted.

Director Moses suggested a letter be forwarded to the Director of YGC to update the Commission on all the activities as they relate to the Bayview and at that time there could be questions about the budget.

Commissioner Norman added there were quite a few San Francisco State University graduates from the Bayview with degrees in Criminal Justice that were unable to secure jobs because of the hiring freeze.

Commission President Kennedy requested forwarding a 2nd invitation to Director Tiffany Bohee, Successor to the Redevelopment Agency to provide an update on her department.

Commissioner Norman requested staff extend an invitation to Ms. Christine Johnson as well.

14.0 ADJOURNMENT

The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



Willie B. Kennedy
President
Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, April 11, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION
To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

9:15 a.m. not

AGENDA

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2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, March 27, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Celebrates New Fire Station One

5.1 CORRESPONDENCE (Discussion)

Letter of Invitation to William P. Siffermann, Chief Probation Officer, Juvenile Probation Department, Youth Guidance Center.

Letter of Invitation to Tiffany Bohee, Executive Director, Successor Agency to the San Francisco Redevelopment Agency

Letter of Invitation to Christine Johnson, Chairperson, Commission on Community Investment and Infrastructure

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, April 24, 2013**.

Activities League is accepting applications for the Summer Cadet Academy and Internship Program

-Join SFCC for their 30th Anniversary Celebration at the SF JAZZ Center on May 15, 2013

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

No report.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide an update from the Tuesday, April 9, 2013 Economic Development Advisory Committee meeting.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Ex-Officio, Commissioner Willie B. Kennedy)

No report.

8.0 PRESENTER (Discussion and Possible Action)

Mr. Michael Schwartz, Senior Transportation Planner, San Francisco County Transportation Authority
Topic: Provide a presentation about the Bayview Hunters Point Mobility Solutions Study, working with community-based organizations to develop a pilot shared-vehicle program which will help these organizations provide better services through more cost-efficient and extensive transportation.

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 ONGOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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15.0 ADJOURNMENT

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PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

April 11, 2013 Southeast Community Facility Commission Notice of Meeting Cancellation

Southeast Community Facility Commission - April 11, 2013

NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, April 11, 2013, 6:00 P.M.
Alex Pitcher, Jr. Community Room
1800 Oakdale Avenue, San Francisco, CA 94124

**NOTICE
OF CANCELLATION**
Southeast Community Facility Commission Meeting
Thursday, April 11, 2013, 6:00 P.M.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission meeting of Thursday, April 11, 2013 has been cancelled due to a lack of quorum. The next Southeast Community Facility Commission meeting will be held on Wednesday, April 24, 2013.

Carla Vaughn
Commission Secretary

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Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

REVISED NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, April 24, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION
To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

04-19-13P12:59 RCVD

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 **ANNOUNCEMENT:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 **ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY**

3.0 **CONSENT CALENDAR:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, March 27, 2013, be approved as submitted.

4.0 **PUBLIC COMMENT IS LIMITED TO 3 MINUTES**

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Celebrates New Fire Station One

Press Release: Mayor Lee Launches City's Pedestrian Strategy

Press Release: Mayor Lee & Supervisors Announce Townhall Series On City's Budget

Press Release: Mayor Lee & Supervisors Sign City's Mandatory Seismic Retrofit Program For Soft Story Buildings

Press Release: Mayor Lee's Statement On Golden State Warriors Starting NBA Playoffs

5.1 CORRESPONDENCE (Discussion)

Letter of Invitation to William P. Siffermann, Chief Probation Officer, Juvenile Probation Department, Youth Guidance Center.

Letter of Invitation to Tiffany Bohee, Executive Director, Successor Agency to the San Francisco Redevelopment Agency

Letter of Invitation to Christine Johnson, Chairperson, Commission on Community Investment and Infrastructure

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Thursday, May 9, 2013**.

-Join SFCC for their 30th Anniversary Celebration at the SF JAZZ Center on May 15, 2013

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, **Co-Chair,** Commissioner Brigitte R. LeBlanc, **Member:** Commissioner Al Norman, **Community Members:** Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, **Alternates:** Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, **Co-Chair** (Vacant), **PUC Representative,** and **Ex-Officio:** Commissioner Willie B. Kennedy)

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

No report.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide an update from the Tuesday, April 9 & 23, 2013 Economic Development Advisory Committee and sub-Committee meetings.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Ex-Officio, Commissioner Willie B. Kennedy)

No report.

8.0 PRESENTER (Discussion and Possible Action)

Mr. Michael Baines, CEO, Baines Group, Inc.

Topic: Provide a presentation about training programs that can assist Bayview residents to qualify for various construction positions.

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

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12.0 ONGOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moses,
Executive Director

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Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, April 24, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President Willie B. Kennedy called the Wednesday, April 24, 2013 meeting to order at 6:14 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn called roll at 6:15 p.m.

Commissioners Present: Willie B. Kennedy / Bobbrie Brown / Karen Chung / Brigitte R. LeBlanc / Al Norman (arr. 6:58 p.m.)

Staff Present: Toye Moses, Executive Director / Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Commission President Willie B. Kennedy read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigitte R. LeBlanc moved to approve the March 27, 2013 Commission meeting minutes as submitted.

Commissioner Karen A. Chung seconded the motion to approve the March 27, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, March 27, 2013 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moses,
Executive Director

5.0 COMMUNICATION

Ms. Carla Vaughn announced the following items:

Press Release: Mayor Lee Celebrates New Fire Station One

Press Release: Mayor Lee Launches City's Pedestrian Strategy

Press Release: Mayor Lee & Supervisors Announce Town Hall Series On City's Budget

Press Release: Mayor Lee & Supervisors Sign City's Mandatory Seismic Retrofit Program For Soft Story Buildings

5.1 CORRESPONDENCE

Letter of Invitation to William P. Siffermann, Chief Probation Officer, Juvenile Probation Department, Youth Guidance Center.

Letter of Invitation to Tiffany Bohee, Executive Director, Successor Agency to the San Francisco Redevelopment Agency.

Letter of Invitation to Christine Johnson, Chairperson, Commission on Community Investment and Infrastructure.

6.0 ANNOUNCEMENTS

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-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFEC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

No report.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung provided an update from the Tuesday, April 9 & 23, 2013 Economic Development Advisory Committee and sub-Committee meetings.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Armina Brown, and Ex-Officio: Commission President Willie B. Kennedy)

No report.

Sam Murray, Southeast Community Outreach Director, Communications, introduced **Steve Currie**, Manager Workforce Development, San Francisco Public Utilities Commission. Mr. Currie introduced the following Summer 2013 – SFPUC Youth Opportunities:

Project Pull - An 8-week paid internship program with career mentors at the SFPUC or other partner agency host-sites. The program includes exploration of public sector and other careers, professional mentorship through City Dept. volunteers, enrichment activities and community service.

SSIP Internship Program - A 10-week paid internship program that includes 4 weeks classroom and 6 weeks work experience.

YouthWorks - An 8-week internship program that teaches high school student crucial job skills while sparking their interest in public service careers. Students work in paid internships under the supervision of San Francisco city employees.

Garden Project – Earth Stewards Program - Students work to propagate plants, learn basic landscaping, and maintain the Project Garden. Participants learn practical skills, life skills, and earn a wage. They learn basic work values, how to work with a diverse group of people and how to communicate.

Friends of the Urban Forest Youth Tree Care Program - A paid urban forestry training program, with learning and work activities built around SFPUC-sponsored sidewalk garden projects.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

Cal Maritime Academy Summer Academic Enrichment Program - A six-week residential program for students interested in academic enhancement that will prepare them for college and career success. During the program each student will attend and be graded on college level coursework in Algebra, Trigonometry, Calculus, Physics, English Literature and Psychology. Each student will live on campus in the university residence halls, eat in the dining facility, have access to the swimming pool, weight room and gymnasium.

SFPUC Service Learning Projects - High school students from community-based summer programs in various neighborhoods will learn about SFPUC and environmental stewardship while exploring various career pathways. They will then work on a team project that challenges them to apply and share what they've learned.

Sam Murray, Southeast Community Outreach Director, Communications, SFPUC reminded the Commissioners of the upcoming Career Day event and requested their support.

8.0 PRESENTER

Mr. Michael Baines, CEO, Baines Group, Inc. provided a heartfelt presentation about training programs that can assist Bayview residents to qualify for various construction positions. Mr. Baines began his career as an investment banker and has returned to his home community as a developer and someone who understands the importance of proper training and the need to build a positive relationship with the local unions.

He plans to hold training workshops in the future and is reaching out to the community to provide outreach and training.

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy provided a synopsis of a report generated by General Manager Harlan Kelly at a meeting she attended with Director Moses, Commissioner Norman and Juliet Ellis, Assistant General Manager/External Affairs. Following is the SFPUC Community Benefit Investments plan which demonstrates the SFPUC's commitment to implement and honor the Southeast Community Facility Mitigation Agreement.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Workforce Development Investments - The SFPUC is committed to providing local employment and training opportunities for youth and adults in San Francisco. Here are all of the programs that, in whole or in part, serve the Southeast neighborhoods.

Program/Project	Description of Investment	FY 2012-13
Southeast Wastewater Treatment Plant Workforce Program	Stationary engineer pre-apprenticeship training program for BVHP residents.	\$225,000
Community Ambassadors at the Southeast Community Facility	Partnership program with OCEIA to hire community residents from the Southeast and Central Market neighborhoods to serve as public safety guides.	\$96,500
CityBuild Academy	Pre-apprenticeship construction program for San Francisco residents.	\$505,000
GoSolarSF	Job placement into solar installation companies participating in the GoSolarSF solar incentive program.	\$139,000
Garden Project	Earth Stewards-job skills and work experience program for ex-offenders and at-risk youth (17-24 years old) from Hunters Point, Visitation Valley, Fillmore, and SOMA	\$1.9 million
San Francisco Conservation Corps	Job skills training and paid work experience for disadvantaged young adults in natural resource management projects through the SFPUC's watershed.	\$150,000
Project Pull	A paid internship program for high school youth with career mentors at the SFPUC.	\$150,000
SFPUC Summer Internship Program	A paid internship program for finance, IT and HR	\$150,000
Mayor's YouthWorks Program	A paid internship program for high school youth interested in public service careers	\$240,000
Friends of the Urban Forest	Summer urban forestry/sidewalk training program for 15-18 year olds	\$28,600
Cal Maritime Academy Summer Academic Enrichment Program	A 6-week residential and academic enrichment program for selected high school students	\$40,000
SFPUC Service learning Projects	A series of community-based experiential learning pilot projects that leverage existing community-based summer programs for high school youth	\$100,000

SFPUC has also recently invested in workforce development for Southeast residents through: 1) Camp Mather Project, a job readiness, GED prep, and lead and asbestos abatement training for southeast community residents; 2) Miner Tender Preparedness Program, a specialized construction training program; and 3) Calaveras Dam Project, a specialized training for laborers, operators and carpenters.

Arts and Education Investments - Through the San Francisco's Art Enrichment Ordinance, 2% of all above ground construction costs is used toward art and aesthetic design. The planned construction associated with the Sewer System Improvement Program (SSIP) will generate a significant amount of arts funding in the Southeast. In addition, the SFPUC supports the salary of the SFUSD's Sustainability Director, Nik Kaestner, whose pioneering work at public schools is making San Francisco one of the greenest districts in the country.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

The SFPUC is a proud supporter of the following public art projects and educational arts programming in Southeast San Francisco.

Program/Project	Description	FY 2012-13
Support SF Arts Commission	Renovate and modernize the Bayview Opera House	\$250,000
Support SF Arts Commission Community Arts & Education Program	Invest in artists and arts programming throughout the Bayview	\$300,000
Drink Tap Program	Tap water filling stations at seven Southeast schools	\$80,000
Rainwater Harvesting	Cistern located at five Southeast schools	\$75,000
Our Water and Save Our Bay Curriculum	Curriculum that teaches the water cycle in all SFUSD schools including those in the Southeast	\$20,000
Education Outside	Outdoor educators at school sites throughout the city including those in the Southeast	

Land Use and Environmental Justice Investments

The SFPUC is committed to implementing the agency's environmental justice policy and ensuring the fair treatment of people of all races, cultures and incomes. As part of this implementation, the SFPUC maximizes the environmental health and sustainability of the Southeast neighborhoods by engaging in innovative and equitable land use strategies.

Program/Project	Description	FY 2012-13
Urban Agriculture Pilot Site on SFPUC Land located at Evans & Phelps	Dedicated to serving multiple needs of the community. Community engagement and RFP process slated for 2013.	\$100,000
Urban Agriculture Pilot Site on SFPUC Land located at Crocker-Amazon	Dedicated to servicing multiple needs of the community. Ongoing engagement of Supervisor Avalos and community groups slated for 2013.	\$100,000
Environmental Justice in BVHP	Support Literacy for Environmental Justice with funding, water monitoring, and local sourcing of native plants.	\$12,000 and staff time.

Energy Efficiency and Renewable Energy

The SFPUC's clean energy and energy efficiency programs invest in projects that benefit community facilities throughout the City through reduced energy costs, better building performance, and improved lighting and air quality. In addition, between FY 2011-21, the SFPUC will invest \$20 million in Electric Reliability Payment funds in renewable energy, energy efficiency, and environmental health programs which benefit low income, at-risk, and environmentally disadvantaged communities. In FY 2012-13, \$2,000,000 of those funds are budgeted for such projects, including energy efficiency and renewable energy projects in Human Services Agency and San Francisco Unified School District buildings in Southeast Neighborhoods.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

In partnership with the Office of Economic and Workforce Development, the SFPUC will begin developing programs that maximize the workforce development benefits created by its investments.

Program/Project	Description	FY 2012-13
Renewable Energy at Schools	Rooftop photovoltaic (PV) systems to be installed at two Southeast high schools (Electric Reliability Payment funds)	\$1.4 million
Energy Efficiency at Community Centers	Energy efficiency retrofit projects to reduce energy costs and improve indoor environmental quality at four community and child care centers in BVHP (Electric Reliability Payment funds)	\$185,000
Recreation Center Lighting	Energy efficient lighting upgrades at Potrero Hill and St. Mary's Recreation Centers	\$65,000
GoSolarSF	The SFPUC's rooftop solar incentive program provides additional incentives for projects located in the City's environmental justice zip codes (94107 and 94124), and also provides higher incentive levels for low-income applicants. The program supports local installers and provides job opportunities to San Francisco residents as described in the workforce development section above.	Varies

Capital Improvements - Currently, the SFPUC is undergoing capital improvements to the Southeast Community Facility to transform it into a vibrant community center. In FY 2012-13, improvements will include physical improvements and electrical upgrades to the Phelps Avenue wing of the facility and to part of the 3rd floor classroom area where San Francisco City College currently operates two classrooms. Starting in FY13-14 the SFPUC will undertake a larger capital improvement process, investing \$10 million in physical improvements and upgrades to the entire facility.

Program/Project	Description of Investment	FY 2012-13
Southeast Community Facility	Capital Improvements	\$1,200,000

Other Investments - The SFPUC invites contractors who want to do business with the agency to include community benefits commitments in their professional service contracts over \$5 million.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

The contracts related to the Sewer System Improvement Program and other capital infrastructure programs will bring a significant amount of leveraged private dollars and volunteer hours to the Southeast neighborhoods.

Program/Project	Description	FY 2012-13
SSIP Internship Program	SFPUC, AECOM/Parsons JV, MWH/URS JV, and Brown and Caldwell/SRT JV funded internship program	\$144,000 and 120 volunteer hours
Career Day	SFPUC and MWH/URS will present at the career day of Thurgood Marshall Academic High School in Bayview Hunters Point	5 hours
Computer Pilot Program	Brown and Caldwell/SRT are funding a computer lab at Young Community Developers to be used for workforce development and job training	\$9,000 and 40 volunteer hours
Solar Panels on Low-Income Household	Black & Veatch partnered with Grid Alternatives to install a solar panel on a low-income household in Bayview Hunters Point	\$7,500 and 60 volunteer hours
Lighting Mendell Plaza	AECOM/Parsons JV provided the funding to light up Mendell Plaza	\$1,500

In closing Commission President Kennedy noted the recent meeting with General Manager Harlan Kelly and his representatives was positive and enlightening.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte LeBlanc provided a brief update on the 9910 Stationary Engineer Intern Program and advised more information would be provided at future meetings.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director provided the following update on the Southeast Community Facility Commission activities and operations:

Staff handled inquiries and assisted the Southeast Community Facility tenants and Alex Pitcher, Jr. Community Room users.

Plans are in progress for the Career/Job Fair scheduled for May 30th from 10:00 a.m. to 2:00 p.m. An invitation has been extended to Mayor Lee and Supervisor Malia Cohen to provide opening remarks.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Executive Director

The Mayor and Supervisors Town Hall Budget meeting was well attended by over 300 individuals and was facilitated by the Mayor, Supervisors Cohen and Avalos, as well as City Department Heads. A special thank-you goes to Commissioner Karen Chung for her support and attendance.

The quarterly report of Commissioners attendance is being compiled and will be provided to the Mayor's Office.

There is no news from the Mayor's Office regarding the status of filling the two vacated Commissioner positions.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, Public Relations Officer, SFPUC provided a report and updates on current Public Utilities Commission business as it relates to the Southeast Community Facility Commission.

12.0 ONGOING BUSINESS

None.

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)
(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

14.0 PUBLIC COMMENT

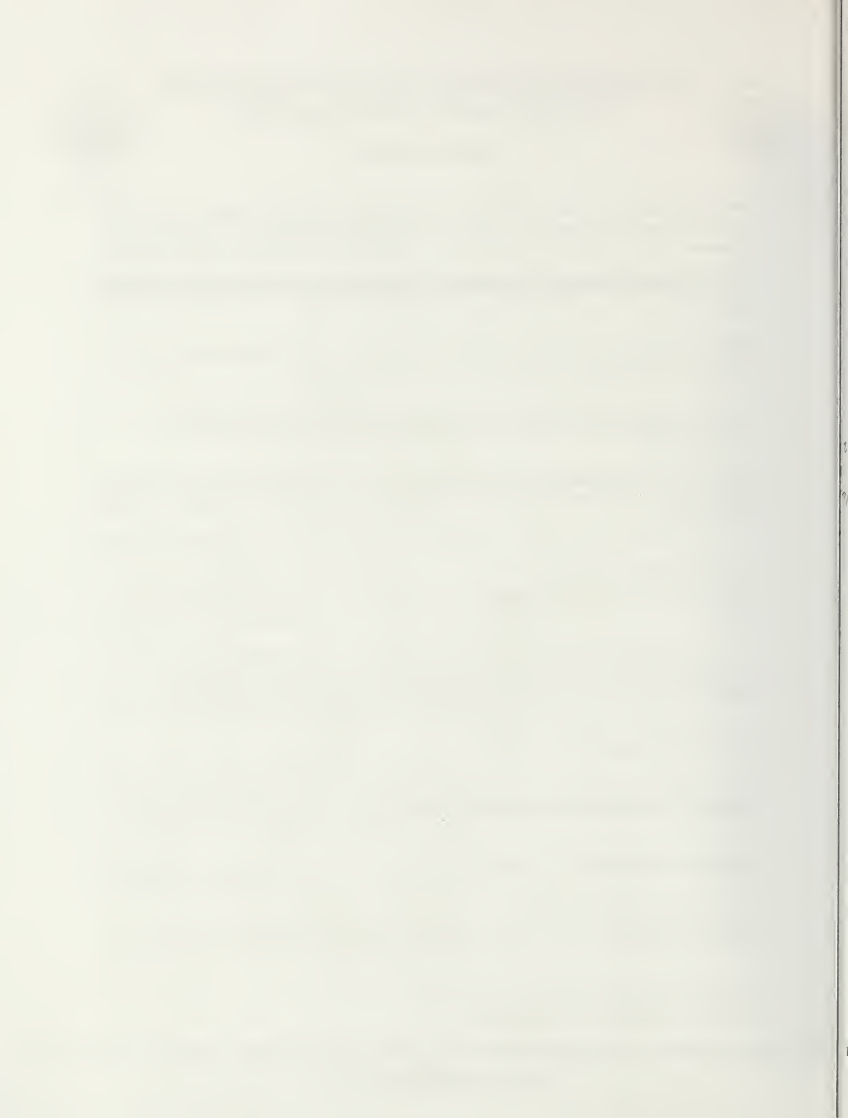
Cati Hawkins-Okorie, Black Human Rights Leadership Council of San Francisco offered positive feedback regarding the presentation by Mr. Baines.

15.0 ADJOURNMENT

The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



Willie B. Kennedy
President
Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

GOVERNMENT
DOCUMENTS DEPT

MAY - 6 2013

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, May 9, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION
To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

05-06-13A10:45 RCVD

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, April 24, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Appoints Marc Tuitou As San Francisco's Chief Information Officer

Press Release: Mayor Lee Launches Summer Jobs + 2013 Initiative To Create Unprecedented 6,000 Jobs & Paid Internships For San Francisco Youth This Summer

Statement: Mayor Lee's Statement Supporting President Obama's Nomination Of Mayor Anthony Foxx As Secretary Of Transportation

5.1 CORRESPONDENCE (Discussion)

None.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, May 22, 2013**.

-Join SFCC for their 30th Anniversary Celebration at the SF JAZZ Center on May 15, 2013

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

The next Health, Housing and Public Safety Advisory Committee meeting will be held on Thursday, May 16, 2013, from 12:00 p.m. to 1:00 p.m. in the bungalow conference room at 1800 Oakdale Avenue.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide an update from the Tuesday, April 30 & May 7, 2013 Economic Development Advisory Committee and sub-Committee meetings.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte LeBlanc will provide a report from the Monday, May 6, 2013 Facility Advisory Committee meeting regarding the E.P. Mills Auditorium.

8.0 PRESENTER (Discussion and Possible Action)

Karen Kubick, Sewer System Improvement Program Director, San Francisco Public Utilities Commission, City & County of San Francisco

Topic: Update on the Sewer System Improvement Program

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 ONGOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moses,
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15.0 ADJOURNMENT

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Disability Access

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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MAY 17 2013

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, May 22, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

05-17-13P12:14 RCVD

AGENDA

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2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

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3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, May 9, 2013, be approved as submitted.

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement On Death Of Andrew "Bart" Simpson Of Artemis Racing

Statement: Mayor Lee's Statement On Controller's Nine-Month Budget Status Report

Press Release: Mayor Lee Announces New Loans To Boost Small Businesses & Kick Off City's Small Business Week

Press Release: San Francisco Bay Area Submits Bid To Host NFL Super Bowl L/LI

Press Release: Mayor Lee & President Chiu Announce Plans For New Apple Retail Store In Union Square

5.1 CORRESPONDENCE (Discussion)

Southeast Community Facility Commission resolution in support of Karen Kubic, Director Of The Wastewater Enterprise Capital Improvement Program which consists of the multi-billion dollar Sewer System Improvement Program and the \$90 million per year Renewal & Replacement Program For The City And County Of San Francisco's Public Utilities Commission. – *In progress*

Resolution to the Board of Supervisors for a first source - first choice mandate for all people in District 10, particularly in Bayview Hunters Point for all jobs that are relevant to the Wastewater Enterprise Capital Improvement Program project. – *In Progress*

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Thursday, June 13, 2013**. The scheduled presenter is Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco
Dr. Scott-Skillman has been invited to meet the Commission and the residents of the Southeast Sector
-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

No report.

The next meeting of the Joint PUC/SECFC Advisory Committee is tentatively scheduled for June 28, 2013.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

Commissioner Bobbie Brown will provide a report from the Health, Housing and Public Safety Advisory Committee meeting held on Thursday, May 16, 2013, from 12:00 p.m. to 1:00 p.m. in the bungalow conference room at 1800 Oakdale Avenue.

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Planning meetings for the 2013 Health Fair are scheduled for Thursdays at noon on the following dates:
June 13, July 18, August 15, September 12, September 26, October 3, October 10, October 17, and October 24.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide updates from the Tuesday, May 14 & May 21, 2013 Economic Development Advisory sub-Committee meetings.

The Job Fair is scheduled for Thursday, May 30, 2013 from 10:00 a.m. to 2:00 p.m.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte LeBlanc will provide an update from the Monday, May 6, 2013 Facility Advisory Committee meeting regarding the E.P. Mills Auditorium.

8.0 PRESENTER (Discussion and Possible Action)

Judy Nemzoff, Community Arts & Education Program Director, San Francisco Arts Commission, City & County of San Francisco

Topic: Update on the San Francisco Arts Commission & San Francisco Public Utilities Commission Joining Forces To Support The Arts In The Bayview with a Two-Year Commitment From The SF Public Utilities Commission

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

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(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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Al Norman
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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, May 22, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission Vice-President Bobbrie Brown called the Wednesday, May 22, 2013 meeting to order at 6:05 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:07 p.m.

Commissioners Present: Bobbrie Brown /Karen Chung /Brigitte R. LeBlanc /Al Norman

Commissioners Excused: Willie B. Kennedy

Staff Present: Toye Moses, Executive Director /Francis Starr, Senior Management Assistant/
Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Commission Vice-President Bobbrie Brown read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigitte R. LeBlanc moved to approve the May 9, 2013 Commission meeting minutes as submitted.

Commissioner Karen A. Chung seconded the motion to approve the May 9, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, May 9, 2013 were adopted as submitted.

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

There was no public comment.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication file:

Statement: Mayor Lee's Statement On Death Of Andrew "Bart" Simpson Of Artemis Racing

Statement: Mayor Lee's Statement On Controller's Nine-Month Budget Status Report

Press Release: Mayor Lee Announces New Loans To Boost Small Businesses & Kick off City's Small Business Week

Press Release: San Francisco Bay Area Submits Bid To Host NFL Super Bowl L/LI

Press Release: Mayor Lee & President Chiu Announce Plans For New Apple Retail Store In Union Square

Statement: Mayor Lee's Statement On Golden State Warriors NBA Playoff Season

Statement: Mayor Lee's Statement On SF Unemployment Rate Dropping To 5.4 Percent

Press Release: Mayor Lee Announces San Francisco International Airport (SFO) Ten-Year Capital Improvement Plan

Press Release: San Francisco Bay Area To Host NFL Super Bowl 50

5.1 CORRESPONDENCE

Southeast Community Facility Commission resolution in support of Karen Kubick, Director Of The Wastewater Enterprise Capital Improvement Program which consists of the multi-billion dollar Sewer System Improvement Program and the \$90 million per year Renewal & Replacement Program For The City And County Of San Francisco's Public Utilities Commission. – *In Progress*

Resolution to the Board of Supervisors for a first source – first choice mandate for all people in District 10, particularly in Bayview Hunters Point for all jobs that are relevant to the Wastewater Enterprise Capital Improvement Program project. – *In Progress*

6.0 ANNOUNCEMENTS

Ms. Carla Vaughn, Commission Secretary announced the following:

-The next meeting of the Southeast Community Facility Commission will be **Thursday, June 13, 2013.**

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

-The scheduled presenter is Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco. Dr. Scott-Skillman has been invited to meet the Commission and the residents of the Southeast Sector.

-On Wednesday, June 26, 2013 the scheduled presenter will be Mr. William Sifferman, Chief Probation Officer, City and County of San Francisco Juvenile Probation Department.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes.

Dr. Espanola Jackson requested a representative from the Public Utilities Commission charged with oversight of the Southeast Campus of City College be available to attend the upcoming Commission meeting to ensure communication between the SECFC, SFPUC and City College be of one accord regarding the implementation of a Nursing Program.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

The next meeting of the Joint PUC/SECFC Ad-Hoc Committee is tentatively scheduled for Friday, June 28, 2013.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

Vice-President Brown announced the next Health, Housing & Public Safety Advisory Committee meeting will be held on June 13, 2013 at 2:00 p.m. in the conference room bungalow at 1800 Oakdale Avenue. October 26 is the date of the next Health Fair. Planning meetings will be held monthly.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Commissioner **Brigette LeBlanc** thanked Vice-President Brown for her report and had a question regarding the use of the same fiscal agent that provided services for the event in previous years. Commissioner LeBlanc commented regarding her desire to provide the opportunity of becoming a fiscal agent for Commission events to community based organizations that may not have had the opportunity to participate previously.

Director Moses said consideration would be given.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner **Karen A. Chung** provided an update from the Tuesday, May 21, 2013 Economic Development Advisory Sub-committee meeting. The meeting was attended by 15 individuals and Commissioner Chung expressed her appreciation for their participation in planning the 1st Job Fair. Approximately 35 employers have agreed to participate. Commissioner Chung provided a flyer with a breakdown of the participants.

Commissioner **Al Norman**, Co-Chair of the Economic Development Advisory Committee announced that in order to participate in the Job Fair each employer agreed to provide at least 5 positions.

Commissioner **LeBlanc** congratulated the committee on their flyer and asked if it had been distributed through social media.

Commissioner **Al Norman** replied the flyer was being distributed through social media and flyers were provided to the neighborhood youth centers near the Shipyard.

Facility Advisory Committee, (Chair, Commissioner Brigette R. LeBlanc, Co-Chair, Commissioner Armina Brown, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner **LeBlanc** announced the next Facility Advisory Committee meeting would be held on Monday June 3rd at the Earl P. Mills Auditorium. An update on the construction in the SECFC offices was provided with December 31st being given as the soft-date for completion. The Commissioners were invited to visit the construction site and see firsthand the work being done.

There was discussion regarding the time the Health, Housing and Public Safety Advisory Committee meetings would be held.

Dr. Espanola Jackson commented regarding the need to clarify who is ultimately responsible for the facilities as provided under the mitigation agreement.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

Toye Moses, Executive Director, suggested the Chair of the Facility Advisory Committee extend an invitation to the Deputy City Attorney to attend the upcoming meeting and provide clarification regarding who are the responsible parties for the upkeep of the facilities under the mitigation agreement.

8.0 PRESENTER

Ms. Judy Nemzoff, Community Arts & Education Program Director, San Francisco Arts Commission, City & County of San Francisco introduced herself and provided an overview of the new arts initiative that is a partnership between the SFPUC and the Arts Commission for Bayview activities and programming.

Approximately two years ago the San Francisco Public Utilities Commission (SFPUC) approached the San Francisco Arts Commission (SFAC) to ask for a change in the 2% Ordinance that requires a percentage of construction funds be allocated to the arts. The goals are as follows:

- Create opportunities for Bayview residents to have more hands-on experience with art-making and to understand the neighborhood's history through arts engagement.
- Extend existing Community Arts and Education programs into the neighborhood including WritersCorps, StreetSmARTS, and Art in Storefronts, as well as launch a new grant program.
- Create sustainable arts engagement programming in the Bayview neighborhood and throughout the Southeast sector that reflects the SFPUC's core values to be stewards of the environment.
- Use art to beautify the neighborhood.

Three current programs have been chosen for expansion and they are WritersCorps, WhereArt Lives and StreetSmARTS. A new grants program will be launched as well. The SFAC will partner with KALW 91.7 FM to produce radio segments that feature the Bayview creative community and provide positive images of the Bayview neighborhood. An arts celebration "3rd on Third" will be launched and an update on the new Town Center with arts at its core with the completion of the Bayview Opera House and plaza renovation will be provided.

Ms. Nemzoff provided an overview of the WritersCorps, WhereArt Lives and StreetSmARTS programs. The Grants Program will provide \$10,000 to 10 grantees. Individual artists, arts organizations, and community organizations are eligible to apply. In order to be eligible to receive the grant each artist or art organization must provide a project that will result in a public event.

The partnership with KALW 91.7 FM will provide 8 radio segments featuring stories from the Bayview and will culminate with a live listening party in the Bayview on Thursday, September 19, 2013.

The "3rd on Third" arts celebration is made possible with the help of the following organizations:

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Edwin M. Lee, Mayor

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Bayview Opera House/ Stern Grove Association/ Bayview Merchants Association/ Black Cuisine/ BMagic/ ThreePointNine Art Collective/ Museum of African Diaspora/ The Port Commission/ San Francisco Public Utilities Commission/ SF Film Festival/ Department of public Works/ KPOO/ KBLX/ Hunters point Shipyard Artists Collective/ Auntie April's/ Radio Africa and Kitchen/ Zulu Nation/ Market on 3rd/ Old Skool Café

The "3rd on Third" Arts Celebration will take place on Thursday, June 20, 2013 from 5:30 p.m. to 8:00 p.m.

The Stern Grove Festival will produce for the first time ever "Grove On The Go" on Mendell Plaza which will feature exceptional Bayview performers who were selected by a local panel. They will be presented on a professional stage with full sound and this is the first time Stern Grove has done something like this. The event will take place on Thursday, June 20 as part of the "3rd on Third" Arts Celebration.

Following are the names of individuals that are a part of the steering committee responsible for helping to organize this event.

Vivian Ellis/ Andrea Baker/ Anietie Ekanem/ Antoinette Mobley/ Barbara Ockel/ Dan Dodt/ LaShon Walker/ Lyslynn Lacoste/ Mary DeJesus/ Melonie Green/ Melorra Green/ Megan Hamilton/ Judy Tsang/ Maya Rodgers/ Gerry Dove/ Donald Lacey

In closing Ms. Nemzoff provided an update on the renovation taking place at the Bayview Opera House. The design work has moved forward. A significant portion of funds were coming from the Redevelopment Agency and those funds were denied. We were into the process and timeline for launching the groundbreaking ceremony and significant funds were lost from the Redevelopment Agency. However, the agency is on-track and it is anticipated that the groundbreaking will take place this fall.

Commissioner Bobbie Brown thanked Ms. Nemzoff for her presentation and opened the floor to questions from the Commissioners.

Commissioner Karen A. Chung asked the following questions:

A-Can you provide more information on the Art in Storefronts program?

B-Has this program been done previously?

C-Are there economic benefits from the projects for the community and business people?

Director Nemzoff responded:

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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A-Two years ago the Art in Storefronts program was launched in conjunction with the Office of Economic and Workforce Development and it will be launched in the Bayview and Hunters Point with this current program.

B-The program which brings 3 dimensional contemporary art into vacant storefronts has been successful in Chinatown, Central Market, lower 24th Street and the Tenderloin.

C-When you enhance a streetscape by bringing art into a previously vacant space you bring foot traffic. Foot traffic brings people stopping at the corner store to get a bottle of water or going to a local restaurant for dinner. An arts investment is in fact an economic investment. A study was done by Americans For The Arts that said every dollar spent on the arts resulted in an increase of \$7 in economic investment for the community. There is a close partnership with the Bayview Merchants Association. The intent is to bring the community together and to also bring people into the community that would not normally come. All of the performers are from the Bayview and they will all be compensated.

Commissioner LeBlanc thanked Director Nemzoff for the presentation and requested that Ms. Ellis be acknowledged for her commitment to the community through the arts. She also asked that the Southeast Community Facility Commission be listed as a partner because of the work they do on behalf of the community.

Director Moses had the following questions and comment:

A-The name of the Opera House was changed to Ruth Williams

B-During the renovation what will happen to the services currently being provided to the community and how long will the renovation take?

C-How much will the renovation cost?

Director Nemzoff responded:

A-For purposes of this presentation short cuts were taken but formally we acknowledge and recognize the name as the Bayview Opera House Ruth Williams Memorial Theatre.

B-The organization will receive support to find new locations and opportunities to support the community in new locations. The dates keep changing and as soon as we have firm dates we will find new locations and partners. The facility will be closed for about 9 months. The outside plaza will be renovated first and then the south wall will be replaced. Three fully accessible ADA bathrooms will be provided as well as stabilization of the balcony. What will be most profound are the changes to the outside of the building.

C- The renovation project will cost approximately \$5.3 million.

Commissioner Bobbrie Brown opened the floor for questions from the community.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Lance Burton, owner Planet Fillmore Communications commented regarding the allocation of funds for the project preceding the Commission and community receiving notice of the availability of funding.

Director Nemzoff responded that to date the project had received \$300,000 and since it is to be completed over a two year period funds would be allocated accordingly.

Vivienne Ellis, performance artist and community member has been in the community 59 years and has film showing her participation in productions. She said the community has been overlooked and has not been included. She thanked Commissioner LeBlanc for acknowledging her work.

Laura Page, who staffs the Arts and Educational Initiatives for the San Francisco Public Utilities Commission thanked Mr. Burton and Ms. Ellis for their comments. The above ground construction over the next 15 to 20 years will generate 2% for the arts and there will be a community process to determine where those funds will be directed. The PUC is in the process of developing an arts steering committee internally and there will be a community process. In September, with no project or program plan, in order to make funds available this fiscal year we needed to move quickly so we worked with the arts commission and determined the quickest way to get the money into the community this year was to help strengthen the programs that already existed via the Arts Commission. WritersCorps and the programs previously mentioned by Director Nemzoff fit the criteria of existing programs. The Grants Program is a pilot that we hope to expand and grow over the next few years for community arts programs. It will be open to anyone who is an artist, or arts organization or community based organization. The process of selecting grant recipients will be made up of a panel of people from the community and we will work with the Southeast Community Facility Commission to staff that panel.

The sewer pipes and the trestles that support them don't count towards that above ground construction and that will be a chunk of those funds but things like the digester and the renovation of the treatment plant absolutely will generate money for the arts.

Dr. Espanola Jackson had comments regarding the funding of Bayview artist and said she would like to be on the panel that helps decide who will receive funding for the arts in the Bayview.

Commissioner LeBlanc commented regarding a core group of artist in the Bayview who have paved the way for others and have gone unrecognized.

Vivien Ellis, artist and community member shared information regarding her family's contribution to the arts in the Bayview community.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Lance Burton, owner Planet Fillmore Communications asked the representatives from the Arts Commission if there were plans to archive the upcoming events.

Ms. Nemzoff responded a call has gone out to local photographers to help document the event on the 20th and she thanked the Commission for their enthusiasm.

Alma Robinson, Director, California Lawyers for the Arts, had a question regarding the sustainability of the program and if it would extend a year.

Ms. Nemzoff said the program is a two year pilot program with the possibility of a year extension.

Dr. Moses asked that the names of Dr. Espanola Jackson, Mr. Alex Pitcher, Mrs. Westbrook, Mrs. Galantine and Mr. Madison, the 5 founders of 1800 Oakdale, be memorialized at the Bayview Opera House.

Ms. Nemzoff responded that she would love to meet and discuss the synchronicity of a visual bringing the renovations at the Bayview Opera House and the renovations at 1800 Oakdale together through a co-sponsorship of a tribute to the 5 founders with the Southeast Community Facility Commission.

Dr. Moses asked what the Commission could do to help the process move forward.

Director Nemzoff said she would love to see a representative from the Commission sit on the selection panel and she would love the Commission to provide guidance and become a sponsor on the June 20th event and future events.

9.0 PRESIDENT'S REPORT

None.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

None.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director reported staff was working hard on the Job Fair which is less than a week away and soon work will begin on the Health Fair.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

There had been a report of a gas leak, PG&E was called and they didn't find anything.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Renee Willette, SFPUC Special Projects Manager, External Affairs, thanked the Commission for the productive meeting last week with Karen Kubick, Director of the Sewer System Improvement Program. Two important dates were flagged regarding the Digesters Project for the Sewer System Improvement Program and they are as follows:

Tuesday, May 28th the SFPUC will be hearing the planning and engineering contract for the Digesters Project at 1:00 p.m., City Hall, Room 400 and the filing day *Wednesday, May 29th* the Board of Supervisors Budget and Finance Committee will be hearing and asking for an emergency declaration for funding for repairs to the current digesters. These are two opportunities where support is needed to move the digester project forward. The Wednesday, May 29th meeting will be held at 1:00 pm in the Board of Supervisors chambers.

Dr. Espanola Jackson suggested the Commission send a letter to the Budget and Finance Committee supporting the digesters for the SFPUC as well as a letter of support to the SFPUC meeting because some people are opposing the digesters.

Director Moses requested clarification from the Deputy City Attorney who advised the Commission Vice-President direct the Commission to write a letter of support.

Commissioner Norman said he was planning to attend both meetings.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)
(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte LeBlanc moved to forward letters of support to the Board of Supervisors Budget and Finance Committee as well as the SFPUC in support of the digesters.

Commissioner Karen Chung seconded the motion and the SECFC passed the motion.

An invitation was extended to Rene Willette, SFPUC Special Projects Manager, External Affairs to attend the June 13th Commission meeting in conjunction with the presentation by the City College Interim Chancellor.

Mr. John Roddy, Deputy City Attorney will attend the Facility Advisory Committee meeting on Monday, June 3, 2013.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

13.0 PUBLIC COMMENT

Alma Robinson, Director, California Lawyers for the Arts announced the organization is starting their 20th year of providing "Spotlight on the Arts", a summer youth employment program for high school students who are paid a stipend and participate in workshops in communication skills, job readiness, field trips and healthy snacks. Over 600 youth have been served during the existence of this program. The Department of Children, Youth and Families has increased the funding so more children can receive resources this year. The youth must be between 14 and 17 years of age and live in San Francisco.

14.0 ADJOURNMENT

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Willie B. Kennedy
President
Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, June 13, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

06-10-13A00:09 RCVD

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, May 22, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Announces new Biotech Incubator In Central Waterfront

Press Release: Mayor Lee Announces Spotify Move To Central Market

Press Release: Mayor Lee Presents Proposed Balanced Budget For Fiscal Year 2013-14 & 2014-15

Press Release: Mayor Lee Announces Rock Health Move To Mission Bay

5.1 CORRESPONDENCE (Discussion)

Southeast Community Facility Commission resolution endorsing the Sewer System Improvement Program

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, June 26, 2013**.

-The scheduled presenter is Mr. William Sifferman, Chief Probation Officer, City and County of San Francisco Juvenile Probation. Mr. Sifferman has been invited to update the Commission and the residents of the Southeast Sector on the activities of the Youth Guidance Center as they relate to the Bayview Community

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Commissioner Bobbie Brown will provide a report from the Health, Housing and Public Safety Advisory Committee meeting held on Thursday, June 13, 2013, from 12:00 p.m. to 1:00 p.m. in the bungalow conference room at 1800 Oakdale Avenue.

Tentative dates for the Health Fair planning meetings are as follows: *July 18, August 15, September 12 & 26, October 3, 10, 17 & 24.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Karen Chung will provide an update from the Thursday, May 30, 2013 Job/Career Fair.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant), Member, Commissioner Al Norman, Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte LeBlanc will provide an update from the Wednesday, June 12, 2013 Facility Advisory Committee meeting regarding the Southeast Community Facility Commission construction schedule and the Greenhouse RFP process.

8.0 PRESENTER (Discussion and Possible Action)

Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco

Topic: An opportunity to meet the Southeast Community Facility Commissioners and the residents of the Southeast Sector as well as response to inquiries regarding relevant curriculum.

Renee Willette, Special Projects Manager, External Affairs, San Francisco Public Utilities Commission

Topic: Response to inquiry of relevant curriculum provided by City College.

Jesse Feldman, Public Relations, Barbary Coast Consulting

Topic: San Francisco California Transit Authority - Quint Street Bridge Project

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 ONGOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

15.0 ADJOURNMENT

This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

June 13, 2013 Southeast Community Facility Commission

Southeast Community Facility Commission - June 13, 2013

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, June 13, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President **Willie B. Kennedy** called the Thursday, June 13, 2013 meeting to order at 6:13 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:14 p.m.

Commissioners Present: Willie B. Kennedy/ Bobbie Brown /Karen Chung /Brigette R. LeBlanc (left 8:15 p.m.) /Al Norman

Staff Present: Toye Moses, Executive Director /Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II

3.0 CONSENT CALENDAR

Commission President **Willie B. Kennedy** read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner **Brigette R. LeBlanc** moved to approve the Wednesday, May 22, 2013 Commission meeting minutes as submitted.

Commissioner **Bobbie Brown** seconded the motion to approve the May 22, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, May 22, 2013 were adopted as submitted.

Commissioner **Brigette R. LeBlanc** moved to bring Item # 8.0 forward to accommodate the 1st presenter, Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco.

Commissioner **Karen Chung** seconded the motion to bring Item # 8.0 forward.

Commission President **Kennedy** introduced City College of San Francisco Interim Chancellor, Dr. Thelma Scott-Skillman.

8.0 PRESENTER

Dr. **Thelma Scott-Skillman** thanked the Commission for accommodating her schedule and shared the following information regarding the status of City College of San Francisco. On July 2012 the college and the district received notification regarding their accreditation and were required to show cause as to why the institution's doors should remain open. The Accrediting Commission requested a report due on October 15th addressing a number of recommendations. On March 15th, 2013 the college was required to develop a full accreditation self-evaluation report. With the report came a requirement to address "show cause" with regard to a closure report. The documents are on the City College website and are available to the public for review. In April plans were made for a site visit. Over a three-day period a group of 7 - 9 team members came to the main campus to validate the March 15 report. 30 days later the college received the team report. Upon review errors were noted. After the corrections were made the Accrediting Commission met last week and reviewed not only City College of San Francisco but 40 other colleges as well.

Dr. Scott-Skillman testified before the Accrediting Commission regarding the submitted report and the progress being made to date addressing the standards and eligibility requirements needed to maintain accreditation. The College is waiting to receive notification from the Accrediting Commission by July as to whether or not accreditation will be maintained.

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There is work to be done so faculty, staff, students and administrators are addressing the 14 recommendations received a year ago. Other items were disclosed during the self-evaluation in the categories of governance, accountability and fiscal solvency.

In closing, Dr. Scott-Skillman noted it has taken years for City College to reach its current status and it will take some time to address the items that have been cited.

Commission President Willie B. Kennedy thanked Dr. Scott-Skillman for her presentation and congratulated Dean Bynum for his help in keeping the doors of the Southeast Campus opened. The floor was opened for questions.

Dr. Espanola Jackson spoke in support of Dean Bynum and had comments regarding the classes that were removed and requested they be returned to the Southeast Campus.

Dr. Scott-Skillman addressed the rumors of the campus closure and expressed these were rumors. She reported she met with the PUC staff in March and there were discussions regarding the lease agreement. The college is on a month to month lease.

Discussion continued regarding the loss of classes with comments from Dr. Moses, Dr. Jackson and Dean Bynum.

Dean Bynum advised the Southeast and Evans centers are moving forward with Fall and Spring schedules. Classes have been added and there have been no discussions regarding closure of the campuses.

Angela Armstrong, member Black Human Rights Council and community member commented on various vocational courses that would enhance the community.

Arelia Price, community member requested information regarding the best time to contact the Dean's office.

Dean Bynum advised he was always available and had an open door policy.

Keisha Henry, owner and Director of "Our Fathers SLE" (Sober Living Environment), provided information regarding her organization. The organization located at 1641 LaSalle Avenue provides housing sustainability for individuals who were formerly homeless, recovering from traumas, substance abuse and returning home from incarceration. The transitional housing provided includes wrap around services that prepare individuals for independent living. Job readiness and housing counseling are also a part of the program. Part of the job readiness curriculum program which has been marketed to the SF Adult Probation Department and the SF Sheriff's Department as a part of their vocational training program. It is a one year curriculum program which goes a step further than the Five Keys Charter School and provides a Certificate upon completion. There are many educators in the community who have not had an opportunity to be a part of the rebuilding of the community.

Torrance Bynum, City College Dean of the Southeast and Evans Campus' discussed the possibility of a partnership with "Our Fathers SLE". He reported the College would be hiring administrators and faculty and he encouraged the community to apply for positions.

Commissioner LeBlanc had a question regarding the completion of the accreditation process.

Dean Bynum advised the draft of the recommendations would be provided on July 7th.

Commissioner LeBlanc requested that a representative from the SECFC be included in the meetings held with the SFPUC and City College.

Dean Bynum agreed and said the College would be open to full disclosure.

Dr. Espanola Jackson provided history regarding the square footage of space being used by City College and advised that when programs were removed the space was rented out. She requested said space be returned for the use of the College. Dr. Jackson requested to be included in the meetings with City College, SFPUC and the SECFC.

Dean Bynum said the upcoming meetings with the SFPUC and the City College Chancellor would include a member of the Southeast Community Facility Commission and a member of the community as they discuss moving forward with the renovation of the building.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

There was no public comment.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication file:

Press Release: Mayor Lee Announces New Biotech Incubator In Central Waterfront

Press Release: Mayor Lee Announces Spotify Move To Central Market

Press Release: Mayor Lee Presents Proposed Balanced Budget For Fiscal Year 2013-14 & 2014-15

Press Release: Mayor Lee Announces Rock Health Move To Mission Bay

Press Release: Mayor Lee Announces Crystal Jade To Open In San Francisco

Press Release: Mayor Lee & Board President Chiu Announce New Sharing Economy Emergency Preparedness Partnership

Statement: Mayor Lee's Statement On Waterfront Revitalization

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Statement: Mayor Lee's Statement On Juvenile Probation Department Chief Retirement

5.1 CORRESPONDENCE

The Southeast Community Facility Commission Resolution endorsing the Sewer System Improvement Program.

6.0 ANNOUNCEMENTS

Ms. Carla Vaughn, Commission Secretary announced the following:

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, June 26, 2013**. The scheduled presenter is Mr. William Siffermann, Chief Probation Officer, City and County of San Francisco Juvenile Probation. Mr. Siffermann has been invited to update the Commission and the residents of the Southeast Sector on the activities of the Youth Guidance Center as they relate to the Bayview Community.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

Commissioner Brigitte LeBlanc announced the following and thanked Commissioner Norman for his participation in planning and implementing the Construction Advisory Symposium:

On Wednesday, June 19th, 2013 from 12 p.m. to 2:30 p.m. the San Francisco African-American Chamber of Commerce will hold their Juneteenth Luncheon. The venue is the Marriott Marquis in San Francisco, 55 4th Street. If you are interested in attending please call (415) 749-6400.

On Thursday, June 20th, 2013 from 6 p.m. to 8 p.m. the San Francisco African-American Chamber of Commerce will host a Construction Advisory Symposium.

Cati Hawkins-Okorie, San Francisco 2013 Juneteenth Planning Committee, Black Human Rights Leadership Council of San Francisco announced the Mary Helen Rogers Kick-Off Rally for the San Francisco 2013 Juneteenth celebration taking place on Friday, June 14th, at 12 noon on the steps of City Hall. A reception will follow at the African-American Cultural Center located at 762 Fulton Street. Food will be provided by the Culinary School located at the West Bay Center. There will be a parade on Saturday at 10 a.m. beginning at the African-American Cultural Center. Ms. Hawkins-Okorie provided a brief history of the Juneteenth Celebration. Also, at the event there will be a booth honoring homicide victims.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commission President Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, **Alternates:** Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECF Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

The next meeting of the Joint PUC/SECF Ad-Hoc Committee is tentatively scheduled for Friday, June 28, 2013

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Bobbie Brown provided a brief update on the Health, Housing & Public Safety Advisory Committee meeting that took place on June 13, 2013 at 2:00 p.m. in the conference room bungalow at 1800 Oakdale Avenue.

President Willie B. Kennedy announced the following dates for the Health Fair planning meetings as follows: *July 18, August 15, September 12 & 26, October 3, 10, 17 & 24*. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung thanked everyone who participated in the 1st SECFC Job Fair and helped to make it a success. She announced the SECFC would host a Food Drive for Christmas and encouraged everyone to bring canned goods to help those in need.

President Willie B. Kennedy thanked Commissioners Chung and Norman for the great job they did with the first SECFC Job Fair.

Commissioner Chung said the next meeting of the Economic Development Advisory Committee would be July 9th.

Commissioner Al Norman, Co-Chair of the Economic Development Advisory Committee announced information regarding how many individuals were actually hired would be provided at the next Commission meeting. Also, he thanked Dr. Espanola Jackson for her participation and help.

Dr. Toye Moses, SECFC Executive Director congratulated the committee and said the Mayor was looking forward to knowing how many individuals were hired. He also thanked SFPUC for their support as well as Sam Murray and B.J. Jones, SFPUC staff. In closing he thanked the SECFC staff for their hard work and Dr. Espanola Jackson noted the hard work of Tempi Priestly, Renaissance Parents of Success.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant) and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner LeBlanc congratulated the Commission on the successful Job Fair. She announced the next Facility Advisory Committee meeting would be held on Tuesday, June 25th.

The Construction update is as follows:

All electrical work will be completed this week.

All sheetrock walls are installed.

Painting is scheduled to occur in the next few weeks.

HVAC duct work is scheduled to be completed this week.

HVAC controls work is moving forward.

The ceiling grade is scheduled to be installed in two weeks.

Flooring is scheduled to be installed in three weeks.

Phase 1 is scheduled to be completed the end of July.

Commissioner LeBlanc encouraged the Commissioners to tour the area and see the work that has been done.

8.0 PRESENTERS (Continued)

President Willie B. Kennedy introduced Renee Willette.

Renee Willette, SFPUC, Special Projects Manager, External Affairs, responded to the inquiry of relevant curriculum provided by City College and advised the SFPUC will meet regularly with City College and the SECFC to insure the standards of the mandate are upheld. She emphasized the commitment of Harlan Kelly, SFPUC General Manager.

President Willie B. Kennedy introduced Colin Dentel-Post, San Francisco County Transportation Authority who provided a presentation regarding the Quint Street Bridge Replacement and Quint-Jerold Connector Road Project Update.

Mr. Dentel-Post provided a brief project background advising Caltrain needs to replace the 100+ year old bridge over Quint St. The most promising solution is to replace the bridge with a berm (embankment) and build a new Quint-Jerold Connector Road. In December 2012 the San Francisco Transportation Authority Board recommended Caltrain proceed with a design and funded planning, conceptual design and an environmental review of the Connector Road to resolve outstanding issues.

Currently Caltrain is leading on the bridge replacement. Regarding the Connector Road the Transportation Authority is providing coordination. The San Francisco Department of Public Works is leading the design with support from the San Francisco Municipal Transportation Authority. The Planning Department is conducting an environmental review and the Office of Real Estate is in right-of-way negotiations.

Key issues needing community input are the reevaluation of all turns at the Connector Road intersection with Jerold Avenue. There is a need to enhance the Connector Road with lighting and landscaping. There is also a need to minimize Quint Street closure during construction and ensure maximum local job opportunities.

The previous Connector Road design prohibited left turns from the Connector Road onto Jerold Avenue. The design team has refined the design and now all turns are allowed.

The community requested enhancements to Connector Road and berm including landscaping. The design now includes upgraded lighting and landscaping. There is a need to minimize street closure during construction so project schedules will be coordinated to develop a phasing plan.

Job opportunities must be maximized so a local outreach strategy is being developed.

The cost of the project is estimated to be \$7.3 million. The funding is through Caltrain, Prop K sales tax and other potential local sources.

For more information please access www.sfgov.org/quint.

President Kennedy opened the floor for questions.

There was discussion regarding the local hire mandate.

Several community members opposed the project.

Angela Armstrong and Patrick Kido spoke in opposition of the project.

Mr. Roland Lebrun, retired engineer, provided a video showing an alternate plan which would cost half of the current projected price to replace the bridge. His alternate plan would also provide a new Station at the Quint St. Bridge which the Caltrain plan does not offer.

President Kennedy thanked Mr. Dentel-Post for his presentation and suggested he consider the comments from the community.

9.0 PRESIDENT'S REPORT

President Kennedy appointed Commissioner Al Norman as Co-chair to the Health, Housing and Public Safety Advisory Committee and the Facility Advisory Committee. She appointed Commission Karen Chung to be the alternate for both committees.

President Kennedy requested an action item on the next meeting agenda to have 1 presenter at 1 of the two meetings per month. The presenter can be either at the 2nd Thursday meeting or the 4th Wednesday meeting.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

None.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Director Moses recommended having the committee meetings at 4 p.m. instead of 1 p.m. so when the committee meetings are the same day as a regular Commission meeting the Commissioners will not have to return to the site.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, SFPUC Public Relations Officer, Communications thanked everyone for their participation in getting the digesters. He also thanked the Commission for allowing the SFPUC to participate in the Job Fair. Special thanks to B.J. Jones and Tempi Priestly. He offered to help Commissioner Brown with the Health Fair. He said that he and B.J. Jones were looking forward to participating.

12.0 ONGOING BUSINESS (Discussion)

None.

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)

(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte LeBlanc requested a letter forwarded to the SFPUC requesting Commission President Kennedy attend meetings with SFPUC and the City College Chancellor and a community member regarding the use of space in the Southeast Community Facility Commission building.

Commissioner Brigitte LeBlanc supported the suggestion to have only 1 presenter per month.

Commissioner Brigitte LeBlanc requested an evaluation of the Executive Director as well as information regarding the process.

Dr. Moses said the Executive Director is evaluated by the SFPUC yearly.

14.0 PUBLIC COMMENT

Roland Lebrun, retired engineer, commented regarding the money that could be saved following a different procedure to rebuild and design the Quint St. Bridge.

Community Member (name withheld) commented on the value of the Bayview Caltrain Station as the gateway to the Peninsula and the need to further evaluate the current Bridge design.

Angela Armstrong requested more information regarding the personnel evaluation process.

15.0 ADJOURNMENT

The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, June 26, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

05-21-13A08:08 RCVD

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Thursday, June 13, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee & New York City Mayor Bloomberg To Co-Host Second Annual Bloomberg Technology Summit

Press Release: San Francisco Releases Updated "People Plan" For 34th America's Cup

5.1 CORRESPONDENCE (Discussion)

Letter to Harlan Kelly, General Manager, SFPUC and Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco suggesting the President of the SECFC Willie B. Kennedy or her representative attend future meetings held with City College of San Francisco when discussing City College/Southeast Campus issues.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Thursday, July 11, 2013**.

-The scheduled presenter is:

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Willie B. Kennedy, Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: Commissioner Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: Commissioner Willie B. Kennedy)

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Tentative dates for the Health Fair planning meetings are as follows: *July 18, August 15, September 12 & 26, October 3, 10, 17 & 24 at 4:00 p.m. in the bungalow Conference Room.*
The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, Commissioner Willie B. Kennedy)

Updates on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is tentatively scheduled for *Tuesday, July 9, 2013 at 2:00 p.m. in the bungalow Conference Room at 1800 Oakdale Avenue.*

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, Commissioner Willie B. Kennedy)

Commissioner Brigitte LeBlanc will provide a report from the Tuesday, June 25, 2013 Facility Advisory Committee meeting regarding the Southeast Community Facility Commission construction schedule and the Greenhouse RFP process.

8.0 PRESENTER (Discussion and Possible Action)

Mr. William Sifferman, Chief Probation Officer, City and County of San Francisco, Juvenile Probation and Mr. Allan Nance, Assistant Chief Probation Officer

Topic: An invitation to update the Commission and the residents of the Southeast Sector on the activities of the Youth Guidance Center as they relate to the Bayview Community

9.0 PRESIDENT'S REPORT

Commission President Willie B. Kennedy (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

12.0 ONGOING BUSINESS (Discussion and Possible Action)

- a. Motion to adopt a resolution endorsing the SFPUC Sewer System Improvement Program (SSIP) as presented by Karen Kubick, P.E. BSME, SSIP Director at the SECFC meeting on May 9, 2013.
- b. Motion to invite one presenter per month and determine if the monthly presentation will be on the 2nd Thursday or 4th Wednesday of each month.

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

15.0 ADJOURNMENT

This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Willie B. Kennedy
President
Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, June 26, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission President **Willie B. Kennedy** called the Wednesday, June 26, 2013 meeting to order at 6:17 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:18 p.m.

Commissioners Present: **Willie B. Kennedy / Bobbrie Brown / Karen Chung / Brigitte R. LeBlanc / Al Norman**

Staff Present: **Toye Moses, Executive Director / Francis Starr, Senior Management Assistant / Carla Vaughn, Commission Executive Secretary II**

3.0 CONSENT CALENDAR

Commission President **Willie B. Kennedy** read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner **Brigette R. LeBlanc** moved to approve the Thursday, June 13, 2013 Commission meeting minutes with one correction to page 4 removing former Commissioner Armina Brown.

Commissioner **Karen Chung** seconded the motion to approve the June 13, 2013 Commission meeting minutes with one correction.

The minutes of the Southeast Community Facility Commission meeting of Thursday, June 13, 2013 were adopted with one correction.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

There was no public comment.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Press Release: Mayor Lee & New York City Mayor Bloomberg To Co-Host Second Annual Bloomberg Technology Summit

Press Release: San Francisco Releases Updated "People Plan" for 34th America's Cup

Press Release: Mayor Lee Announces Illumina Opening New Offices In San Francisco's Mission Bay

Press Release: Mayor Lee & Supervisor Kim Announce New Food Emporium To Open On Central Market

Press Release: Mayor Lee Announces New Standard For Housing Data Reporting & Advancing City's Commitment To Open Data & Transparency

Press Release: Mayor Lee Announces San Francisco To Host 2015 U.S. Conference of Mayors Annual Meeting

Statement: Mayor Lee's Statement On President Obama's Plan To Cut Carbon Pollution

Statement: Mayor Lee's Statement On Board Of Supervisors' Support Of CPMC Rebuild

Statement: Mayor Lee's Statement On U.S. Supreme Court Decision Supporting Marriage Equality In California

Press Release: Mayor Lee & Supervisor Cohen Celebrate Historic Beginning Of Home Construction At The Shipyard

5.1 CORRESPONDENCE

Letter to Harlan Kelly, General Manager, SFPUC and Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco suggesting the President of the SECFC, Willie B. Kennedy or her representative attend future meetings held with City College of San Francisco when discussing City College Southeast Campus issues.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Thursday, July 11, 2013.**

- Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.
- Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.
- Presidio Trust presents "Pasados del Presidio" Commemorating the Presidio's Past Through Music, Dance & Lore – Afternoon Fun for Kids – Friday, June 28, Noon to 3pm
- Invitation from Empowered Communities Program to attend "Resilient Bayview Action Plan Launch Event" Friday, June 28th 10 am to Noon at the Bayview Opera House to help launch the creation of an action plan to ensure the resilience of the Bayview Community in times of stress.
- Flyer from the SFPUC providing updates on the Sewer System Improvement Program.
- Job Announcement: 1402 Junior Clerk
- Letter from John Roddy, Deputy City Attorney to the SECFC Commissioners regarding jurisdiction of E.P. Mills Auditorium.
- Resolution to be read by Commission President Kennedy regarding our support of the SSIP Program.

President Kennedy moved the agenda to Item #8.0 and introduced Mr. William Sifferman, Chief Probation Officer, City and County of San Francisco, Juvenile Probation and Mr. Allan Nance, Assistant Chief Probation Officer.

8.0 PRESENTER

Mr. Sifferman thanked Commission President Kennedy for the opportunity to appear before the Commission with Mr. Allan Nance, Assistant Chief Probation Officer. He said it was their pleasure to present not only information relative to youth and families from the 94124 zip code but to also share items that they are proud of.

After 43 years of service Mr. Sifferman noted that he submitted his letter of retirement to Mayor Ed Lee and to the Commissioners of the Juvenile Probation Commission two weeks ago. He noted the SECFC was the first Commission he provided a formal presentation to over 8 years ago and now he was providing his last presentation to the same body.

Mr. Sifferman noted the graciousness of the Commission for allowing his department use of the Alex Pitcher, Jr. Community room to provide a one day all department wide staff training on the values and principals of restorative justice and the Detention Alternatives Initiative that was advanced during his tenure. This changed the way the service model was viewed and strategies were identified that would rely on better long term interventions and treatment opportunities that do not compromise public safety. The foundation of our approach over the past 8 years was to end the use of detention as a catch all standard response to the slightest violation of probation.

During Mr. Sifferman's tenure the juvenile justice center was rebuilt.

Mr. Sifferman introduced Allen Nance, Assistant Chief Probation Officer who spoke regarding Mr. Sifferman's modesty in describing the accomplishments of the department. These accomplishments included but were not limited to developing a stronger collaboration with the community and the commitment to continue to develop relationships.

Mr. Nance noted the many accomplishments of the department spearheaded by Mr. Sifferman and modeled by other juvenile departments throughout the United States.

Two years ago the department was contacted by Mayor Lee and asked to find a way to provide youth from 94124 an opportunity to visit Camp Mather, a city run campsite located in the High Sierra near the Hetch-Hetchy reservoir. Many of the youth had never traveled outside of their home environment, now every August youth from the 94124 have the opportunity to visit Camp Mather and socialize with youth from other parts of the city. This wonderful outdoor experience has also been used to link these youth with employment opportunities when they return to the city.

Mr. Nance said there is concern about the disproportionate nature of young people of color who are represented in our juvenile justice system. There has been a 50% reduction in referrals to juvenile court and detentions in juvenile hall over the past 5 years. There is a commitment to carry forward Chief Sifferman's vision and to carry forward the vision of the City to continue the resolve to make sure young people get the very best that is possible from our Juvenile Probation Department.

In closing Mr. Nance thanked the Commission for the opportunity to address the body and offered to answer questions or receive comments.

Commission President Kennedy offered comments regarding the changes taking place and thanked the presenters for their work and concern for the community.

Commissioner Brigitte LeBlanc requested clarity on statistical sheets provided by the presenters which offered the following information regarding youth in the 94124 zip code:

- Active Cases on Probation on 6/25/13 by Geographical Residence of Youth
- Duplicated Count of Referrals by Geographical Residence of Youth 1/1/13 – 6/25/13

Commissioner LeBlanc had questions regarding the high rate of incidences and the number of youth receiving referrals.

Mr. Sifferman said 133 individuals received 188 referrals which meant some of the youth received more than one referral. The department has received two grants, one from the federal government and one from the state government to address Disproportionate Minority Contact. One initiative was to partner with the Bayview Police Station in establishing a way of approaching youth in the early stages before there is a need to arrest the youth. Another initiative is to create a campaign to educate youth regarding the serious consequences of engaging in criminal activities that are crimes of opportunity such as grabbing cell phones and purses which can lead to felony convictions. The DMC Initiative helped to examine the practices of the police and probation to determine if there is any unintended or intended bias that would disproportionately bring young people of color into the system.

Commissioner LeBlanc requested a written summary be provided to the Commission Secretary to further explain the numbers in the statistical sheet.

Mr. Sifferman said a summary could be provided.

Mr. Nance added when young people are brought to the attention of the Juvenile Probation Department they along with their families are assessed and referred to community agencies such as Aggression Replacement Therapy or involving young people with substance abuse treatment programs as funded by the Department of Public Health. Parents are engaged and referred to family counseling so they can deal with some of these issues. The challenges of juvenile delinquency in San Francisco are broader than the symptoms of a child being referred to juvenile court. As a result there is a need for a more comprehensive strategy to deal with the delinquency. There are issues relative to housing, health, substance abuse and economic development. The problem is not necessarily that kids are committing crimes. The problem is that there is a much larger systemic challenge for communities of color in San Francisco and we must collectively look at the issue in order to find the best solution to reduce the numbers. The department is doing the best that it can and is committed to doing more. In order to have a deep impact there must be a comprehensive strategy that is multifaceted and involves all of the described elements.

Toye Moses asked the following questions:

When the youth return to the community have they learned any skills such as computer technology?

What happens to youth over the age of 17?

Mr. Sifferman offered the following response.

Youth with police issues occurring prior to their 18th birthday remain on probation and receive continued supervision. After the age of 18 they cannot be in custody at the Juvenile Department. If they receive more charges after the age of 18 they are forwarded to 850 Bryant.

Some youth from this district are in out of home placement out of state or at Log Cabin Ranch. The emphasis on the reentry program has a very clear description of what should occur. At the Log Cabin Ranch the SF Conservation Corps offers a curriculum in conjunction with the SF Unified School District.

Commission President Willie B. Kennedy noted the discrepancy in charges against minority youth that usually resulted in overcharging felony cases.

Mr. Sifferman agreed and noted the positive changes put in place by Chief Suhr.

Jocelyn Norman, community member addressed Mr. Sifferman and expressed an interest in pursuing a career in juvenile justice. She provided her resume.

Torrance Bynum, Interim Dean of City College, had questions regarding students from the criminal justice classes who were interested in internship programs within the juvenile justice system but were turned down because of minor infractions that happened prior to them turning their lives around.

Commissioner Brigitte LeBlanc said there should be a preference of internships in the juvenile justice department for qualified applicants from the 94124 area.

Commission President Kennedy thanked Mr. Sifferman and Mr. Nance for their presentation.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, **Commission President Willie B. Kennedy**, Co-Chair, **Commissioner Brigitte R. LeBlanc**, Member: **Commissioner Al Norman**, Community Members: **Alma Robinson**, **Siri Datta S. Khalsa**, Alternates: **Dr. Harrison Parker**, **Greg Doxey**)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, **Commissioner Bobbie Brown**, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: **Commission President, Willie B. Kennedy**)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, **Commissioner Bobbie Brown**, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: **Commission President Willie B. Kennedy**)

President Willie B. Kennedy announced the following dates for the Health Fair planning meetings as follows:

July 18, August 15, September 12 & 26, October 3, 10, 17 & 24. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung announced the barrels for the Food Drive for Christmas hosted by the SECFC would be available at the next Commission meeting and everyone was encouraged to bring canned goods to help those in need.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, (Vacant) and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner LeBlanc announced the next Facility Advisory Committee meeting is scheduled for July 10 at 4:00 p.m. as well as the 4th Tuesday, July 23rd. There will be no meeting in August.

9.0 PRESIDENT'S REPORT

President Kennedy noted the correspondence from Deputy City Attorney John Roddy regarding the jurisdiction of the Earl P. Mills Community Center.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

No report.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Director Moses reported a successful meeting was held with the Mayor's Chief of Staff, Steve Kawa, who was provided with an update regarding the Commission. The Mayor has been invited to the upcoming Health Fair.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, SFPUC Public Relations Officer, Communications, reminded everyone the SFPUC would be going before the Board of Supervisors on July 10th to address the issue of the potential hiring of consultants to design the digesters. He requested support of the Commissioners.

In closing, Mr. Murray reported the repair work at the treatment facility was progressing.

12.0 ONGOING BUSINESS (Discussion)

Commission President Kennedy announced and read the resolution to endorse the Sewer System Improvement Program as presented by Katherine Kubick at a previous Commission meeting.

It was moved by Commissioner Brown and seconded by Commissioner Chung to accept the resolution. The resolution was unanimously accepted.

Commissioner LeBlanc moved to invite one presenter per month either on the 2nd Thursday or 4th Wednesday of each month. The motion was seconded by Commissioner Chung. The motion was unanimously accepted.

Carla Vaughn, Commission Secretary read a letter addressed to the SFPUC in support of the Southeast Plant Biosolids Digester Facilities Project.

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action) (This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte LeBlanc requested a discussion supporting the suggestion to have one regular Commission meeting per month.

14.0 PUBLIC COMMENT

None.

15.0 ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Willie B. Kennedy
President
Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING CANCELLATION SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, July 11, 2013, 6:00 P.M.

Alex Pitcher, Jr. Community Room

1800 Oakdale Avenue, San Francisco, CA 94124

NOTICE OF CANCELLATION

Southeast Community Facility Commission Meeting
Thursday, July 11, 2013, 6:00 P.M.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Thursday, July 11, 2013 has been cancelled due to the passing of our Commission President Willie B. Kennedy. Please join us in sending our condolences to the Kennedy Family.

The next Southeast Community Facility Commission meeting will be held on Wednesday, July 24, 2013.

Carla Vaughn
Commission Secretary

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Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION **CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, July 24, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City. The Commission promotes diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, June 26, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement On Passing Of Former Supervisor Willie B. Kennedy

Statement: Mayor Lee's Statement On Ninth U.S. Circuit Court Of Appeals Brief Order To Lift Stay On Same Sex Marriage

Statement: Mayor Lee's Statement On Potential BART Strike

Press Release: Mayor Lee Welcomes Return Of AER Lingus To SFO

Statement: Mayor Lee's Statement On City College Of San Francisco Accreditation

Statement: Mayor Lee's Statement On Asiana Airlines Crash Landing At SFO

Press Release: Mayor Lee Launches San Francisco's Pathways To Citizenship Initiative To Naturalize Immigrants

Press Release: Mayor Lee Appoints Allen Nance To Lead San Francisco's Juvenile Probation Department

Statement: Mayor Lee's Statement On Retiree Health Care Trust Fund Charter Amendment Forwarded To November 2013 Ballot

5.1 CORRESPONDENCE (Discussion)

Resolution in memory, acknowledgment and recognition of Southeast Community Facility Commission President Willie B. Kennedy's lifelong career of service to the people of San Francisco and specifically the Bayview-Hunter's Point Community.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Thursday, August 8, 2013.**

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doney)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

Commissioner Bobbie Brown, Chair will provide a report from the Health Fair planning meeting held on Thursday, July 18th.

Tentative dates for the Health Fair planning meetings are as follows: *August 15, September 12 & 26, October 3, 10, 17 & 24 at 4:00 p.m. in the bungalow Conference Room.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Updates on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Commissioner Brigitte LeBlanc will provide a report from the Tuesday, July 23, 2013 Facility Advisory Committee meeting regarding the Southeast Community Facility construction schedule and the Greenhouse RFP process.

8.0 PRESENTER (Discussion and Possible Action)

Ms. Susan Pontious, Public Art Director, San Francisco Arts Commission

Topic: An introduction to the public art project concept and a description of the opportunities available for local artists involved in the major arts enrichment renovation of the Southeast Community Facility taking place over the next several years.

9.0 PRESIDENT'S REPORT

Commission Vice-President Bobbie Brown (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SEFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 ONGOING BUSINESS (Discussion and Possible Action)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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15.0 ADJOURNMENT

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Disability Access

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PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

July 24, 2013 Southeast Community Facility Commission

Southeast Community Facility Commission - July 24, 2013

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, July 24, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission Vice-President **Bobbrie Brown** called the Wednesday, July 24, 2013 meeting to order at 6:15 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. **Carla Vaughn**, Commission Secretary called roll at 6:16 p.m.

Commissioners Present: **Bobbrie Brown** /**Karen Chung** /**Brigitte R. LeBlanc** /**Al Norman**

Staff Present: **Toye Moses**, Executive Director /**John Roddy, Esq.**, Deputy City Attorney/ **Francis Starr**, Senior Management Assistant/ **Carla Vaughn**, Commission Executive Secretary II

3.0 CONSENT CALENDAR

Commission Vice-President **Bobbrie Brown** read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner **Al Norman** moved to approve the Wednesday, June 26, 2013 Commission meeting minutes with one correction to page 8, Item #13 .

Commissioner **Karen Chung** seconded the motion to approve the June 26, 2013 Commission meeting minutes with one correction.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, June 26, 2013 were adopted with one correction.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

There was no public comment.

5.0 COMMUNICATION

Ms. **Carla Vaughn**, Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement On Passing Of Former Supervisor Willie B. Kennedy

Statement: Mayor Lee's Statement On Ninth U.S. Circuit Court Of Appeals Brief Order To Lift Stay On Same Sex Marriage

Statement: Mayor Lee's Statement On Potential BART Strike

Press Release: Mayor Lee Welcomes Return Of AER Lingus To SFO

Statement: Mayor Lee's Statement On City College Of San Francisco Accreditation

Statement: Mayor Lee's Statement On Asiana Airlines Crash Landing At SFO

Press Release: Mayor Lee Launches San Francisco's Pathways To Citizenship Initiative To Naturalize Immigrants

Press Release: Mayor Lee Appoints Allen Nance To Lead San Francisco's Juvenile Probation Department

Statement: Mayor Lee's Statement On Retiree Health Care Trust Fund Charter Amendment Forwarded To November 2013 Ballot

Statement: Mayor Lee's Statement On Death Of Asiana Airlines Flight 214 Passenger Ye Mengyuan

Press Release: Mayor Lee Signs San Francisco's Balanced Budget For Fiscal Year 2013-14 & 2014-15

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5.1 CORRESPONDENCE

Resolution #2013-003 In memory, acknowledgement and recognition of Southeast Community Facility Commission President Willie B. Kennedy's lifelong career of service to the people of San Francisco and specifically the Bayview-Hunter's Point Community.

6.0 ANNOUNCEMENTS

- The next meeting of the Southeast Community Facility Commission will be **Thursday, July 11, 2013**.
- Residents of 94124 receive **FREE** vaccines for your dog every 2nd Saturday of every month through December 2013.
- Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.
- Request for donations from the American Red Cross Disaster Relief by July 31st to meet goals to help those in need during summer emergencies.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigette R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

SECFC Vice-President & Health, Housing and Public Safety Advisory Committee Chair, **Bobbie Brown** provided the following report from the July 15th meeting as follows:

This meeting continued the planning phase for the 2013 Health Fair scheduled for Saturday, October 26th. Eleanor Fernandez, SECFC staff reviewed the Division of Labor and requested the creation of subcommittees to perform various tasks on the day of the event such as; Food & Drinks, Equipment Labor, Security/Parking, Planning & Program, Media, Funding/Donations and Entertainment/Awards. Francis Starr, SECFC staff, provided a list of individuals to perform requested duties.

Food & Drinks

Veronica Shepard suggested contacting Ethan Patchel from SF Food Bank for contributions.

Equipment Labor

Abby Rents will be used for extra tables and a requisition will be forwarded to Tony Flores and Christian Losno, SFPUC. Steve Jones and SFPUC laborers will provide ice buckets, tents, outside A/V system, sunshades, windbreaks and custodial services. Alan Kwok, American Red Cross, will also donate tents and sunshades.

Security/Parking

Francis Starr will secure 2 guards for Phelps/Oakdale Avenue. Sam Murray, SFPUC staff will provide signage. The Ambassadors will be utilized. Dr. Moses will contact Richard O'Neal and Ms. Pon.

Police Department

Dr. Moses will make contact.

Media

Sam Murray

Funding/Donations

Dr. Toye Moses

Entertainment/Awards

Emily Wade-Thompson, SFUSD, Commissioner Karen Chung, Eleanor Fernandez, SECFC staff

Planning & Program

Brenda Jones, SFPUC staff, Sam Murray and Kathryn Summers, committee member, will coordinate booths. Eleanor Fernandez and Francis Starr will provide a list of confirmed vendors. Decorative Plants will donate \$400. Kathryn Summers, Brenda Jones, Tamara Jones and Dr. Parker will create the floor plan. Program reproduction

will be headed by Sam Murray and Brenda Jones.

(A copy of the full report is available through the Commission Secretary)

The next tentatively scheduled meetings of the Health, Housing and Public Safety Advisory Committee will be August 15, September 12 & 26, October 3, 10, 17 & 24. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Commissioner Bobbie Brown opened the floor to the Commissioners for questions and the responses were provided by Francis Starr, SECFC staff.

Commissioner LeBlanc – Is there any money left over from the Health Fair for scholarships?

Francis Starr – Yes. The left over funds are placed in a fund and rolled over for next year because we do not know how many donations will be received for the next year.

Commissioner LeBlanc - Has the budget of the Health Fair been provided to the Commission?

Francis Starr – Yes.

Commissioner LeBlanc – Who is the fiscal agent?

Francis Starr – Think Round, Inc.

Commissioner LeBlanc – How often does the fiscal agent change and has Think Round been the fiscal agent the entire time we have had the Health Fair?

Francis Starr – Yes. There has been no fiscal agent change.

Commissioner LeBlanc – Is there a recap meeting after the event?

Francis Starr – Yes.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

Commissioner Karen A. Chung announced the next meeting of the Economic Development Advisory Committee would be Tuesday, August 13th at 2:00 p.m.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, and Ex-Officio: (Vacant))

Commissioner LeBlanc provided an update on the construction taking place at the Southeast Community Facility Commission office. The light fixtures and ceiling grid are being installed. Furniture in on order and should arrive the 3rd week of August. Wiring/cabling is being pulled for telecom and wiring is being pulled for power, lightning and controls. In the upcoming weeks the final painting will be completed. The floor will be cleaned and patched. Doors windows and storefronts will be installed as well as ceiling tiles and flooring.

The second half of the meeting addressed the greenhouses. Request for interest letters closed on June 12th. The SFPUC received 8 interest letters. The SFPUC will release a formal RFP in the fall/winter of 2013. The Facility Advisory Committee will receive another update on the greenhouse process in September and will have more details on timing for the release of the RFP at that time.

The 5 Keys Charter School is scheduled to locate in the Phelps wing starting in October.

Commissioner Norman requested a staff reminder for all upcoming meetings.

Commissioner LeBlanc announced the next meeting of the Facility Advisory Committee would be Wednesday, August 7th at 3:00 p.m.

8.0 PRESENTER

Commission Vice-President Bobbie Brown introduced Ms. Susan Pontious, Program Director, Civic Art Collection and Public Art Program, San Francisco Arts Commission.

Ms. Pontious introduced Laura Page, Director, Art Program, San Francisco Public Utilities Commission with whom she works closely.

The renovation of this facility has provided an opportunity to bring in an artist to do some art projects. The program is funded through a city ordinance that allocates 2% of the construction costs of all capital improvement projects for art enrichment.

Ms. Pontious provided an overview of what public art is. The Public Art Program is not just art hanging in a gallery. The funding and the process that brings it about is

public, and most importantly the context in which the art exists and which often determines its meaning.

When beginning a project Ms. Pontius asks the following questions:

- What is the job that the art has to do in this facility?
- What is the role of the art?
- What is the overall mission of the facility?
- What project goals might the art help support?
- Who is the audience?
- What are the constraints?
- What are the physical, social, and cultural realities of the site?

Why art? And what is the role of the artist on the architectural design team?

The artist is the one member whose role on the project is to find, interpret and express meaning. The primary identity of artwork is not functional; it is a personal expression that speaks to and for the community. In the public context, the art is the place where the architecture intersects with the individual. In the most successful installations the art can pull the entire site into focus, infusing it with physical, social, and cultural relevance for the user.

How is an artist selected?

- There is publication and distribution of an RFQ.
- Artists apply through online application system with examples of past work.
- A selection panel reviews qualified applicants.
- The panel selects either finalists or makes a direct selection.
- Artist's proposal(s) are displayed in the community for comment.
- The Arts Commission approves proposal and contract.
- All meetings of the panel and the Arts Commission are public meetings.

Who makes up the selection panel?

- Arts Commissioner
- Client agency
- Community representatives
- Arts professionals
- Project Architect

The goal of the renovation is to create more inviting, useable space with greater visual and physical connection to the entry lobby and a new café.

Color can be used to articulate and enliven the architecture. It can connect the lobby to the atrium and enhance the sculptural quality of the architecture.

There will be an opportunity to commission a wall piece near the elevator and a hallway gallery for photographs of Bayview community leaders.

Following is a breakdown of the budget:

Commission for Wall Art - \$5,900
 Architectural support/costs - \$20,000
 Purchase, framing install for 2-D - \$24,500
 Designer, delta cost for painting - \$20,000
 Contingency/unassigned - \$19,600
 Total Art Program - \$190,000

Following is a tentative timeline:

August 8, 2013 - Artist Application Workshop
 August 26, 2013 - Publish RFQ's
 August 26, 2013 - Application deadline for wall commission
 September 3 (week of) 2013 - First Panel meeting
 Sept. 30 - Oct. 11, 2013 - Display of proposals for wall
 October 6, 2013 - Application deadline for 2-D art
 Oct. 14 (week of) 2013 - 2nd Panel meeting for wall
 November 4, 2013 - Arts Commission approval of wall artist contract
 November 2013 - Panel to select 2-D art for galleries
 December 2013 - Contract for wall artist certified
 Fall 2014 - Completion of Art Program

In closing Ms. Pontius provided examples of past works of various artists including work at the Laguna Honda Hospital and Rehabilitation Center, San Francisco International Airport, Ocean View Branch Library and the North Beach Pool.

Commission Vice-President Bobbie Brown opened the floor for questions from the Commissioners.

Commissioner LeBlanc requested a print out of the power-point presentation and had a question about the selection phases.

Ms. Pontious responded there would be two phases.

There was continued discussion regarding the artistic guidelines and the restrictions of the space.

Commissioner LeBlanc requested lots of color and a space that speaks to the diversity of the community.

Laura Page, Director, Art Program, SFPUC commented there would be a lot of opportunity for conversation and creativity.

Ms. Pontious invited someone from the SECF Commission to sit on the selection panel.

Director Moses and Ms. Pontious participated in a discussion regarding the wall spaces and the public process for the commissioned piece and whether it would be a display for current or previous commissioners.

Ms. Pontious explained the commissioned work would not be for the Alex Pitcher Jr. Community room where the pictures of past and current Commissioners are displayed. The work being discussed would be for the atrium area.

Commissioner Norman suggested Commissioner LeBlanc represent the SECFC and sit on the selection panel.

Commissioner LeBlanc said she would be available to participate.

Ms. Laura Page announced there would be an artist workshop in the Bayview to make sure people in the community know about the opportunity for gallery space.

Commissioner LeBlanc requested that Hunter's Point artists be added to the outreach plan.

Ms. Laura Page confirmed the information would be provided in a timely manner.

Mr. Siri Dhatta Khalsa, owner, San Francisco Foliage, asked that the artwork be used to raise the profile of the greenhouse and horticulture facility.

9.0 PRESIDENT'S REPORT

Vice-President Brown noted the vast contribution of former Commission President Willie B. Kennedy and expressed heartfelt gratitude for all she did for the City of San Francisco and especially the Bayview Hunter's Point community.

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

No report.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Director Moses reported staff is looking forward to moving into the renovated offices on August 23rd. The annual report will be calendared for the next Commission meeting.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Sam Murray, SFPUC Public Relations Officer, Communications, reported there were various projects taking place at SEP, however there was no impact to the community.

In closing he thanked everyone for their participation in making the Celebration of Life event for former Commission President Willie B. Kennedy a success. He thanked the SECFC staff and Commissioners and said the SFPUC was honored to have participated.

12.0 ONGOING BUSINESS (Discussion)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)

(This item is to allow Commissioners & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte LeBlanc requested copies of the budget for FY 2012-13 & FY 2013-14 be provided to the Commissioners.

Commissioner **Brigette LeBlanc** requested a thank you letter on behalf of the Commission forwarded to all of the volunteers, staff and agencies involved in the success of the July 12th event.

Commissioner **Brigette LeBlanc** requested the only item on the August 7th Facility Advisory Committee agenda be a recap of the July 12 event covering the logistics, usage of the space, collaboration between agencies, cost, and a discussion of current practices.

14.0 PUBLIC COMMENT

Micah Fobbs, grandson of Former Commission President **Willie B. Kennedy**, thanked the Commission on behalf of the family.

Commissioner **Karen Chung** noted the efforts and concern of the Korean community in response to the Asiana Airlines tragedy.

Vice-President Brown acknowledged the incident and said the Commission would remain thoughtful and prayerful for the families that were affected by the tragedy.

15.0 ADJOURNMENT

The meeting adjourned at 7:30 p.m. and dismissed in silence in the memory of former Commission President **Willie B. Kennedy**.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, August 8, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, July 24, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Reconstitutes Universal Healthcare Council

Press Release: Mayor Lee Announces City's Third Annual Ping Pong Tournament

Press Release: Mayor Lee & Supervisor Farrell Launch City's Down Payment Home Loan Assistance Program For First Responders

5.1 CORRESPONDENCE (Discussion)

-SFPUC/SECFC Board Approved Budget FY 2012-13 & FY 2013-14 as requested by our Commissioners.

-Southeast Community Facility Commission By-Laws.

-Thank you letter to July 12 event participants.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, August 28, 2013**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

No report

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Tentative dates for the Health Fair planning meetings are as follows: *August 15, September 12 & 26, October 3, 10, 17 & 24 at 4:00 p.m. in the bungalow Conference Room.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Updates on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Commissioner Brigitte LeBlanc will provide a report from the Wednesday, August 7, 2013 Facility Advisory Committee meeting.

8.0 PRESENTER (Discussion and Possible Action)

Pamela Calloway, Esq., Project Administrator, RDJ Enterprises

TOPIC: Presentation of the SSIP CityWorks 2013 Interns

9.0 PRESIDENT'S REPORT

Commission Vice-President Bobbie Brown (Discussion)

9.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

-Presenting the Southeast Community Facility Commission 2012-2013 Annual Report.

11.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

12.0 ONGOING BUSINESS (Discussion and Possible Action)

A discussion to support a motion to change the monthly Commission meeting schedule from two meetings per month to one meeting per month. (LeBlanc)

13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Change the monthly meeting schedule from two meetings to one meeting per month.

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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15.0 ADJOURNMENT

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgwater.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

02-15-13 10:02 AM

Edwin M. Lee, Mayor



GOVERNMENT Documents Dept
Joye Moses,
Executive Director

AUG 15 2013

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, August 21, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the regularly scheduled Commission meeting of Wednesday, July 24, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee's Statement On Governor's Actions To Avoid BART Strike

5.1 CORRESPONDENCE (Discussion)

- SFPUC/SECFC Board Approved Budget FY 2012-13 & FY 2013-14 as requested by our Commissioners.
- Southeast Community Facility Commission By-Laws.
- Thank you letter to July 12 event participants.

6.0 ANNOUNCEMENTS (Discussion Only)

- The next meeting of the Southeast Community Facility Commission will be **Thursday, September 12, 2013**.
- Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013
- Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigette R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

Commissioner Bobbie Brown will provide a report from the August 15 Health Fair planning meeting.

Tentative dates for the Health Fair planning meetings are as follows: *September 12 & 26, October 3, 10, 17 & 24 at 4:00 p.m. in the bungalow Conference Room.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Updates on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Commissioner Brigitte LeBlanc will provide a report from the Tuesday, August 20, 2013 Facility Advisory Committee meeting.

8.0 PRESIDENT'S REPORT

Commission Vice-President Bobbie Brown (Discussion)

8.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

Commissioner Brigitte R. LeBlanc (Discussion)

9.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

11.0 ONGOING BUSINESS (Discussion and Possible Action)

A discussion supporting a motion to change the monthly Commission meeting schedule from two meetings per month to one meeting per month. (LeBlanc)

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
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14.0 ADJOURNMENT

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Toye Moses,
Executive Director

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, August 21, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

1.0 CALL TO ORDER AND ANNOUNCEMENT

Commission Vice-President **Bobbrie Brown** called the Wednesday, August 21, 2013 meeting to order at 6:03 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:04 p.m.

Commissioners Present: **Bobbrie Brown /Karen Chung /Brigette R. LeBlanc /Al Norman**

Staff Present: **Toye Moses, Executive Director /Carla Vaughn, Commission Executive Secretary II**

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigette LeBlanc moved to approve the Wednesday, July 24, 2013 Commission meeting minutes.

Commissioner Karen Chung seconded the motion to approve the July 24, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, July 24, 2013 were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

There was no public comment.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement On Governor's Actions To Avoid BART Strike

5.1 CORRESPONDENCE

Ms. Carla Vaughn, Commission Secretary announced the following correspondence:

- SFPUC/SECFC Board Approved Budget FY 2012-13 & FY 2013-14 as requested by our Commissioners.
- Southeast Community Facility Commission By-Laws.
- Thank you letter to July 12 event participants.

6.0 ANNOUNCEMENTS

Ms. Carla Vaughn, Commission Secretary announced the following:

- The next meeting of the Southeast Community Facility Commission will be **Thursday, September 12, 2013**.
- Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.
- Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.
- Flyer from SF Foliage and LA Tropicals regarding Careers in Horticulture internships and field trips sponsored for Five Keys Charter School.
- Renaissance Entrepreneurship Center sponsors "Launch Your Business Orientation"
- Join RAMP-SF at the San Francisco Conservation Corps!

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, **Commissioner** Brigitte R. LeBlanc, Member: **Commissioner** Al Norman, **Community Members:** Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), PUC Representative, and Ex-Officio: Commission President, Willie B. Kennedy)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List> Ex-Officio: Commission President Willie B. Kennedy)

SECFC Senior Management Assistant, Francis Starr provided the following report from the August 15th planning meeting as follows:

Donation updates were provided. The San Francisco Bulls have provided 4 tickets as well as an offer to provide a photo booth with cheer leaders or players for photo ops with the children. We have acquired 2 tickets from Marriott Great America, commitments from CBO's and government agencies as well as other monetary donations. Starting in September the planning meetings will take place twice a month.

Director Toye Moses thanked various Commissioners for previous donations and requested all the Commissioners consider donating to the event. The Health Fair Committee has chosen to honor Barbara Garcia, Director, San Francisco Department of Public Health. There will be an award given in the name of former Commission President Willie B. Kennedy.

The next tentatively scheduled meetings of the Health, Housing and Public Safety Advisory Committee will be *September 12 & 26, October 3, 10, 17 & 24*. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio: Commission President Willie B. Kennedy)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, and Ex-Officio: (Vacant))

Commissioner LeBlanc provided an update from the meeting held on August 20th at the Earl. P. Mills Auditorium. The meeting provided an opportunity to revisit who runs the auditorium. HSA operates the building and moving forward an MOU will be created to provide a timeline on the availability of the room for usage by the Southeast Community Facility Commission and the community.

Director Moses thanked Commissioners LeBlanc and Norman for their participation and added the meeting was one of the best he has seen.

8.0 PRESIDENT'S REPORT

Commission Vice-President Bobbrie Brown announced she would be providing more items for the Health Fair raffle.

8.1 UPDATE ON THE 9910 STATIONARY ENGINEER INTERN PROGRAM

No report.

9.0 STAFF/DIRECTOR REPORT

Director Moses reported staff is busy preparing for the Health Fair as well as responding to inquiries regarding the status of City College and the declining enrollment.

Dr. Moses thanked the SFPUC for installing the new temporary stage. Currently there is no ramp however a ramp will be added when the permanent stage is installed and ADA compliance will be met.

10.0 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATES

Commissioner LeBlanc had questions regarding the soft opening for the SFPUC construction program at 5 Mellon Circle.

Sam Murray, SFPUC Communications, said the SFPUC wanted to talk to the community about the certification process and future programs. During construction the vendors/ and or tenants of the greenhouse will park near the plant and security will be provided until construction is completed.

BJ Jones, SFPUC Community Development Specialist, reported the Contractor Assistance Center is open for the contractors and the grand opening will be at a later date. The Center is located at 5 Mellon Circle, Suite #145.

11.0 ONGOING BUSINESS

Commissioner Brigitte LeBlanc rescinded her motion to change the monthly Commission meeting schedule from two meetings per month to one meeting per month.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)
(This item is to allow Commissioner's & Staff to suggest/introduce agenda items for future consideration)

Commissioner Al Norman requested a letter be forwarded to Mr. Steve Kawa, Mayor's Chief of Staff regarding the need for new Commissioner's to be appointed to provide a quorum.

There was ongoing conversation regarding the need for Commissioner's to be appointed as soon as possible and questions as to what the response had been from the Mayor's Office.

Dr. Moses responded that communication had taken place and the response from the Mayor's Office is that they are working on it. He said a letter would be provided for Commission Vice-President Bobbie Brown's signature.

Commissioner LeBlanc requested a response date be suggested in the letter that is forwarded to the Mayor's Office.

There was discussion regarding whether or not the Dean of City College should be invited to provide an update to the Commission regarding the status of the accreditation of City College.

Commissioner LeBlanc suggested contacting individuals that had been invited previously, such as Tiffany Bohee, formerly of the Redevelopment Agency which is now known as the Successor Agency Commission.

In the event Ms. Bohee is unavailable Commissioner Norman suggested inviting former SECFC Commissioner Theo Ellington who now sits on the Successor Agency Commission more commonly known as the Commission on Community Investment and Infrastructure.

Commissioner LeBlanc suggested inviting Christine Johnson as well.

Carla Vaughn Commission Secretary offered to review the list of previously invited presenters and make it available to the Commissioners.

13.0 PUBLIC COMMENT

Siri Datta Khalsa, San Francisco Foliage asked if the Commissioners had regarded the openings on the Commission as an opportunity to develop leadership and what had been done to foster, explore and put forth a slate of candidates of their own choosing instead of waiting for the Mayor's Office to provide new Commissioners.

Commissioner Norman responded there were candidates who had given resumes to Dr. Moses and they have been submitted to the Mayor's Office.

There was a brief discussion regarding the process of how Commissioners are appointed.

14.0 ADJOURNMENT

The meeting adjourned at 6:41 p.m. and dismissed in silence in the memory of former Commission President Willie B. Kennedy.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Bobbie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION**

Wednesday, August 28, 2013, 6:00 P.M.
Alex Pitcher, Jr. Community Room
1800 Oakdale Avenue, San Francisco, CA 94124

**NOTICE
OF CANCELLATION**

**Southeast Community Facility Commission Meeting
Wednesday, August 28, 2013, 6:00 P.M.**

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, August 28, 2013 has been cancelled.

The next Southeast Community Facility Commission meeting will be held on Wednesday, August 21, 2013.

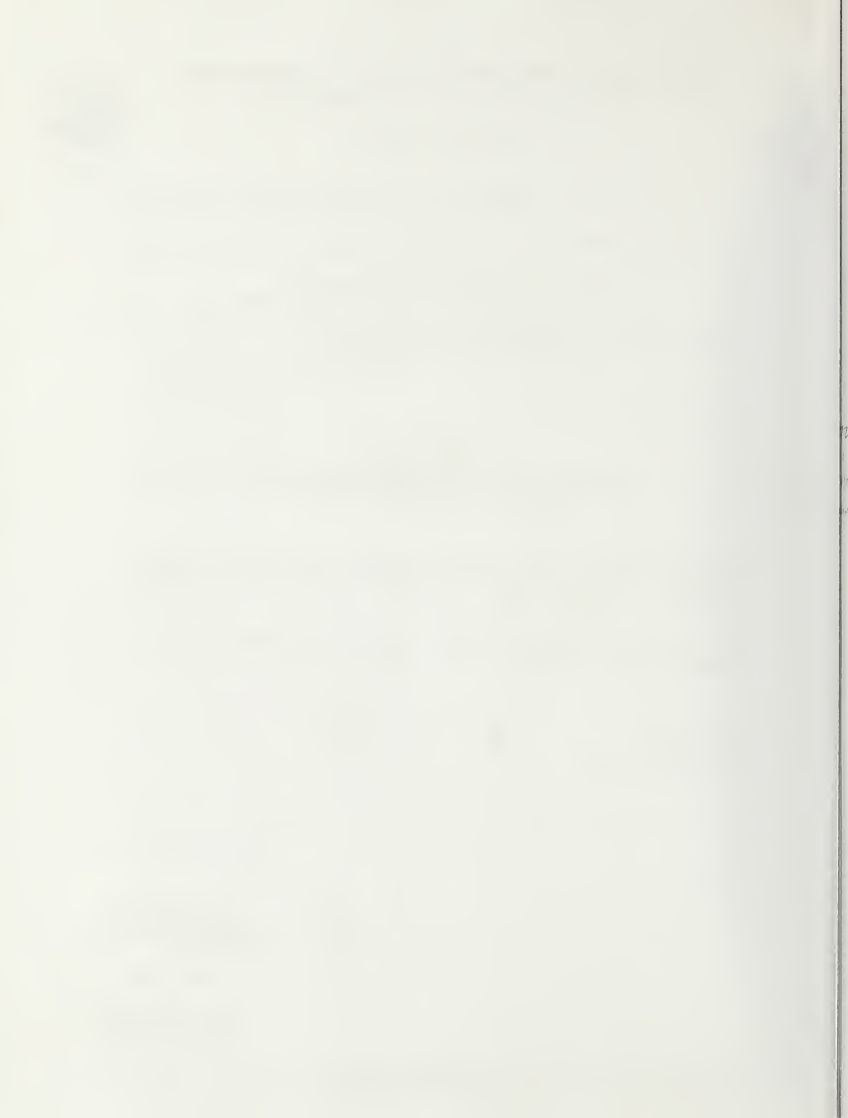
Carla Vaughn
Commission Secretary

06-15-13 MFP:03 8190

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Bobbie Brown
Vice-President
Karen Chang
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, September 12, 2013, 6:00 P.M.
Alex Pitcher, Jr. Community Room
1800 Oakdale Avenue, San Francisco, CA 94124

NOTICE
OF CANCELLATION

Southeast Community Facility Commission Meeting
Thursday, September 12, 2013, 6:00 P.M.

12/18
cancelled
NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Thursday, September 12, 2013 has been cancelled.

The next Southeast Community Facility Commission meeting will be held on Wednesday, September 25, 2013.

Carla Vaughn
Commission Secretary

09-26-13/13:26 RC/D

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Bobbrie Brown
Vice-President
Karen Chung
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 25, 2013, 6:00 P.M.
Alex Pitcher, Jr. Community Room
1800 Oakdale Avenue, San Francisco, CA 94124**

**NOTICE
OF CANCELLATION
Southeast Community Facility Commission Meeting
Wednesday, September 25, 2013, 6:00 P.M.**

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, September 25, 2013 has been canceled.

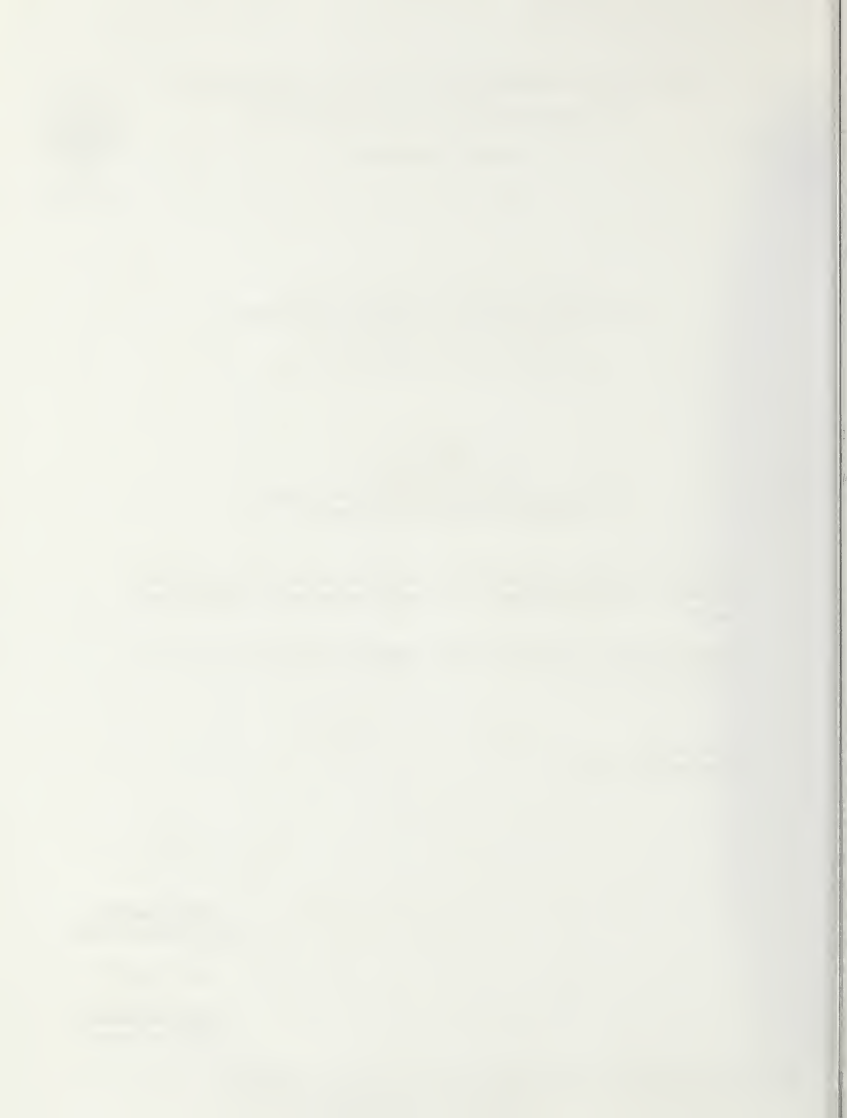
The next Southeast Community Facility Commission meeting will be held on Thursday, October 10, 2013.

**Carla Vaughn
Commission Secretary**

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Bobbie Brown
Vice-President
Karen Chung
Commissioner
Janine Greer
Commissioner
LaVaughn K. King
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, October 10, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the special Commission meeting of Wednesday, August 21, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee & Attorney General Harris Launch Justicemobile Law Enforcement Data Initiative

Press Release: Mayor Lee Announces Filming of *Looking* New HBO Series In San Francisco

Press Release: Mayor Lee Breaks Ground On New Ocean Avenue Housing Project

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Statement: Mayor Lee's Statement On 34th America's Cup

Press Release: Mayor Lee Opens New GITHUB Headquarters & Kicks Off Innovation Month In San Francisco

Statement: Mayor Lee's Statement On Governor Brown Signing Golden State Warriors Waterfront Arena Bill

5.1 CORRESPONDENCE (Discussion)

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, October 23, 2013**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

Eleanore Fernandez, SECFC Committee Coordinator, will provide a report from the October 3rd Health Fair planning meeting.

Tentative dates for the Health Fair planning meetings are as follows: *October 10, 17 & 24 at 4:00 p.m. in the bungalow Conference Room.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Updates on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Commissioner Brigitte LeBlanc will provide a report from the Friday, October 4, 2013 Facility Advisory Committee meeting with stakeholders and HSA.

8.0 GOOD GOVERNANCE GUIDE BRIEFING BY CITY ATTORNEY'S OFFICE (Discussion)

9.0 PRESENTER (Discussion and Possible Action)

Sheila Evans-Pequese and Kimberly Stampfer, San Francisco Municipal Transit Authority, Contracts Compliance Team

TOPIC: Informational presentation on the San Francisco Municipal Transit Authority portion of the construction on the Bayview Opera House Plaza.

10.0 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION

Commissioner Brigitte R. LeBlanc (Discussion)

11.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide a report on current activities, operations, services provided by the Southeast Community Facility Commission staff and moving timeline.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)
(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, October 10, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

JAN - 9 2014

1.0 CALL TO ORDER AND ANNOUNCEMENT

Commissioner Karen Chung called the Thursday, October 10, 2013 meeting to order at 6:13 p.m. and announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SHINING AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:14 p.m.

Commissioners Present: Karen Chung / Janine Greer/ LaVaughn K. King/ Brigette R. LeBlanc /Al Norman/ Eddy Zheng

Staff Present: Toye Moses, Executive Director / Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ Eleanore Fernandez, Committee Coordinator/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Commissioner Karen Chung read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Brigette LeBlanc moved to approve the Wednesday, August 21, 2013 Commission meeting minutes.

Commissioner Al Norman seconded the motion to approve the August 21, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, August 21, 2013 were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson, community activist requested flyers for the 2013 Health Fair in the Samoan language.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Press Release: Mayor Lee & Attorney General Harris Launch Justicemobile Law Enforcement Data Initiative

Press Release: Mayor Lee Announces Filming of *Looking* New HBO Series In San Francisco

Press Release: Mayor Lee Breaks Ground On New Ocean Avenue Housing Project

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Statement: Mayor Lee's Statement On 34th America's Cup

Press Release: Mayor Lee Opens New GITHUB Headquarters & Kicks Off Innovation Month In San Francisco

Statement: Mayor Lee's Statement On Governor Brown Signing Golden State Warriors Waterfront Arena Bill

Press Release: Mayor Lee, SFUSD & Salesforce.com Foundation Launch Public-Private Middle School Leadership Initiative

Press Release: Mayor Lee Announces San Francisco Exceeded Its Goal Of Housing 100 Chronically Homeless Veterans

Press Release: Mayor Lee Announces San Francisco's Credit Rating Upgraded To Highest Grade In City History

5.1 CORRESPONDENCE

2013 Health Fair Flyers provided in three languages – English, Spanish and Cantonese

6.0 ANNOUNCEMENTS

Ms. Carla Vaughn, Commission Secretary announced the following:

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, October 23, 2013.**

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.

-Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List>)

SECFC Committee Coordinator, Eleanor Fernandez provided the following update from the October 3rd planning meeting:

Food, drinks, and equipment labor are confirmed as well as 68 vendors. Security parking, programs, entertainment, bags & t-shirts, SFPUC funding and donations are on-going.

The final scheduled meeting of the Health, Housing and Public Safety Advisory Committee will be *October 24*. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman)

No report.

8.0 GOOD GOVERNANCE GUIDE BRIEFING BY CITY ATTORNEY'S OFFICE

On-going.

9.0 PRESENTER

Sheila Evans-Peguese and Kimberly Stampfer, San Francisco Municipal Transit Authority, Contracts Compliance Team provided an informational presentation on the SFMTA portion of the construction on the Bayview Opera House Plaza. The project will consist of two contracting processes or phases.

Phase One is federally funded through the San Francisco Municipal Transit Agency and will renovate the plaza area and sidewalk only. There is a certification requirement for Small Business Enterprise (SBE), Local Business Enterprise (LBE) or Disadvantaged Business Enterprise (DBE) for the prime contractor and the subcontractor. Contractors without certifications must meet the income/size verification to qualify. All contractors must be certified or verified at the time bids are due. The renovation is scheduled to begin in February 2014 with a 25% minority hiring goal and a 6.9% female hiring goal. SFMTA will monitor the project through Phase One only.

Phase Two is locally funded through the Department of Public Works and outreach will begin January 2014.

Commissioners Eddy Zheng, Brigitte LeBlanc and Al Norman had questions and comments regarding workforce development and outreach to the community.

Ms. Evans-Peguese and Ms. Stampfer responded there is a workforce projection plan in place and City Build is one of the organizations working with SFMTA. Outreach is handled in-house and there are relationships with community based organizations.

During public comment Dr. Jackson noted there was no State or Certified Contract Compliance Officer on board.

Commissioner Chung thanked the SFMTA Contract Compliance Team for their presentation.

10.0 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION

Commissioner LeBlanc provided an update on the public art orientation. A list of community historians has been compiled and presented to the SF Arts Commission to assist in the project.

11.0 STAFF/DIRECTOR REPORT

Director Toye Moses provided updates on current activities, operations and services provided by the Southeast Community Facility Commission staff and the ongoing moving timeline.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

Catherine Fernandez, SFPUC Community Benefits Manager welcomed the new Commissioners and provided a brief update on the Sewer System Improvement Plan.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion and Possible Action)
(This item is to allow Commissioner's & Staff to suggest/introduce agenda items for future consideration)

Commissioner Brigitte LeBlanc requested an email follow up to the Samoan community.

Commissioner Brigitte LeBlanc requested a follow up letter to City College and the SFPUC regarding the request from the Commission to be included in any ongoing conversations of issues affecting the College.

Commissioner Eddy Zheng requested a discussion to consider outreach efforts to the community to increase commission meeting attendance.

Calendar election of officers.

Calendar presentation from the City Attorney

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Chester Williams, community member commented on the need for a community-wide technology lab.

Dr. Espanola Jackson, community activist referred Mr. Williams to City College/Southeast Campus Dean, Torrance Bynum.

Community members Keisha Henry and Arnetta Wells provided comments and asked to be added to the email distribution list.

14.0 ADJOURNMENT

Commissioner King encouraged boosting attendance for the upcoming meeting.

The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Bobbie Brown
Vice-President
Karen Chung
Commissioner
Janine Greer
Commissioner
LaVaughn K. King
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



**GOVERNMENT
DOCUMENTS DEPT**
Tove Moses,
City Clerk

OCT 21 2013

**SAN FRANCISCO
PUBLIC LIBRARY**

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, October 23, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Thursday, October 10, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Announces UCSF To Independently Review SFGH Safety & Security Systems

Statement: Mayor Lee's Statement On BART Continuing Contract Negotiations

Flyer: 2013 Health Fair Flyer in the Samoan Language

5.1 CORRESPONDENCE (Discussion)

SECFC staff will provide an update on correspondence dated June 18, 2013 to Harlan Kelly, Jr, SFPUC General Manager and Dr. Thelma Scott-Skillman, Interim Chancellor, City College of SF requesting the inclusion of a representative from the SECFC to attend future meetings with City College and SFPUC to discuss City College Southeast Campus issues.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be **Thursday, November 14, 2013**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

GOVERNMENT

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OCT 21 2013



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Update from the October 17th Health Fair planning meeting. (Commissioner LaVaughn King and Eleanore Fernandez, SECFC staff)

Tentative date for the final Health Fair planning meeting is as follows: *October 24 at 4:00 p.m. in the bungalow Conference Room.*

The Health Fair is scheduled for Saturday, October 26, 2013 from 10:00 a.m. to 2:00 p.m.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Update on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Update on the MOU process between the Southeast Community Facility Commission and the Human Services Agency. (Committee Chair, Commissioner Brigitte R. LeBlanc)

8.0 NEW BUSINESS (Discussion & Possible Action)

- a) Election of Officers
- b) Ideas to Increase Community Attendance At Commission Meetings

9.0 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION

Commissioner Brigitte R. LeBlanc (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations, services provided by the Southeast Community Facility Commission staff and moving timeline.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

Update on the SSIP Bio-solids Digester Facilities Project (Sam Murray, SFPUC Communications)

11.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

12.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

13.0 ADJOURNMENT

This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

DEPT

ADOPTED MINUTES SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, October 23, 2013, 6:00 P.M. 1800 Oakdale Avenue, Alex Pitcher Community Room San Francisco, CA 94124

JAN - 9 2014

1.0 CALL TO ORDER AND ANNOUNCEMENT

Co-Chair Bobbrie Brown called the Wednesday, October 23, 2013 meeting to order at 6:08 p.m.

Ms. Carla Vaughn, Commission Secretary announced the 3 minute Public Comment time frame as well as the Sunshine Ordinance.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:14 p.m.

Commissioners Present: Bobbrie Brown/ Karen Chung / Janine Greer/ LaVaughn K. King/ Brigitte R. LeBlanc /Al Norman/ Eddy Zheng

Staff Present: Toye Moses, Executive Director / Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ Eleanore Fernandez, Committee Coordinator

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Bobbrie Brown moved to approve the Thursday, October 10, 2013 Commission meeting minutes.

Commissioner Janine Greer seconded the motion to approve the October 10, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, October 10, 2013 were adopted.

Toye Moses, Executive Director welcomed Co-Chair **Bobbrie Brown**.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Press Release: Mayor Lee Announces UCSF To independently Review SFGH Safety & Security Systems

Statement: Mayor Lee's Statement On BART Continuing Contract Negotiations

Flyer: The Southeast Community Facility Commission Presents the 6th Annual Family Health Fair

Flyer: The Southeast Community Facility Commission Is hosting a donation barrel in our office for Mother Brown's Dining Room

Information: Local news from Bayview Footprints

Invitation: Urban Watershed Planning Game

Invitation: Think Round launches website & Kick starter campaign to photograph & display STREAM@UC Berkeley

5.1 CORRESPONDENCE

Update on letters to Harlan Kelly, SFPUC General Manager and Dr. Thelma Scott-Skillman, Interim Chancellor, City College of San Francisco regarding the request to include the SECFC in meetings on issues relating to City College are ongoing.

6.0 ANNOUNCEMENTS

Ms. Carla Vaughn, Commission Secretary announced the following:

-The next meeting of the Southeast Community Facility Commission will be **Thursday, November 14, 2013**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.

-Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.

Commissioner LeBlanc announced the NAACP SF Branch 2013 Annual Freedom Fund Gala, Saturday, November 9, 2013 at the Hilton Union Square.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

Commissioner LeBlanc reported the work on the MOU is ongoing.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List>)

SECFC Committee Coordinator, Eleanor Fernandez provided the following update from the October 17th planning meeting:

The request to provide flyers in the Samoan language has been deferred because most of the population speaks English and there is no need to translate it.

There are 72 confirmed vendors to date. The program and floor plans are being created by Francis Starr, SECFC and Brenda Jones, SFPUC. Veronica Shepard and Lyslynn Lacoste of BMAGIC have suggested vendors/participants check-in at a registration table for orientation.

Emily Wade-Thompson, SFUSD has confirmed FacesSF and Juan Pazmino, Outreach & Enrichment for FacesSF as well as Bret Harte Middle School. Tamara Jones, SFPUC has confirmed the participation of her daughter Ashley George, 2012 Carnival Queen to provide a samba or yoga activity. Veronica Shepard is spearheading donations for give-away bags and t-shirts for staff.

Regarding media efforts posters have been created and banners are being handled by Sam Murray and BJ Jones, SFPUC staff. There will be an email blast from the SECFC office and a press release has been provided in the Bayview Footprints newsletter. Radio station KMEL announced the event this week and will add it to their on-air calendar and website. There is an announcement on the SECFC website.

Flyers have been distributed by Sunbourne Nursery, The Ambassadors, WWE, SFUSD, BMAGIC and many others. Flyers have been distributed in English, Spanish and Chinese. The UCSF Dental School through Michelle Davis has passed out their own flyers.

The certificates of honor for awardees have been provided from Mark Leno, Phil Ting, Nancy Pelosi, Tom Ammiano, Malia Cohen and Mayor Ed Lee. The crystal awards and a plaque honoring the late Willie B. Kennedy have been provided by the Southeast Community Facility Commission.

In closing, Ms. Fernandez thanked the SECFC staff for their help and Executive Director Toyé Moses thanked Ms. Fernandez for her work on the project which proved invaluable.

Commissioner LeBlanc suggested contacting Rochelle Metcalf, reporter with the Sun Reporter and reporters from the San Francisco Post.

Ms. Fernandez said the papers had previously been contacted and she would follow-up.

Commissioner King commented regarding the raffle prizes acquired for the 2013 Health Fair which include a handmade quilt and tickets for four on a bay cruise. The Commissioner shared her passion for mental health issues and provided green ribbons to be worn in solidarity.

The final scheduled meeting of the Health, Housing and Public Safety Advisory Committee will be *October 24*. The public is cordially invited to attend.

The Health Fair is scheduled for Saturday, October 26 from 10 a.m. to 2 p.m.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman)

Commissioner Chung reminded everyone to participate by donating to the food barrel for Mother Brown's Dining Room.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman)

Commissioner LeBlanc requested staff provide information regarding the MOU between the SECFC and the Human Services Agency to share space at the Earl P. Mills Auditorium to Commissioner Norman prior to the next meeting scheduled for the Facility Advisory Committee.

8.0 NEW BUSINESS

Director Toye Moses announced the nominations for Commission President and Vice-President would be accepted by the Presiding Officer, the Commission Secretary.

Carla Vaughn, Commission Secretary requested nominations for Commission President.

Commissioner Zheng, “Before the nominations is there any way I can make a comment?”

Carla Vaughn, Commission Secretary/Presiding Officer, (designated by Director Toye Moses), “I don’t believe so, no, the comments were for the public so if you want to nominate somebody you can do that.”

Commissioner Norman nominated Commissioner Karen Chung for President.

Carla Vaughn, Commission Secretary called for more nominations. There were none. The Commissioners voted unanimously to elect Commissioner Karen Chung as President.

Carla Vaughn, Commission Secretary called for nominations for Vice-President.

Commissioner Greer nominated Commissioner LaVaughn King.

Commissioner Norman nominated Commission Brigitte LeBlanc.

Carla Vaughn, Commission Secretary provided ballots, collected them and tallied them.

The vote was as follows:

Commissioner LeBlanc – 3/ Commissioner King – 4

Carla Vaughn, Commission Secretary announced the new Vice- President is Commissioner King.

Director Moses invited Commissioner Zheng to express his ideas to increase community attendance at Commission meetings.

Commissioner Zheng suggested more strategic efforts in outreach to get community members to participate in the Commission meetings, such as sending someone from staff to attend the BMAGIC conveners meeting, social media usage, phone calls, door to doorknob and flyers to the monolingual population.

In closing Commissioner Zheng reported meeting with community leaders from religious groups who agreed to help pass out flyers to church members.

Commissioner LeBlanc had comments regarding capacity and current staff responsibilities. She suggested each Commissioner take responsibility for an area of outreach and assist staff.

Commissioner Norman suggested inviting presenters that might provide more exciting subject matter and he hoped to start with SFPUC head staff.

Commissioner Greer had comments and questions regarding what worked in the past. **Toye Moses, Executive Director** shared comments regarding the use of Facebook which was implemented by Commissioner LeBlanc.

Commissioner LeBlanc noted the community comes out when they are interested in the subject matter. Specifically she referred to the meeting attended by the supporters of the 100 bed homeless shelter to be located at Mother Brown's.

Commissioner Zheng commented regarding the implementation of the following subjects; education, mental health, violence and jobs.

Commissioner LeBlanc commented regarding previous and ongoing efforts to reenergize the community. She said she hoped the Commissioners would utilize the information provided in the minutes from previous meetings to help understand the efforts being made.

Commissioners Zheng, LeBlanc and Norman continued the conversation and Commissioner Chung recommended creating an Outreach sub-committee. Dr. Moses agreed and suggested creating a Diversity and Outreach Committee.

Newly elected President Karen Chung and Vice-President LaVaughn King thanked the Commission for electing them.

9.0 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION

Commissioner LeBlanc congratulated President Chung and Vice-President King and provided an update on the public art orientation. Staff was thanked for helping to provide a list of community historians who will be interviewed for the purpose of creating the public art.

Commissioner LeBlanc invited the Commissioners to provide any ideas or input through email.

10.0 STAFF/DIRECTOR REPORT

Toye Moses, Executive Director thanked Bobbie Brown for the leadership she provided. He also thanked Commissioners Karen Chung and LaVaughn King.

Dr. Moses thanked Eleanore Fernandez for her help coordinating the upcoming Health Fair and requested help from Renee Willette, SFPUC, to provide a full or part time position to help with outreach as requested by the Commissioners.

Dr. Moses said the outcome of City College accreditation is unknown and the Commission will invite the new Chancellor to provide a presentation and let the Commission know what the plans of the College will be.

Commissioner LeBlanc announced she would not be in town during the Health Fair but offered her support.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

Renee Willette, SFPUC welcomed the new Commissioners and thanked the current Commissioners for their service. She also thanked the Commission for partnering with the SFPUC on the Health Fair and the Job Fair. Ms. Willette said the SFPUC would like to partner with the Commission in December when the staff returns to their newly renovated office in the Phelps wing.

The real estate division at the SFPUC is working on a draft lease with 5 Keys Charter School and Ms. Willette would like to invite the school to the Commission to provide information about their program.

Karen Kubick, Director SSIP (Sewer System Improvement Program) would like to return and provide an update on the work that is going on. Sam Murray will provide an update on the digesters and the Project Manager will also present on this significant project.

Ms. Willette advised the request for outreach has been noted and will be considered within the draft MOU.

11.0 NEW BUSINESS REQUESTS for Future Agenda Items

Commissioner Greer said she is interested in a Bayview specific mental health coalition.

Commissioner LeBlanc requested a Commission retreat to help flush out ideas and suggestions. She also suggested staff consider dates for the November and December regular Commission meeting dates due to the upcoming holiday scheduling.

Commissioner LeBlanc requested a letter to the SF Arts Commission reminding them to mention the Commission when holding events in the community. She would like a similar letter forwarded to the Bayview Merchants Association as well as Supervisor Cohen's office.

Commissioner Norman suggested the second meeting in December could be less formal and possibly a potluck event.

Commissioner Zheng proposed having a discussion regarding one commission meeting per month instead of two. He also requested clarification from the City Attorney regarding the ability of the Commissioners to comment prior to the election of officers.

Commissioner LeBlanc said the Commissioners should be allowed to voice their concern prior to the close of the meeting.

Dr. Moses said there would be a discussion regarding available dates for the 2nd meetings in November and December and the item would be on the calendar for the next agenda.

Dr. Moses suggested staff be directed to invite the new Chancellor of City College to provide a presentation to the Commission.

Commissioner LeBlanc suggested tabling the invitation until the 1st of the year.

12.0 PUBLIC COMMENT

Ms. Carol Tatum, community member had questions regarding the goals and objectives of the Commission. She suggested the Commission use community publications to reach out to the Community and also address the issue of Re-Entry which will affect many in the District because people newly released from the prison system will be returning to this community. Public parking on Sundays is also an issue for the churches.

Mr. Robert Woods, member SF Black Human Rights Leadership Council commented regarding the need of the Commission to advocate for the community. He noted the community has a lot of problems surrounding the need for jobs. He said labor and construction are the backbone of the community.

Mr. Noah King, community member, requested the Commission do more to relate to the youth of the community. He noted the closing of the Boys and Girls Club and the loss of the Midnight Basketball program.

Ms. Joy Richards, community member, requested the Commission address the issue of pipelines to prisons.

13.0 ADJOURNMENT

Commissioner Chung thanked everyone for their attendance and the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



November 14, 2013 Southeast Community Facility Commission

Southeast Community Facility Commission - November 14, 2013

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, November 14, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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PUBLIC LIBRARY

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

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3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, October 23, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement In The Aftermath Of Mission District Three-Alarm Fire

Press Release: Mayor Lee Launches Nation's First Living Innovation Zone

Statement: Mayor Lee's Statement on Halloween & Pedestrian Safety

Press Release: Mayor Lee Appoints Barbara Carlson As Director Of New Office Of Early Care & Education

Press Release: Mayor Lee & District Attorney Gascón Announce New Initiatives To Improve Public Safety On Muni

5.1 CORRESPONDENCE (Discussion)

Letter to the Arts Commission requesting their commitment to include the Southeast Community Facility Commission in their outreach to the community.

Letter to the Bayview Merchants Association requesting they include the Southeast Community Facility Commission in their outreach to the community.

Letter to Supervisor Mala Cohen requesting the inclusion of the Southeast Community Facility Commission in outreach to the community.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission TBA

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFEC Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbrie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

Report on the SECFEC 2013 Health Fair and debriefing meeting. (Eleanore Fernandez, SECFEC staff)

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Update on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

The next meeting of the Economic Development Advisory Committee is TBA.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

Update on the MOU process between the Southeast Community Facility Commission and the Human Services Agency. (Committee Chair, Commissioner Brigitte R. LeBlanc)

7.1 NEW BUSINESS (Discussion & Action)

a) Rescind the prior vote selecting the vice-Chairperson

b) Election to choose among nominees whom were publicly nominated by the Commission as vice-Chairperson

c) Create an Outreach & Diversity Committee

d) Commission meeting holiday schedule for November and December

e) Retreat date for 2014

f) The SECFEC on behalf of the community will advocate for a grocery store chain to open at the Third Street location vacated by Fresh & Easy Neighborhood Market, Inc.

g) A mental health collation in Bayview

8.0 PRESENTER (Discussion and Possible Action)

Siri Datta Khalsa, Owner, San Francisco Foliage & L.A. Tropicals, Inc.

TOPIC: Update and information regarding community service programs

8.1 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION AND THE PASSING OF RESOLUTION #1310343

This resolution is sponsored by the Mayor and authorizes the Human Services Agency to enter into a \$978,000 forgivable loan agreement from the California Department of Housing and Community Development to renovate the leased premises at 2115 Jennings Street for use as a 100 bed homeless shelter.

Commissioner Brigitte R. LeBlanc (Discussion)

9.0 STAFF/DIRECTOR REPORT (Discussion)

SECFD staff will provide an update on the current activities, operations, services provided by the Southeast Community Facility Commission staff and moving timeline.

9.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

General Update (Sam Murray, SFPUC Communications)

10.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

11.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

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12.0 ADJOURNMENT (Adjourn in the memory of Linda Brooks-Burton)

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Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES SOUTHEAST COMMUNITY FACILITY COMMISSION Thursday, November 14, 2013, 6:00 P.M. 1800 Oakdale Avenue, Alex Pitcher Community Room San Francisco, CA 94124

JAN - 9 2014

1.0 CALL TO ORDER

Chairperson Karen Chung called the Thursday, November 14, 2013 meeting to order at 6:07 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:08 p.m.

Commissioners Present: Karen Chung/ Bobbrie Brown/ Janine Greer/ LaVaughn K. King/ Brigitte R. LeBlanc /Al Norman/ Eddy Zheng

Staff Present: Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney/ Mary Holing, Deputy City Attorney

3.0 CONSENT CALENDAR

Chairperson Chung read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Eddy Zheng moved to approve the Wednesday, October 23, 2013 Commission meeting minutes with changes on page 5.

Commissioner Al Norman seconded the motion to approve the October 23, 2013 Commission meeting minutes with the suggested changes.

The minutes of the Southeast Community Facility Commission meeting of Wednesday, October 23, 2013 were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

The following individuals provided public comment on behalf of Community Youth Center – Bayview Youth Advocates (CYC-BYA).

David Wong/ Wendy Lee, Project Coordinator/ Shanique Benjamin/ Heather Jones/ Shavell Peters/ Kanaja Hann/ LiJuan Chen/ Halimah Dos/ Kyra Jones/ Moetoto Pita

The comments provided were regarding the following subjects:

The support of rental units below market rate and public education for seniors/ Programs for youth/ Violence in the Bayview district/ Free muni for youth

Dr. Espanola Jackson, community activist suggested using 10% of the 90 million accrued by the PUC to support the Southeast Campus of City College.

Oscar James, community resident spoke regarding community benefits.

Chairperson Chung thanked the youth from the Community Youth Center for their participation.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement In The Aftermath Of Mission District Three-Alarm Fire

Press Release: Mayor Launches Nation's First Living Innovation Zone

Statement: Mayor Lee's Statement on Halloween & Pedestrian Safety

Press Release: Mayor Lee Appoints Barbara Carlson As Director Of New Office Of Early Care & Education

Press Release: Mayor Lee and District Attorney Gascón Announce New Initiatives To Improve Public Safety On Muni

Statement: Mayor Lee's Statement On Aid For Philippines Typhoon Recovery Efforts

Press Release: Mayor Lee Announces New Initiative To Help Veterans Reenter The Workforce

Press Release: Mayor Announces New Nonprofit Venture To Provide Permanent Homes For Arts Organizations In Central Market & The Tenderloin

Press Release: Mayor Lee, State Senator Leno, Assemblymember Ting & Supervisors Chiu & Campos To Advocate For Amendments To State Ellis Act law To Protect Long-Time Tenants

5.1 CORRESPONDENCE

Letter to the Arts Commission requesting their commitment to include the Southeast Community Facility Commission in their outreach to the community.

Letter to the Bayview Merchants Association requesting they include the Southeast Community Facility Commission in their outreach to the community.

Letter to Supervisor Malia Cohen requesting the inclusion of the Southeast Community Facility Commission in outreach to the community.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Monday, November 25, 2013**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.

-Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman, **Community Members**: Alma Robinson, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and **Community Members** <see Commission Secretary for List>)

Francis Starr, Senior Management Assistant provided the following report from the October 26th Health Fair and debriefing meeting held on November 7th:

There were between 300 – 350 attendees as well as 68 vendors.

The Volunteer Orientation was successful and help the event flow smoothly by clarifying the roles and tasks needed.

There was a great variety of vendors including the masseuse.

The floor plan worked well.

Future Health Fair events should not include a speaking program and the event was not appropriate for an awards ceremony.

It was suggested that quarterly meetings be held next year and include more input from community organizations.

The Health Fair date should be changed to late September or early October to avoid competition from other late fall activities such as Breast Cancer Awareness and Halloween. This may improve attendance.

There should be more entertainment/demonstrations such as zumba, healthy cooking, etc. Vaccine and screening confirmations should be received at least 3 weeks before the event to allow advertising.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman)

Commissioner LeBlanc announced the next meeting of the Facility Advisory Committee would take place on Wednesday, November 20th at 4:00 p.m.

7.1 NEW BUSINESS

Commissioner Al Norman moved to rescind the prior vote selecting the Co-Chair of the Southeast Community Facility Commission.

Commissioner Eddy Zheng seconded the motion.

The Commissioners unanimously passed the motion to rescind the prior vote selecting the Co-chair of the Southeast Community Facility Commission.

Commissioner Norman nominated Commissioner LaVaughn King for Co-Chair of the Southeast Community Facility Commission.

Carla Vaughn, Commission Secretary called for more nominations. There were none.

The Commissioners voted unanimously to elect Commissioner LaVaughn K. King as Co-Chair.

The suggestion to create an Outreach and Diversity Committee was tabled until the Thursday, December 12th Commission meeting.

Commissioner Al Norman moved to hold the Commission meeting scheduled for Wednesday, November 27th on Monday, November 25th to accommodate the holiday schedule.

Commissioner Greer seconded the motion.

The Commissioners voted unanimously to hold the Commission meeting scheduled for Wednesday, November 27th on Monday, November 25th.

Discussion regarding a date for the 2014 Retreat was tabled until the December 12th Commission meeting.

The discussion regarding the advocacy for a grocery store chain to open at the Third Street location vacated by Fresh & Easy Neighborhood Market, Inc. is on-going.

The discussion regarding a coalition for mental health advocacy has been referred to the Health, Housing and Public Safety Committee.

Oscar James, community member provided public comment.

8.0 PRESENTER

Siri Datta Singh Khalsa & Kevin Dole, San Francisco Foliage & Careers in Horticulture provided the following presentation:

Mr. Khalsa urged the Commissioners to reach out to employers in the for profit sector, as their involvement is essential to achieve employment solutions of scale.

The collaboration between San Francisco Foliage, Careers in Horticulture, Five Keys Charter School and Renaissance Parents of Success addresses community concerns about youth employment, education and safety.

The Southeast Greenhouse is an uncommon community asset where powerful interests converge. 85% of the facility is used for distribution and the greenhouse is five times larger than the community center building. It is divided among three tenants.

Mr. Khalsa shared history regarding his own family migration to the United States in 1955.

The graduation and employment rates in the district need to be improved as well as the violence needs to be reduced.

The 2010 census of African American neighborhoods counts 28% fewer men than would be expected. The war on drugs, unequal sentencing laws and racial profiling have not spared Bayview families and youth.

Beginning in 1950 there was an exodus of African Americans from San Francisco. Several factors contributed to the out flow such as employment bias, failure of the education system and concerns for safety and health. Income discrepancies and unemployment rates drew attention to workplace dynamics.

When appropriately scaled to the Community's need for change, education and workforce are crucial to violence prevention and intervention.

San Francisco Foliage provides individual study curriculums and paid internships. Going to school is part of the job. Not showing up to class is the same as not showing up to work.

The Careers in Horticulture program provides the following career paths and development opportunities which are transferrable to any production or distribution enterprise:

Sales, Account Manager/ Warehouse/ Order fulfillment/ Interior Landscape Service Technician/ Unskilled Labor/ Forklift Driver/ Customer Service/ Office Manager

Involvement with the business community is required to scale social impact, and yet the growing upper-middle class is economically, culturally and geographically isolated from the rest. The rising professional managerial class share fewer and fewer experiences with middle-class Americans – let alone the working class and the poor.

Employers feel at risk making diversity a priority. Employers, managers and their employees need training and role models to emulate.

Production, distribution and repair are the Bayview districts most significant employment categories. There are 652 employers and 11,108 employees in the Bayview alone. In the entire Bay Area there are 72,967 individuals employed by production, distribution and repair (PDR) companies. PDR companies are also international and the opportunities are substantial. An alliance with PDR companies can be a great employment resource.

There are 17,500 individuals in the Bayview community that are of the working age 18 – 65. 14,500 (85%) are employed. PDR has an annual payroll of \$606,000,000 and 1200 business employ 17,100. Only 5% of these jobs are filled by Bayview residents.

In closing Mr. Khalsa said an unbiased workforce management prioritizes diversity and upholds a practice of unbiased hiring. Employees are trained to value diversity.

Chairperson Chung thanked Mr. Khalsa and Mr. Dole for the presentation and opened the floor for comments from the Commissioners.

Commissioners Norman and Greer commented and were followed by comments from Dr. Espanola Jackson and Joylene Richards, community members.

8.1 UPDATE ON THE SOUTHEAST COMMUNITY FACILITY COMMISSION PUBLIC ART ORIENTATION

Commissioner LeBlanc provided an update.

Dr. Espanola Jackson, community activist provided public comment.

9.0 STAFF/DIRECTOR REPORT (Discussion)

No report.

9.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

Sam Murray, SFPUC, Southeast Community Outreach Director, Communications reported on the lights and the digesters. The SFPUC will join with the Rotary Club to distribute hams and turkeys to the Housing Authority for the holidays. Mr. Murray would like to set up a tour of the digesters with the Commissioners.

10.0 NEW BUSINESS REQUESTS for Future Agenda Items

The following agenda items have been tabled until the December 12th meeting:

Create the Diversity and Outreach Committee

Choose a date for the 2014 Commission retreat

Discussion to amend the SECFC By-Laws to allow one meeting per month

The SECFC staff is directed to compile information regarding the Grocery Outlet chain.

Foods Co will be invited to provide a presentation at the January meeting.

11.0 PUBLIC COMMENT

Noah King, community member, commented regarding the youth of the community and their need to be recognized.

Oscar James, community member, provided an invitation to attend a Thanksgiving Day Community Dinner.

Commissioner Eddy Zheng announced UPS is hiring.

12.0 ADJOURNMENT

Commissioner Chung thanked everyone for their attendance and the meeting adjourned at 8:40 p.m. in the memory of Linda Brooks-Burton, long-time librarian of the Bayview Branch of the public library and Pierre Lucas of the United States Navy who is helping in the recovery efforts in the aftermath of Typhoon Haiyan's destruction in the Philippines.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Co-Chair
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

GOVERNMENT
DOCUMENTS DEPT

NOV 20 2013

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Monday, November 25, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 **ANNOUNCEMENT:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 **ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY**

3.0 **CONSENT CALENDAR:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the Commission meeting of Thursday, November 14, 2013, be approved as submitted.

4.0 **PUBLIC COMMENT IS LIMITED TO 3 MINUTES**

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement On Passing Of Anita Sanchez

5.1 CORRESPONDENCE (Discussion)

Letter of invitation to Foods Co to provide and update on the services provided to the Southeast community.

Letter of support to Supervisor Malia Cohen for the opening of Grocery Outlet in Visitation Valley and a request to bring a grocery store to 5800 Third Street, the former location of Fresh & Easy Neighborhood Market Inc.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Thursday, December 12th, 2013.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigette R. LeBlanc, Member: Commissioner Al Norman, Community Members: Alma Robinson, Esq., Kitty Morgan, Siri Datta S. Khalsa, Alternates: Dr. Harrison Parker, Greg Doxey)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair (Vacant), Commissioner Al Norman, PUC Representative, and Ex-Officio: (Vacant))

No report.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Community Members <see Commission Secretary for List> Ex-Officio: (Vacant))

No report.

Economic Development Advisory Committee (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, and Ex-Officio, (Vacant))

Update on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

Facility Advisory Committee, (Chair, Commissioner Brigette R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Karen Chung, Ex-Officio, (Vacant))

No report.

8.0 NEW/ONGOING BUSINESS (Discussion & Action)

- a) Create an Outreach & Diversity Committee
- b) Appointment of Committee Chairs and Co-Chairs

9.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations, services provided by the Southeast Community Facility Commission staff and moving timeline.

9.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

General Update (Sam Murray, SFPUC Communications)

10.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moscs,
Executive Director

**ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Monday, November 25, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124**

JAN 14 2014

1.0 CALL TO ORDER

Chairperson Karen Chung called the Monday, November 25, 2013 meeting to order at 6:00 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:01 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Janine Greer/ Al Norman

Commissioners Absent: Bobbrie Brown

Commissioners Excused: Brigitte R. LeBlanc/ Eddy Zheng

Staff Present: Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Al Norman moved to approve the Thursday, November 14, 2013 Commission meeting minutes.

Commissioner LaVaughn K. King seconded the motion to approve the November 14, 2013 Commission meeting minutes.

The minutes of the Southeast Community Facility Commission meeting of Thursday, November 14, 2013 were approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement On The Passing Of Anita Sanchez, Former Executive Officer Of The San Francisco Civil Service Commission

Statement: Mayor Lee's Statement Commemorating The Transgender Day Of Remembrance

Statement: Mayor Lee's Statement Regarding San Francisco Unemployment Rate Dropping to 5.3%

Copy of the most recent SFPUC Clarifier newsletter with information regarding the Corrosion Repair Project

5.1 CORRESPONDENCE

Carla Vaughn, Commission Secretary announced the following on-going correspondence:

Letter of Invitation to FoodsCo to present an update on the services provided to the Southeast community.

Letter to Supervisor Malia Cohen requesting the inclusion of the Southeast Community Facility Commission in outreach to the community.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Thursday, December 12, 2013.**

- Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.
- Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, (Vacant), Co-Chair, Commissioner Brigitte R. LeBlanc, Member: Commissioner Al Norman)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), PUC Representative)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner Bobbie Brown, Co-Chair, (Vacant), and Community Members <see Commission Secretary for List>)

No report.

Economic Development Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman)

Chairperson Karen Chung announced donations for the food barrel were still being accepted.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman)

No report.

8.0 NEW/ONGOING BUSINESS (Discussion & Action)

Chairperson Chung announced the Commission would move forward in the decision to create an Outreach & Diversity Advisory Committee.

Commissioner Norman provided a motion to create an Outreach & Diversity Advisory Committee.

Commissioner Greer provided a second to the motion to create an Outreach & Diversity Advisory Committee.

Chairperson Chung called for a vote and the motion to create an Outreach & Diversity Advisory Committee was passed with no opposition. Commissioner Chung announced Item 8.0 b) the appointment of Committee Chairs and Co-Chairs.

Commissioner Greer suggested the item be held until all Commissioners were present.

Chairperson Chung advised she had conversations with the absent Commissioners and they were informed as to which Committees they were assigned.

The Advisory Committee assignments are as follows:

Governance Advisory Committee, Chair, Commissioner Karen Chung, *Co-Chair*, Commissioner LaVaughn K. King, *Alternate*, Commissioner Brigitte LeBlanc

Joint PUC/SECFC Advisory Committee, Chair, Commissioner Karen Chung, *Co-Chair*, Commissioner Al Norman, *PUC Representative*, (TBD)

Health, Housing and Public Safety Advisory Committee, Chair, Commissioner LaVaughn King, *Co-Chair*, Commissioner Janine Greer, *Alternate*, Commissioner Eddy Zheng

Economic Development Advisory Committee, Chair, Al Norman, *Co-Chair*, Commissioner Eddy Zheng, *Alternate*, Commissioner LaVaughn King

Facility Advisory Committee, Chair, Commissioner Brigitte LeBlanc, *Co-Chair*, Commissioner Al Norman, *Alternate*, Commissioner Bobbie Brown

Outreach and Diversity Outreach Committee, Chair, Commissioner Eddy Zheng, *Co-Chair*, Commissioner LaVaughn King, *Alternate*, Commissioner Bobbie Brown

Deputy City Attorney John Roddy said the community members of the various Committees should be chosen.

Chairperson Chung advised the community members for the various Committees would be chosen by the Committee Chairs.

9.0 STAFF/DIRECTOR REPORT (Discussion)

Francis Starr, Senior Management Assistant reported security cameras have been installed and the network cable work is on-going. No firm move in date has been provided.

9.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & UPDATE

None.

10.0 NEW BUSINESS REQUESTS for Future Agenda Items

Commissioner Greer requested information on how to include mental health advocacy in the plans for future Health Fairs.

Carla Vaughn, Commission Secretary suggested she attend the next Health, Housing and Public Safety Committee meeting once the meeting dates are provided.

11.0 PUBLIC COMMENT

John Chung, community member commented regarding the bad acoustic system and said he hoped it would be corrected. He recommended investing in a better system.

Francis Starr, Senior Management Assistant responded other systems were being evaluated and the hope is the system will be corrected during the remodeling efforts.

Commissioner King expressed concern regarding the number of committees and wondered if some of the committees could merge.

Commissioner Norman agreed and said it was a good suggestion.

Chairperson Chung suggested moving forward as planned until further notice.

Carla Vaughn, Commission Secretary advised the upcoming retreat would provide a forum to discuss all of these suggestions and she reminded the Commissioners that the Outreach and Diversity Advisory Committee had been dissolved at the last retreat and was now reestablished.

12.0 ADJOURNMENT

Commissioner Chung thanked everyone for their attendance and wished all a Happy Thanksgiving. The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Co-Chair
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, December 12, 2013, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

GOVERNMENT
DOCUMENTS DEPT

DEC - 6 2013

SAN FRANCISCO

PUBLIC LIBRARY

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Monday, November 25, 2013, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.0 COMMUNICATION (Discussion Item)

Press Release: SF2030 Transportation Task Force Recommends \$10B Investments In Capital Needs & Transportation Infrastructure To Make System More Reliable, Safe & Affordable For The Future

Press Release: Mayor Lee & Fire Chief Hayes-White Encourage Residents To Be Aware Of Increased Fire Hazards In Cold Winter Months

Press Release: Mayor Lee & Supervisor Farrell To Restart GreenFinanceSF Program For Residential Buildings

Press Release: Mayor Lee Launches App To Help Residents Keep Food On Table

5.1 CORRESPONDENCE (Discussion)

Letter of invitation to Foods Co to provide and update on the services provided to the Southeast community.

Letter of support to Supervisor Malia Cohen for the opening of Grocery Outlet in Visitation Valley and a request to bring a grocery store to 5800 Third Street, the former location of Fresh & Easy Neighborhood Market Inc.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Thursday, January 9, 2013.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013

-Residents of 94124 enter SPCA drawing to win a share of \$6,500 in prizes

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner LaVaughn King, Alternate: Commissioner Brigitte LeBlanc, Community Members: Alternates:)

No report.

Joint PUC/SECFC Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, PUC Representative: (Vacant))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members <see Commission Secretary for List> Ex-Officio: Chairperson Karen Chung)

No report.

Economic Development Advisory Committee (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate: Commissioner LaVaughn King and Ex-Officio, Chairperson Karen Chung)

Update on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Facility Advisory Committee (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Ex-Officio, Chairperson Karen Chung)

No Report.

Outreach & Diversity Committee (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Ex-Officio, Chairperson Karen Chung)

No report.

8.0 PRESENTER (Discussion & Possible Action)

Ms. Renee Willette, SFPUC and Mr. Steve Good, Executive Director of Five Keys Charter School

TOPIC: Welcoming Five Keys Charter School to 1800 Oakdale and Presentation on Five Keys Charter School Programming

9.0 PRESIDENT'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations, services provided by the Southeast Community Facility Commission staff and moving timeline.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, SFPUC (Discussion)

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

Appointment of Committee Community Members (Chairperson Karen Chung)

Suggested dates for 2014 SECFC Retreat

Request to amend by-laws to allow one meeting per month

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moser,
Executive Director

If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

14.0 ADJOURNMENT

This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgwater.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Edwin M. Lee, Mayor

ADOPTED MINUTES

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, December 12, 2013, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Community Room

San Francisco, CA 94124

JAN 24 2014

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1.0 CALL TO ORDER

Chairperson Karen Chung called the Thursday, December 12, 2013 meeting to order at 6:09 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:11 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbrie Brown/ Janine Greer/ Al Norman/ Eddy Zheng

Commissioners Absent: Brigitte R. LeBlanc

Staff Present: Toye Moses, Executive Director/ Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Ms. Carla Vaughn, Commission Secretary announced the proposed action to adopt the Monday, November 25, 2013 minutes are forwarded to the January 12, 2014 Commission meeting.

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#2
12/12/13
adopted

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: SF2030 Transportation Task Force Recommends \$10B Investments In Capital Needs & Transportation Infrastructure To Make System More Reliable, Safe & Affordable For The Future

Press Release: Mayor Lee & Fire Chief Hayes-White Encourage Residents To Be Aware Of Increased Fire Hazards In Cold Winter Months

Press Release: Mayor Lee & Supervisor Farrell To Restart GreenFinanceSF Program For Residential Buildings

Press Release: Mayor Lee Launches App To Help Residents Keep Food On Table

Statement: Mayor Lee's Statement On Death Of Former South African President Nelson Mandela

Press Release: Mayor Lee Announces San Francisco Civic Memorial For Nelson Mandela

Press Release: Mayor Lee Introduces Earthquake Safety & Emergency Response Bond To Keep City Safe

Statement: Mayor Lee Calls For Major Increase To San Francisco's Minimum Wage

5.1 CORRESPONDENCE

Carla Vaughn, Commission Secretary announced the following on-going correspondence:

Letter of Invitation to FoodsCo to present an update on the services provided to the Southeast community.

Letter of support to Supervisor Malia Cohen for the opening of Grocery Outlet in Visitation Valley and a request to bring a grocery store to 5800 Third Street, the former location of Fresh & Easy Neighborhood Market, Inc.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Thursday, January 9, 2014**.

-Residents of 94124 receive FREE vaccines for your dog every 2nd Saturday of every month through December 2013.

-Residents of 94124 can enter SPCA drawing to win a share of \$6,500 in prizes.

-Job Announcement from San Francisco Foliage for a full time delivery driver.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Brigitte LeBlanc, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Joint PUC/SECFC Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Al Norman, Commission Member, Commissioner LaVaughn King, SFPUC Representative (TBD))

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

No report.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

Commissioner Zheng invited the public and the Commissioners to help recruit residents to attend the meetings.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, Robert Woods, Lawland Long, Siri Datta Khalsa)

No report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Reverend Carl Alexander)

No report.

Commissioner Zheng requested clarification from Deputy City Attorney John Roddy regarding the placement of Public Comment.

Deputy City Attorney John Roddy recommended asking for Public Comment after every item.

Dr. Espanola Jackson, community activist commented regarding a meeting she attended at the Port Commission regarding the Econ Project at Harris-Head Park. She inquired as to whether or not the SECFC had been contacted for approval of the project. The organizers of the project are from out of state. Mr. James Bryant of the A. Philip Randolph Institute is also interested in the project. APRI has begun training youth however neither organization has consulted with SECFC and Dr. Jackson is against construction at the site because of the toxins in the area and the community has not been properly notified. Also, Dr. Jackson requested funding from the SFPUC for outreach workers to help get the community to the meetings.

8.0 PRESENTER (Discussion & Possible Action)

Chairperson Chung welcomed and introduced Renee Willette, SFPUC and Steve Good, Executive Director of Five Keys Charter School.

Renee Willette introduced Steve Good who provided an overview of the Five Keys Charter School Program.

Mr. Good provided the following information:

"In 2003 then Sheriff Hennessey was looking for an educational option to educate inmates in the county jail. He approached the school district. The school district literally said, "Why would we, we failed these folks already once why would we want to fail them again?" At that point they looked at other options and realized that there was an exemption in California charter law where that they could open up a charter school and operate inside county jails to serve adult inmates 18 and above. We are a California public high school. Actually we are three California public high schools that operate under an exemption in the California Ed code that allows us to serve students of any age.

In 2008 we moved out of the jails and into the community. Today we have in San Francisco 13 community locations.

In January we will then have 5 community locations in Los Angeles. We are also in the Los Angeles County jails. One of our most recent sites that we opened up was at The Village at 1099 Sunnydale. We are also at the Sunnydale Projects working with TURF.

We just moved into Ella Hill Hutch and started an education program there. To date we've had over 700 graduates. About 90% of our graduates have been formerly incarcerated individuals or folks that have been on probation or parole. 100% of our students are high school dropouts or have been expelled from school or just fallen off the radar. We don't take students that are currently enrolled in a school program and doing well. We don't take students who are currently enrolled in a school program that aren't doing well. If you are in an existing school you're not right for us. We take students that have run out of educational opportunities. Our plan for 1800 Oakdale is pretty simple. We want to offer very flexible scheduled high school diploma classes that can be done through independent study, one on one instruction with teachers or in small groups. We want to offer GED preparation. We are a certified GED testing center at our downtown location coming in January. We will pay the GED fees for any student that is ready to take that exam. The test next year is going up. It's going to be approximately a little over \$100. This year I think it's \$75 per student. We pay those fees when students are ready. If there is any ESL need out here we will offer ESL classes. We are looking at increasing our vocational footprint by working with SF Foliage where we place interns. We're looking at some of the other greenhouse programs. We will be working with other non-profits in the community, Hunters Point Family, and Young Community Developers, whoever. We don't discriminate who we work with. If you have clients that need assistance with their education we want to work with you. We want to work very closely with City College. We have ongoing conversations with Torrance, the Dean of this facility about how we can collaborate and work together and possibly leverage each other's resources. We have a little more flexibility in terms of the hours and times that we can operate our GED programs. We are offering an ongoing open enrollment cycle so if somebody leaves our program today for whatever reason if they come back three days later we will immediately reenroll them. If they come back six weeks later we will immediately reenroll them or two years later. There's virtually no waiting period to get back into school and continue your education. Because we are a school we operate on a somewhat traditional school calendar. We do have a full summer program but we will be starting this program in January which means that typically schools start enrollment at the first of the year. Because this is a January start program we're going to have a slow ramp period. At the end of six months by next year it is our goal we hope to have 150 students enrolled in the school. As much as we can handle we want to take. Our goals for the site are obviously to dramatically increase the educational levels of all participants, provide credit recovery options for those that are lacking credits to graduate, allow folks to complete their diplomas.

Unlike the school district which requires 240 units to graduate, we only require 180 units to graduate. Of that you get 30 of those units for passing the California High School Exit Exam. So, it's much easier and quicker to graduate from our program. We are a fully state accredited high school through Western Association of Schools and Colleges. So, your diploma from us is just like any other diploma. Our goal is to get students to move into City College. We also want to help prepare folks for the city sector academies and provide a pathway to college and reengage anybody who has been disengaged in education. That's pretty much all I have to say about the program. We work with students individually. We provide additional tutoring for our students. Students can work on a very flexible schedule.

They can come to school one day a week or they can come to school five days a week which is our preference, it just depends on where the student is and what the needs are. In the county jail our program has been successful in reducing the recidivism rate between 24 and 34% depending upon what measure you're looking at. That translates into based on 151 prior graduates a savings to the State and the County \$1.8 million dollars a year just by reducing the recidivism rate that much. Our goal in a program like this obviously is to get people employed so that they don't have to ever experience incarceration, or if they have help for them to re-integrate."

Following the presentation the Commissioners and public were invited to ask questions and participated in a discussion regarding the program.

Commissioner Eddy Zheng – What is the population breakdown?

Steve Good – Our demographic profile is 48% African American, 26% Hispanic, 5% Asian, 14% White, 4% Pacific Islander Filipino, 2% Mixed Ethnicity, 20% female and 80% male. The numbers are slightly skewed because it also counts for the county jail programs that we run where 90% of our students in the county jail are men.

Commissioner Eddy Zheng – Do you have instructors who are culturally competent in the ESL programs?

Steve Good – Depending on what the need is if we had 20 Chinese speaking students we would try to find a teacher that spoke Chinese to teach that class but it depends on the number of students.

Commissioner Eddy Zheng – Once they receive their GED is there an opportunity for them to receive a referral for employment?

Steve Good – Our goal is to get people high school diplomas. City College reserves a certain amount of seats for us in their sector academies such as City Build. They had 10 seats reserved for graduates of Five Keys. Our main goal is the education part. We partner with CBO's so they will do the case management piece.

Commissioner Al Norman – What are the chances of integrating instructors that are already here into the Five Keys program?

Steve Good – We want to hire instructors from the community that are already familiar with the students. They need to have a California teaching credential. Please have them forward their resumes.

Commissioner Al Norman – Is it true that if you go for the GED you can never go for a high school diploma?

Steve Good - No, that is not true.

Commissioner Janine Greer – What works better for students, 1 day a week or 5 days a week?

Steve Good – Our preference is 5 days a week but for the person that has other commitments outside of school we will put them on an independent study plan.

Commissioner Janine Greer - How do you keep the students engaged?

Steve Good – A lot of it has to do with the curriculum we've written and the teachers have a lot to do with it as well. Also, we work closely with community partners to work as motivators and case managers.

Commissioner LaVaughn King – Thank you for bringing this program to our community. We would like to see you communicate with the ABU because they also do an excellent job in the community.

Director Toye Moses – What is your success rate and how do you handle the revolving door?

Steve Good – We work with individuals as long as it takes for them to find success.

Chairperson Karen Chung – How long does it take to receive a high school diploma?

Steve Good – It can be done in 2½ years but most people don't want to take that long so we will steer them toward the GED which is a quicker route.

Reverend Carl Alexander – Provided a history of his work experience and commended the Five Keys Program.

Dr. Espanola Jackson – Provided a brief history of her school experience and requested money from the SFPUC to provide outreach to the community. In closing she said she supported a 10 year lease rather than a 5 year lease.

Frank Williams – Spoke in support of the Five Keys Program 200%.

Onika Shabazz – What percentage of your population continues on to college?

Steve Good – We don't have information on that.

Onika Shabazz – Spoke regarding transitional services for individuals that might be interested in college.

Steve Good - This is one of the reasons we want to be here to create a pipeline to college in conjunction with Dean Bynum.

Siri Datta Khalsa – Spoke in support of the Five Keys Program and the extraordinary young people in the program.

Cedric Akbar – Spoke in support of the Five Keys Program.

Chairperson Chung thanked Mr. Good for his presentation.

9.0 CHAIRPERSON'S REPORT (Discussion)

Chairperson Chung reported Global Children's Foundation would be having their 3rd annual Christmas bike distribution project in conjunction with the Bayview Police Station on December 20 at the station.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director, reported staff continues to work with the SFPUC and will move into the new office space next week. Dr. Moses suggested extending an invitation to the new City College Chancellor to provide a presentation to the commission and the community.

Dr. Moses thanked Chairperson Chung for making sure donations were received.

Francis Starr reported Mother Brown's representative picked up the donation barrel today.

In closing, Dr. Moses thanked Francis Starr and Chairperson Chung.

Commissioner Zheng had a question regarding the end of the food donation date.

Francis Starr advised there would be no commission meeting prior to the holiday so the date had been changed and any additional food donations would be forward to Mother Brown.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray reported the SFPUC move in would take place on the 16th. There have been no problems at the plant and an open house would be held in the near future to share the new commission offices with the community.

Benjamin Pool spoke regarding the Contractor's Assistance Center grand opening on Monday, from 5 p.m. to 7 p.m. This center has been created to help small firms navigate through the city contracting process. The address is 5 Thomas Mellon Circle in the Executive Park near Candlestick Park, Suite 168.

Carla Vaughn, Commission Secretary advised the Commissioners that invitations had been forwarded to their email addresses.

Commissioner Al Norman asked if the program was limited to SFPUC contracts.

Mr. Pool said the focus is on all city contracting opportunities. It is a SFPUC program right now but DPW has been asked to get involved and they have put their construction projects in the center plan room. The center has also reached out to all the other city contracting awarding agencies to try and include them.

Commissioner Al Norman said if there is not a big turnout it is because everybody thinks it is just for SFPUC contracts and people attend breakfasts, dinners and lunches and all of the contracts still seem to be in Stanislaus County, Tracy, or somewhere and they are for over \$2 or 3 million dollars and none of us get to participate anyway because it is way above our head or our bonding capacity.

Mr. Pool said it was a fair question and that is one of the reasons DPW was contacted first because they have contracts that are more appropriate for smaller businesses. But to the extent that the SFPUC doesn't, we really want to work with small contractors to find sub-contracting opportunities too, because there are real opportunities as well even in SFPUC projects.

Commissioner Al Norman asked how they would come up with a program for the small and local contractors to be involved in the digester program.

Mr. Pool said the existing LBE program would provide bid discounts on projects. There are requirements to be sub-contractors for LBE's. We want to maximize the capacity of existing LBE's and bring in new LBE's to folks that are interested in starting their own businesses, bring them in, certify them and build them up so they are able to participate in programs like the digester which is going to be a very large construction opportunity for the next five years.

Reverend Carl Alexander said he would like to see a punch list to help navigate the opportunity to get some of the contracts because everyone does not have the skillset or criteria.

Mr. Pool said that information would not be available on Monday, however, one of the things that has been done is that all of the city contracting opportunities have been pulled down and placed on an excel spread sheet to make the jobs easier to find. The center will provide training to make the process easier.

Sam Murray invited the Commissioners to tour the plant and learn more about what it takes to keep the sewage flowing.

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

Chairperson Chung announced the appointment of committee members as follows:

Governance Advisory Committee – Chair, Karen Chung, Co-Chair, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey, Alternate, Commissioner Brigitte LeBlanc

Joint PUC/SECFC Advisory Committee – Chair, Karen Chung, Co-Chair, Commissioner Al Norman, PUC Representative (TBA), Community Member, Commissioner LaVaughn King

Health, Housing and Public Safety Advisory Committee – Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Community Member, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn Lacoste, Dr. Harrison Parker, Onika Shabazz

Economic Development Advisory Committee – Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Community Member, Dan Goldman, Tempe Priestly, Lyslynn Lacoste, Michele Davis, Shamann Walton

Facility Advisory Committee – Chair, Commissioner Brigitte LeBlanc, Co-Chair, Commissioner Al Norman, Community Members, Robert Woods, Lawland Long, Siri Datta Khalsa, Alternate, Commissioner Bobbie Brown

Outreach and Diversity Advisory Committee – Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Community Members, Barbara Ockel, Gina Frommer, Lance Burton, Ministers, Alternate, Commissioner Bobbie Brown

Commissioner Al Norman noted Commissioner LaVaughn King had been assigned as a community member to the Joint PUC/SECFC Advisory Committee and should be assigned as a Commissioner.

Chairperson Chung thanked him for noting the error.

Commissioner Janine Greer noted Onika Shabazz was not added as a community member on the Health, Housing and Public Safety Advisory Committee.

Chairperson Chung thanked her and added Onika Shabazz to the Health, Housing and Public Safety Advisory Committee as a community member.

Director Moses said staff had prepared folders for each of the committee Chairs. He requested all committee meetings be set around noon so staff would not have to work overtime.

Chairperson Chung requested the Chairs provide their committee schedules to her so she can attend each meeting.

Chairperson Chung recommended two dates for the 2014 SECFC retreat. The recommended dates are February 22 or March 8.

Director Moses emphasized the importance of the retreat and requested full participation of the Commissioners.

Commissioner Eddy Zheng said February 22 was good for him because March 8 is International Women's Day and he did not want to miss an opportunity to celebrate International Women's Day.

Commissioner Janine Greer said since it is a Saturday sooner is better.

Commissioner LaVaughn King said Saturday is good.

Commissioner Al Norman moved to hold the 2014 SECFC retreat on Saturday, February 22, 2014.

Commissioner LaVaughn King provided a second to the motion.

The motion to hold the 2014 SECFC retreat was passed.

Dr. Moses said the SFPUC was generous to finance the retreat and he was sure they would do the same again. He has directed staff to look at two possible locations for the retreat and he asked Francis Starr to report on the progress.

Francis Starr reported last year the retreat was at the Oceanside Plant. Oceanside has been contacted and the facility is available for that date. As a secondary possible location the facility superintendent at Water, Supply and Treatment in Millbrae has been contacted. They have a very nice room and facility out there. It is available and they need to check and see if they can accommodate us. There may be two choice locations. It would be up to other factors to decide what the final location will be.

Commissioner Zheng had a question regarding the timeframe of the retreat.

Francis Starr responded that normally it is an all-day affair. The last retreat started at 8 a.m. and was done around 4 p.m.

Commissioner Chung said, "So 9 a.m. to 4 p.m.?"

Francis Starr responded, "Pretty much, yes".

Commissioner Chung said the 2014 retreat would be held on Saturday, February 22 and she asked the Commissioners to save the date and attend the retreat.

Commissioner Chung said the next item on the agenda was the request to amend the by-laws to allow one meeting per month.

Dr. Espanola Jackson had a question regarding the two dates that were offered.

Commissioner Chung said one date was chosen.

Dr. Espanola Jackson said one Commissioner stated they would not be available on the 22nd.

Commissioner Chung said the date the Commissioner was unavailable was March 8 because it was International Women's Day.

Dr. Espanola Jackson said she wanted to make sure all of the Commissioners attended the retreat.

Commissioner Chung said some Commissioners want to have one meeting per month and today there would be a discussion regarding this item. She requested the opinion of the Commissioners.

Commissioner Zheng said he had proposed having one meeting instead of two meetings because he would like to see community attendance boosted in order to continue serving the community correctly by having more people coming to one meeting instead of having few people coming to two meetings.

Having a Wednesday meeting and a Thursday meeting is confusing, which meeting is what? As an example he stated that at his agency the staff meeting and program meetings are the 1st Friday and 3rd Friday of the month so everybody knows. 1st Friday and 3rd Friday you are mandatory to be at the meeting unless something happens, you have to work or you have other issues. This is why it was proposed to have one meeting instead of two for now because we want to boost attendance and outreach to the community. Once we receive the participation of the community we can return to two meetings.

Commission Norman said he somewhat agreed with Commissioner Zheng's strategy but that it would not help increase attendance. He referenced the previous Commissioners who attended two meetings per month during their terms and the only thing that would boost attendance would be the presenters. With all of the committee reports and other commission business one meeting per month is not enough. There should be two meetings per month and the Commission should work on filling the place up. Maybe the Commission has not been working hard enough. The confusion of the Wednesday and Thursday meetings should be resolved. Regarding the example given by Commissioner Zheng we should have the same consistency as his agency. As the Chair of two committees and with the need to investigate issues, as well as being short of staff there is more to consider than just meeting once a month. The Commission Secretary is currently overworked and the SFPUC might not increase staff if we only meet once a month. The community wants to feel that they are being heard and their message is being heard downtown. They want exciting presenters. We are up against apathy. It's not about how many times we meet per month. It's about what we are bringing here to discuss.

Commissioner King agreed with Commissioner Norman. Initially she felt one meeting would be fine however, after listening and reading through the material she feels the Commission needs two meetings. After receiving advice from Commissioner Brown to listen and keep an open mind Commissioner King says more time is needed to become acclimated. She thanked Commissioner Norman for pointing out why two meetings are needed.

Commissioner Zheng said he appreciates Commissioner Norman's enthusiasm and his efforts to make this happen. There can be three or four meetings per month. That is not the issue. The issue is how the Commissioners can be asked to provide proper services to the residents. With the enthusiasm Commissioner Zheng is on board.

Commissioner Norman pointed out that Commissioner Zheng serves the youth and he was a youth a long time ago. However, the Commission has more than the youth to consider in Bayview Hunter's Point. As we sit here and go through these meetings you will see a wider perspective of what we have to serve and what is expected from the entire community and not just from the youthful community and the difficulty we have. It is not the idea that the room is empty because we have to do it together.

Commissioner Zheng said if there can be consistency in regard to the meeting that would be very helpful in our effort.

Commissioner Norman said one of the things that can be done is the Commissioners need to sit down and strategize on the type of presenters we want and get out there and start passing out flyers ourselves if we have to, to get people in here. In closing, Commissioner Norman repeated Dr. Jackson's suggestion to start by inviting family members.

Chairperson Chung said the Commission understands.

Commissioner Greer said consistency is a good thing to do so she moved to vote to have the meetings on Wednesdays, maybe the 1st and 3rd Wednesdays.

John Roddy, Deputy City Attorney said no voting today.

Chairperson Chung said what about 1 meeting, or 2 meetings?

Commissioner Greer said two meetings on Wednesdays.

John Roddy, Deputy City Attorney said if you want to consider this option it's good to know and a draft can be written for the next meeting and then you can vote if your desire is to consider changing the meetings to Wednesdays.

Chairperson Chung said since this is not on the agenda today the vote will take place at the next meeting to have one or two meetings also change the day to the same day, Wednesday or Thursday.

John Roddy, Deputy City Attorney asked which day the Commission preferred.

Commissioner Zheng responded Wednesday.

Carla Vaughn, Commission Secretary asked Mr. Roddy if this was a request to write a draft to the by-laws.

John Roddy, Deputy City Attorney responded yes.

Dr. Moses asked if he was hearing 2nd Wednesday and 4th Wednesday.

Chairperson Chung responded right, or same Wednesday.

Dr. Moses said 2nd Wednesday and 4th Wednesday, yes?

Carla Vaughn, Commission Secretary asked, 2nd and 4th?

Dr. Espanola Jackson agreed and said she was going to make that suggestion because of the many meetings that we have going on in the city and a lot of us are at city hall with a lot of the meetings. There is nothing going on at city hall on Wednesdays and Wednesday is the best time for us to meet, like the 2nd and 3rd Wednesday.

Chairperson Chung and Director Moses said the 4th.

Dr. Jackson suggested considering the 1st and 3rd Wednesday because of the long length of time from the 2nd to the 4th because a lot of things happen in between. Regarding the committees she suggested the committee members are informed of what their responsibilities are and why the committees are set up.

Dr. Moses requested clarity and said the 2nd Wednesday and 4th Wednesday would be on the next agenda.

Chairperson Chung said yes and it would be on the next agenda.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Commissioner Zheng proposed placing an item on the next agenda to have a discussion with the SFPUC to hire more staff for the Southeast Community Facility Commission in our effort to move forward in 2014. New beginning, New Year, new breath let's have the proper staffing to help us move forward to make sure the community gets its needs met.

Director Moses said, "So you want it to be on the agenda for the next Commission meeting, discussion on that?"

Commissioner Zheng responded, yes please.

Commissioner Norman requested the Chair direct staff to write a letter to Allen Nance, the new Chief Probation Officer of the Youth Guidance Center to provide a report.

Dr. Moses said, "So first of all you want us to send a letter of congratulations to him and also invite him for an update?"

Commissioner Norman responded, yes.

Chairperson Chung said there are two new business requests for the next meeting. One is one or two meetings, also Wednesday, and what is the second one?

Director Moses said, "Madame Secretary what is the second one?"

Carla Vaughn, Commission Secretary repeated the new business requests.

- 1) Invite the new Chancellor from City College.
- 2) Have a discussion with SFPUC to hire additional staff for the SECFC.
- 3) Send a letter of congratulations to Chief Probation Officer Allen Nance, Youth Guidance Center and request an update from him.

Director Moses said, "Commissioners, I just want to bring this to your attention. We don't want to crowd the next commission meeting too much because the General Manager, Harlan Kelly will be here to make a presentation to you and we want to make it a big, big event."

Carla Vaughn, Commission Secretary requested clarification for staff as to whether or not the Commission will continue to have one presenter per meeting as previously planned.

Director Moses responded, yes.

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson said, "I sent an email because I received a Press Release where the Mayor of the City and the Human Rights Commission are giving \$200,000 to the Transgender community. I asked that each of you receive a copy. What concerns me is the fact that it was this community that caused the Human Rights Commission to be set up in the first place in 1962. The committee met for two years to hear what our concerns were because at that time Mayor Shelley stated he didn't want to see those colored folks picketing his city. In 1964 a Commission was set up and all the concerns we had in this community at that time we still have them today. There has been no change. Everybody has received benefits from the Human Rights Commission except us and we are the ones responsible for it. And the fact that they can give \$200,000 to a group and all the crime and the killing that is going on in this community there's no churches or anyone else that they're giving funds to, to do outreach to deal with our young people in this community about the shootings and the killings, and not saying anything about putting together nothing and that bothers me. You know I just learned Saturday about apartheid. I've been talking about apartheid. We've been saying apartheid, apartheid, apartheid. Do you know Saturday I asked a question, what does apartheid mean?"

And I was told it means separation between colored folks and white folks and everything. I said what, that's been going on since slavery and it's still going on here in San Francisco, apartheid against this community. And a precautionary principle is not being used in this community with them having our children and even adults going over there to Harris-Head Park. It's sad that we have so many people receiving benefits except us in Bayview Hunter's Point zip code, I'm talking about zip code 94124 for programs that are needed. I think you all need to be concerned about funding for this community. I know they are going to go back and talk about what I'm saying to the SFPUC about the funding for this community. I want to meet with you all because I have a plan for you to get \$2 billion dollars out of SFPUC because they're giving it to everybody else and are giving us nothing. Thank you".

Commissioner Norman requested to have the issue discussed at the upcoming retreat.

14.0 ADJOURNMENT

At the request of Chairperson Chung, Carla Vaughn, Commission Secretary announced the meeting would adjourn in the memory of former South African President Nelson Mandela. There was a moment of silence.

Chairperson Chung adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Co-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, January 9, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

JAN - 9 2014

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

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3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meetings of Thursday, November 14, Monday, November 25, and Thursday, December 12, 2013, be approved as submitted.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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Toye Moses,
Executive Director

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5.0 COMMUNICATION (Discussion Item)

Statement: Mayor Lee's Statement On President's Disaster Declaration For California Rim Fire

Press Release: Mayor Lee Launches Free Municipal Wi-Fi On Market Street

Statement: Mayor Lee's Statement Congratulating UCSF Chancellor Desmond-Hellmann

Press Release: Mayor Lee Introduces Legislation To Support City's Manufacturing Sector & Light Industrial Businesses

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Press Release: Mayor Lee Announces New Neighborhood Investment Efforts In Chinatown & Little Saigon

5.1 CORRESPONDENCE (Discussion)

Letter from Harlan Kelly, Jr., General Manager, SFPUC regarding City College Programming at the Southeast Community Facility

Letter to Harlan Kelly, Jr., General Manager, SFPUC regarding funding and planning to facilitate the Southeast Community Facility Commission's 2014 Retreat

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Letter of thanks and recognition to SECFC Health Housing and Public Safety Advisory Committee and members of the planning group for of the SECFC Annual Health Fair.

Letter of acknowledgement and thanks to all donors, financial and in-kind, who supported or participated in the SECFC 2013 Annual Health Fair.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, January 22, 2014.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
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7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner LaVaughn King, Alternate: Commissioner Brigitte LeBlanc, Community Members: Alternates:)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members <see Commission Secretary for List>)

No report.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate: Commissioner LaVaughn King)

Update on Southeast Community Facility Commission (non-perishable) can food donations to the needy Southeast sector residents during Thanksgiving/Christmas Holidays.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown,)

No Report.

Outreach & Diversity Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown)

No report.

8.0 PRESENTER (Discussion & Possible Action)

Ms. Catherine Curtis, SFPUC

TOPIC: Updates on the 9910 program and introduction of participants

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations, services provided by the Southeast Community Facility Commission staff and move in to remodeled office.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, SFPUC (Discussion)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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- Discussion of language for amending the SECFC bylaws changing the Commission meeting dates from the 2nd Thursday and 4th Wednesday of each month to two meetings on Wednesdays of each month either the 1st and 3rd or 2nd and 4th Wednesdays have been suggested.
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Janine Greer
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Brigitte R. LeBlanc
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Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

REVISED NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, January 9, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

JAN - 9 2014

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Toye Moses,
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No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown)

Report from the January 6, 2014 Facility Advisory Committee meeting. (Commissioner LeBlanc)

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown)

No report.

8.0 PRESENTER (Discussion & Possible Action)

Ms. Catherine Curtis, SFPUC

TOPIC: Updates on the 9910 program and introduction of participants

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Chairperson Karen Chung (Discussion)

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, January 9, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124



1.0 CALL TO ORDER

Chairperson Karen Chung called the Thursday, January 9, 2014 meeting to order at 6:19 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:23 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbrie Brown/ Janine Greer/ Brigitte R. LeBlanc /Al Norman/ Eddy Zheng

Staff Present: Toye Moses, Executive Director/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Al Norman moved to adopt the commission meeting minutes of Monday, November 25, 2013.

Commissioner LaVaughn King provided a second for the motion.

The minutes of the November 25, 2013 meeting were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Carla Vaughn, Commission Secretary provided the public comment rules.

Mawuli Tugbenyoh, Legislative Aide to Supervisor Cohen, provided a statement from Supervisor Cohen regarding the recently introduced PDR legislation as follows:

"San Francisco's manufacturing sector is essential in ensuring that we have a diverse economy with good blue collar jobs that pay residents living wage, provide healthcare and are accessible to those without college degrees. Data continues to show us that we continue to see an increase in demand for manufacturing space in San Francisco. So this legislation does a number of things to support the growth of the manufacturing sector in San Francisco. Specifically it removes the requirement to obtain conditional use approval from the Planning Commission for PDR uses. Secondly, it allows small manufacturers to pool their resources and share accessory retail spaces which are essential to their businesses. It also supports the development of new manufacturing spaces in conjunction with a rebuilt self-storage use. It also facilitates the development of small enterprise work spaces in a great number of industrial areas which is ideal for these businesses to incubate. Lastly, an announcement advises the development of new PRD space on vacant or underutilized parcels in industrial districts. While most cities around the country are looking for ways to develop and eliminate their remaining industrial spaces here in San Francisco we recognize that we need to support and maintain a diverse city and diverse economy and we should be supporting this sector."

That is why she introduced this legislation and we hope that it passes the Board of Supervisors.

Chairperson Chung thanked Mr. Tugbenyoh and congratulated Supervisor Cohen.

Commissioner Norman said a lot of people in the audience and on the Commission do not know what the legislation is and what Supervisor Cohen is trying to accomplish. He suggested in the future the Supervisor might want to address the Commission prior to presenting legislation to the Board.

Commissioner LeBlanc provided the following comment to staff and all present, "The U.S. Department of Commerce, the Office of Economic Development published a Federal Register Notice announcing 'Fiscal Year 2014 Investing In Manufacturing Company Partnerships To Encourage American Communities To Focus On Transforming Themselves Into Global Competitive Manufacturing Hubs'. So, there is a process that is happening where it is very competitive, where a lot of cities within our area and our counties are actually trying to eventually put them on a list where they can compete for manufacturing dollars.

So, if you need more information about that just Google U.S. Department of Commerce and it's under the Office of Economic Development and they have a Federal Register Notice announcing this information.

That should add some clarity as to what he is talking about and more cities are trying to pull and see what manufacturing organizations and or companies are within their cities because they are going to eventually start competing for federal dollars.

Reverend Carl Alexander, community advocate asked why Supervisor Cohen was not available to address the SECFC.

Dr. Espanola Jackson, community activist, agreed with Reverend Alexander and said decisions were being made downtown without the Commission's input. Bayview Hunters Point is the only area in the city considered as PDR. She said the Supervisor should come directly to the Commission and make a presentation. She said the Commission has been kept in the dark.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Statement: Mayor Lee's Statement On President's Disaster Declaration For California Rim Fire

Press Release: Mayor Lee Launches Free Municipal Wi-Fi On Market Street

Statement: Mayor Lee's Statement Congratulating UCSF Chancellor Desmond-Hellmann

Press Release: Mayor Lee Introduces Legislation To Support City's Manufacturing Sector & Light Industrial Businesses

Press Release: Mayor Lee Announces Executive Directive To Accelerate Housing Production & Protect Existing Housing Stock

Press Release: Mayor Lee Announces New Neighborhood Investment Efforts In Chinatown & Little Saigon

Press Release: Mayor Lee Receives Recommendations Of Universal Healthcare Council

Press Release: Mayor Lee & Charlotte Mayor Cannon Make Friendly Wager On 49ERS – Panthers Playoff Game

Press Release: Mayor Lee Announces Approval For New Alice Griffith Public Housing Community & Candlestick Point Plans

Statement: Mayor Lee's Statement On Governor Brown's Proposed Balanced Budget For California

5.1 CORRESPONDENCE

Carla Vaughn, Commission Secretary announced the following correspondence:

Letter from Harlan Kelly, Jr., General Manager, SFPUC regarding City College Programming at the Southeast Community Facility

Letter to Harlan Kelly, Jr., General Manager, SFPUC regarding funding and planning to facilitate the Southeast Community Facility Commission's 2014 Retreat

Letter of congratulation and an invitation to Dr. Arthur Q. Tyler, Chancellor, City College of San Francisco

Letter of congratulation and an invitation to Allen Nance, Chief Probation Officer of the City & County of San Francisco Juvenile Probation Department

Letter of invitation to FoodsCo to provide an update on the services provided to the Southeast community

Letter of support to Supervisor Malia Cohen for the opening of Grocery Outlet in Visitation Valley and a request to bring a grocery store to 5800 Third Street, the former location of Fresh & Easy Neighborhood Market, Inc.

Letter of thanks and recognition to the SECFC Health Housing and Public Safety Advisory Committee and members of the planning group for the SECFC Annual Health Fair

Letter of acknowledgement and thanks to all donors, financial and in-kind who have supported or participated in the SECFC 2013 Annual Health Fair.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday, January 22, 2014.**

Copies of the *Clarifier* the SFPUC newsletter were provided.

Dr. Espanola Jackson had a question regarding the letter from Harlan Kelly, Jr., General Manager, SFPUC regarding City College Programming at the Southeast Community Facility and was advised by Carla Vaughn, Commission Secretary that copies are available through the Commission office.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Veronica Shepard, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner Greer reported there have been two meetings since the last regular Commission meeting and the Committee has come up with a few things they would like to work on.

- Create and advocate for health activities that will bring community members to the Southeast Facility.
- Host a community bike ride.
- Advocate for space in this facility to have a health education room.
- Develop a speaker series around health topics that disproportionately affect this community such as asthma.
- Invite a professional to speak about asthma.
- Invite someone in the community that has been affected by asthma to share their story.
- Invite an agency that addresses asthma in the neighborhood.

Commissioner Greer advised the committee reached out to Hunters View Apartments and offered support for the health fair they have coming up on the 25th of January. To date there has been no formal response. We are recommending the date of October 18th for the Annual SECFC Health Fair.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Eli Goldman, Tempe Priestly, LaShon Walker, ShamannWalton)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods,)

Commissioner LeBlanc reported a milestone in the form of the Memorandum of Understanding between the SECFC and the Earl P. Mills Auditorium located at 100 Whitney Young Circle which was made available for the Commissioners to review and would be voted upon during the next Commission meeting. In the past there was an understanding by handshake without any official paperwork. The term agreement will be for nine years. When the Alex Pitcher Jr. Community Room goes under construction during Phase 2 of the facility construction there will be a need to hold some Commission meetings at the Earl P. Mills Auditorium.

Commissioner LeBlanc provided information regarding the room rental process of the Alex Pitcher Jr. Community Room.

Phase 1 of the facility construction which is the staff office and the 5 Keys Charter School is almost complete. The restrooms are being remodeled and the completion date should be mid-January. There will be a soft opening of the new facility during the latter part of the month. After attending the construction update meeting on Monday I will provide a report.

Commissioner LeBlanc provided a report from the Art Orientation panel who selected art for the remodeled facility. Three artists were chosen from a group of 100.

A report was provided at the Facility Advisory Committee meeting for the greenhouses. The RFP process that was to take place during the 1st quarter was postponed until monies are provided for a facelift and everything is brought up to code.

Reverend Carl Alexander had a question regarding the commencement date of the MOU.

Commissioner LeBlanc responded 2014 – 2023.

Dan Goldman, Sunborne Nursery, had a question regarding the greenhouse RFP being postponed.

Commissioner LeBlanc responded yes and more questions could be addressed at the next Facility Advisory Committee meeting.

Dr. Espanola Jackson provided history and asked if the greenhouse tenants would be interested in providing their own upgrades because they had been there for 30 years making money.

Chairperson Chung thanked Commissioner LeBlanc for her detailed report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

Commissioner Zheng said his committee was working on choosing a meeting date that would be consistent and allow them to work on their outreach strategy.

8.0 PRESENTER (Discussion & Possible Action)

Chairperson Chung welcomed and introduced Catherine Curtis, SFPUC, Workforce Development Specialist, who provided an update on the current 9910 program and introduced some of the program participants.

Catherine Curtis provided a brochure to the Commission and said the program began in 1975 as mitigation to the community for the sewer treatment plant. It was brought back to life in the 90's and taken over by Ms. Curtis in 2008. This is a career building program. The 9910 training program is designed to provide residents that live in the San Francisco Bayview District pre-apprenticeship training. Under this two year trainee program, the Wastewater Enterprise will provide training and work experience to individuals who will compete for seven requisitions in the various fields of work related to sewage treatment, and will prepare for the Stationary Engineers Local 39 Apprenticeship Program Examination. The training components are Academic, Softskills, Safety and On-The-Job.

An important component of the program is recruitment. The recruitment process includes outreach to the community through the churches, one stops, non-profit organizations and the Southeast Community Facility Commission.

After recruitment the students receive an orientation which includes safety training upfront.

Academic classes are delivered by Cal-Maritime Academy to prepare 9910's for the Local 39 Stationary Apprenticeship Exam.

Softskill workshops are delivered to build leadership, communication and personal development skills.

Safety trainings are continuously given throughout the duration of the program to ensure the safest working environment.

The following 9910 participants were introduced and will take their exams in eight months. They provided positive comments regarding the program and expressed their appreciation:

Rolando Rene Gourdine/ Raymond Hui/ Shandon Massey/ James Coleman/ Lorenzo Bell/ Stanley Fung

Commissioner Zheng had a question about the pay and asked if it was enough to support their families?

The participants responded some of them have other jobs to supplement their current income until they can graduate from the program and make full salary.

Commissioner Greer asked if the participants receive health benefits.

The participants responded yes.

Commissioner Zheng asked how many positions are available and can there be more slots?

Catherine Curtis responded there are seven requisitions and six are currently filled. One person has advanced to apprentice. There will be an apprenticeship exam in July. After the test there is a wait of about a month before the results are available.

Tommy Moala, SFPUC, Assistant General Manager, Wastewater Enterprise, responded there are only so many vacancies at Wastewater and they hope everyone is able to find a position even if it is not with Wastewater. He thanked Catherine Curtis and said more partnerships with more unions would provide more jobs.

Chairperson Chung had a question about the hiring process.

Tommy Moala said the field is very competitive.

Catherine Curtis said in the past 9910's were not requested in the field and now everyone wants to work with them.

Commissioner Zheng asked about the budget for the program?

Catherine Curtis said it is \$100,000 per person.

Dr. Toye Moses, Executive Director, thanked everyone for their participation.

Tommy Moala introduced Mark Harris as a former 9910 participant who is currently a Superintendent, SFPUC Wastewater.

Reverend Carl Alexander congratulated the participants and thanked the SFPUC for providing a career path and said he hoped the program would expand.

Dr. Espanola Jackson thanked the participants and the Commission and suggested the Mayor direct the other unions to work with the community.

Dr. Toye Moses thanked Commissioner LeBlanc for her involvement during the selection process.

Commissioner LeBlanc noted that she was not on the panel but she was the first Commissioner to take an interest in the process and went in to see the process firsthand.

Chairperson Chung thanked the SFPUC and the participants.

9.0 CHAIRPERSON'S REPORT (Discussion)

Chairperson Chung reported meeting with Renee Willette, SFPUC, Special Projects Manager, External Affairs, and Dr. Moses regarding training by the City Attorney's office for the Commissioners. They have not received a response from the City Attorney.

The Commission has requested financial support for the upcoming retreat to be held on February 22nd.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Director reported staff has moved into the new office space. Sam Murray is now the Acting Facility Manager. There will be an open house on the 29th of January at 5 p.m. and we hope you will all attend.

The retreat will be at the Oceanside Plant on February 22 and is open to the public. The Alex Pitcher, Jr. Community Room will be open for the rest of the year and available for scheduling.

Director Moses noted a mugging outside of the building.

Staff will continue to work closely with the advisory committees planning the health fair and the job fair.

Dr. Espanola Jackson commented regarding the safety of the Commission staff during the remodeling process due to excess dust in the area.

Staff assured Ms. Jackson that humidifiers had been purchased and staff had been given the option of working from the plant.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray thanked staff for their cooperation and introduced Andre and Steve Curry.

Steve Curry and Veronica Garcia provided an update on the YouthSpout Afterschool Project and Project Pull Internship Program.

YouthSpout is a new pilot program sponsored by the SFPUC for San Francisco High School students. The program is in partnership with JCYC, YCD, DCYF and SFUSD.

Project Pull is a program that has existed for 19 years and has a high success rate. Students learn community service, creativity, friendship, leadership, responsibility and teamwork.

Staff requested that internship opportunities be provided sooner to allow the community the appropriate time to respond or enroll.

Commissioner Zheng had a question regarding outreach.

Steve Curry responded there is a partnership with many grassroots organizations.

Sam Murray said the information would be disseminated through the SECFC staff.

Reverend Carl Alexander asked if the enrollment could be extended.

Mr. Curry clarified the difference between the pilot program and the long-term Project Pull program.

There was more discussion that included Dr. Espanola Jackson, Reverend Alexander and Commissioner Norman. Dr. Jackson noted the greenhouse personnel was training youth and sending them to college.

Mr. Siri Datta Khalsa had a question regarding the funding for the program.

Steve Curry responded the money was allocated through the Board of Supervisors.

Sam Murray announced Karen Kubick would be addressing the Commission and providing an update at the next meeting. He invited everyone to attend. In closing he invited everyone to attend the grand opening of the Phelps Wing.

Commissioner Chung requested all the Commissioners to attend the grand opening.

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

Chairperson Chung requested a motion to select the regular commission meeting day.

Commissioner Greer moved to select the 2nd and 4th Wednesdays of each month.

Commissioner Norman seconded the motion.

There was no opposition and the motion was carried.

Dr. Moses advised the change will take place in March

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Renee Willette, SFPUC, Special Projects Manager, External Affairs, in response to the request from Commissioner Zheng for additional staff of an Outreach Coordinator said the SFPUC is looking into staffing needs and will do so through the MOU process. The Commission can anticipate a draft MOU from the SFPUC General Manager's office at the end of next week.

Commissioner Zheng provided clarification for the public.

Commissioner Zheng suggested staff provide press releases through email only for environmental purposes. He suggested discussing this at the next meeting.

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Kurt Grimes, Bayview resident commented on ecosystems in the community and suggested the Commission address the issue.

Dr. Espanola Jackson commented on Harris-Head Park and said it is a toxic site.

Reverend Carl Alexander commented on an article in the media regarding the Core-Community Benefits Agreement earmarked for District 10 and why the issue is not being addressed in the community.

14.0 ADJOURMENT

Chairperson Chung adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, January 22, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

JAN 16 2014

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meetings of Thursday, December 12, 2013 and Thursday, January 9, 2014, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION (Discussion Item)

Notice: Community Meeting on the proposed Sugary Beverage Tax

5.1 CORRESPONDENCE (Discussion)

Letter of congratulation and an invitation to Dr. Arthur Q. Tyler, Chancellor, City College of San Francisco.

Letter of thanks and recognition to SECFC Health, Housing and Public Safety Advisory Committee and members of the planning group for of the SECFC Annual Health Fair.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Thursday, February 13, 2014.

7.0 ADVISORY COMMITTEES REPORTS (Discussion)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Brigitte LeBlanc, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Dooxey)

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz)

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, Siri Datta Khalsa, Robert Woods)

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Barbara Ockel, Gina Fromer, Elder Carl Alexander)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

8.0 PRESENTER (Discussion & Possible Action)

Ms. Karen Kubick, Director, San Francisco Public Utilities Commission, Sewer System Improvement Program

TOPIC: Sewer System Improvement Program Updates and Progress Report

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations and services provided by the Southeast Community Facility Commission staff and the move into the remodeled office.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

- Commissioner Zheng's suggestion to disseminate Press Releases from the Mayor's office by email only in an effort to be more environmentally sound.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Karen Chung
Chairperson
LaVaughn K. King
Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, January 22, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

GOVERNMENT
DOCUMENTS DEPT

FEB 24 2014

SAN FRANCISCO
PUBLIC LIBRARY

1.0 CALL TO ORDER

Chairperson Karen Chung called the Wednesday, January 22, 2014 meeting to order at 6:04 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:05 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbrie Brown/ Janine Greer/ Brigitte R. LeBlanc / Eddy Zheng

Commissioner Excused: Al Norman

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ Mary Holing, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Eddy Zheng moved to adopt the commission meeting minutes of Thursday, December 12, 2013 and Thursday, January 9, 2014.

Commissioner Janine Greer provided a second for the motion.

The minutes of the December 12, 2013 and January 9, 2014 meetings were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Carla Vaughn, Commission Secretary provided the public comment rules.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Notice: Community Meeting on the proposed Sugary Beverage Tax sponsored by Supervisors Cohen, Wiener, Mar and Avalos

Save The Date: 10th Year Celebration Of Black American History Gala

Press Release: Mayor Lee Announces Pedestrian Safety Awareness Campaign To Launch In February

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Press Release: Mayor Lee & Seattle Mayor Murray Make Friendly Wager On 49ers-Seahawks NFC Championship Game

Press Release: Mayor Lee Outlines Bold 2014 Agenda In State Of The City Address

Statement: Mayor Lee's Statement On San Francisco 49ers

5.1 CORRESPONDENCE

Carla Vaughn, Commission Secretary announced the following correspondence:

Letter of congratulation and an invitation to Dr. Arthur Q. Tyler, Chancellor, City College of San Francisco.

Letter of thanks and recognition to SECFC Health, Housing and Public Safety Advisory Committee and members of the planning group for the SECFC Annual Health Fair.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Thursday February 13, 2014**.

Ms. B.J. Jones, SFPUC, Senior Community Development Specialist, Infrastructure, provided a personal invitation to the Commissioners to attend the 2014 Black History Month Kickoff Celebration at City Hall on Friday, February 7th at 12 noon.

There will also be an Exhibit Opening, Lecture, and Reception at the San Francisco African American Historical & Cultural Society at 6:00 p.m. The theme this year is "Civil Rights in America".

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, **Co-Chair**, Commissioner Brigitte LeBlanc, **Alternate**, Commissioner LaVaughn King, **Community Members**, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Co-Chair**, Commissioner Janine Greer, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

No report.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Co-Chair**, Commissioner Eddy Zheng, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Co-Chair**, Commissioner Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Robert Woods, Lawland Long, Siri Datta Khalsa)

Commissioner LeBlanc requested the upcoming agenda include an action item to vote on the MOU between the SECFC and HSA (SF-Faces).

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Co-Chair**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Lance Burton, Gina Fromer, Barbara Ockel, Elder Carl Alexander)

No report.

8.0 PRESENTER (Discussion & Possible Action)

Chairperson Chung welcomed and introduced Karen Kubick, SFPUC, Sewer System Improvement Program Director, who provided a progress update on the work taking place during the past eight months. The presentation provided information from the news media regarding the failing infrastructure and the work being done to bring it to efficiency.

The Sewer System Improvement Program consists of system and seismic upgrading, innovative storm-water management solutions and protecting public health and the environment.

The Southeast Community Facility Commission is one of five External Review Advisory Committees slated to receive regular updates on the projects.

Construction of the Southeast Oxygen Generation Plant began a year ago and is now in the testing stage. The roofs of the existing digesters are being stabilized so they will be safe until the new facility is up and running. Construction of the new facility is expected to be completed in an eight year timeframe.

The Biosolids Digester Facility is the flagship project in the program. Of the \$2.7 billion dollars authorized by the SFPUC this project is the highest priority. Members of the community have told the SFPUC how critical this project is. A team of experts have been hired and that contract was issued this fall. These individuals will address the community and discuss the progress moving forward. The facility will be constructed and started up by June 2022.

There are a number of other projects that are under planning and construction at the Southeast Plant. These include rebuilding Headworks, Evans and Sircosta. The facilities are being stabilized which include seismic upgrades and structural improvements. The plant next door was designed and planned in the 1940's and built in the early 50's. It has been running every day since then and is a critical part of San Francisco's infrastructure but it is also a part of this neighborhood so there will be a lot of improvements that occur. The majority of the sewer improvement system program is going to improve the Southeast treatment plant.

The Phase I Projects are as follows:

New Headworks (Grit) Replacement/ Land Reuse of 1800 Jerrold Avenue (Central Shops)/ Oxygen Generation Plant/ Land Reuse of 1801 Jerrold Avenue (Asphalt Plant)/ Primary-Secondary Clarifier Upgrades/ Primary Wet Weather Treatment Replacement/ Existing Digester Gas Handling Improvements/ Primary Sludge Handling Improvements/ Tank Drainage Pump Station/ Existing Digester Roof Repairs/ Building 521 Replacement/ Disinfection System Relocation and Facility Upgrades.

An urban watershed charrette was held in the Alex Pitcher, Jr. Community room and attended by 100 residents from the neighborhood. There will be eight early implementation projects built to demonstrate green technology. Four of the projects will affect District 10. One in particular in Visitacion Valley will be adjacent to Our Lady Of Visitacion. This will include bulbouts, a plaza and pavement. These projects will be continued one by one in each of the urban watersheds. The challenge is the projects involve other city departments and we are working on this one with MTA and Rec & Park. The projects involve a lot of interagency cooperation to ensure success. The point of the project is that it will take in adjacent storm water and remove it from the system. That buys additional capacity in the collection system so larger rain storms can be handled.

Another project that is part of District 10 improvement is a daylighting project that is adjacent to McLaren Park. This is our 1 creek daylighting project. Historically in San Francisco there were several creeks that got buried over, were covered or land was developed nearby. The creek will be opened because it still flows, but the flows are collected in our sewer collection system and take up valuable capacity. There will be a public neighborhood meeting in February and Sam Murray will provide the exact date and confirm the location in the near future. Neighbors are excited and have been actively involved. The area will include some recreational space and will have a creek that is open for the public. SFPUC is looking into potentially terminating the area into wetlands.

A lot of energy has been spent working with stakeholders and working with people outside of the neighborhood, bringing them into the neighborhood so they can get to know the plant and the environment. This has been done through different methods such as walking tours, coffee walk and talks, bicycling and anything we can do to get people to participate. Recently on December 16th the Contractor Assistance Center held its grand opening. The center allows local small businesses to engage and have a hub where they can go to learn about projects that are out for bid. Those can be construction projects as well as professional services contracts. They will be able to attend classes and learn how to compete for projects.

Ms. Kubick presented a video and flyers from the grand opening of the Contractor Assistance Center. Guest speakers were the Honorable Mayor Edwin Lee and Harlan Kelly, Jr., General Manager, SFPUC.

Stakeholder engagement has continued through a public awareness campaign, the Urban Watershed Game, tours and workshops, e-newsletters and social media including Twitter. Recently there was a very successful media campaign to engage people, make wastewater fun and let them know that it is a part of their community. Soon the Phelps Wing will open and our External Affairs Department has been leading the project and the anchor tenants have been selected and they will be moving in.

Upcoming is the Career Day at Thurgood Marshall High School. There are discussions with students about becoming engineers, communications experts, or working in finance. This is also the beginning of the recruitment process for SFPUC Internship Programs. There have been 32 interns working specifically on SSIP efforts and the city hired 500 different interns in different focus areas.

In closing, Ms. Kubick announced several slogans being used in the current media campaign.

Chairperson Chung thanked Karen Kubick for her presentation and opened the floor to the Commissioners and the public for questions.

There were no questions from the Commissioners.

Yolanda Jones, owner of Yolanda's Construction spoke in support of the SFPUC, Karen Kubick and Harlan Kelly, Jr.

9.0 CHAIRPERSON'S REPORT (Discussion)

Chairperson Chung appointed the following individuals as members to the Commission Advisory Committees:

Governance Advisory Committee: Commissioner LeBlanc has respectfully declined the Alternate position.

Economic Development Advisory Committee: Eli Goldman, *Member*, Bayview Merchants Association (TBA), *Member*

Facility Advisory Committee: Five Keys Charter School (TBA), *Member*, John Chung, *Member*

Chairperson Chung reported receipt of the draft MOU previously forwarded to SFPUC, General Manager, Harlan Kelly, Jr. She said the draft would be forwarded to the Governance Advisory Committee and they would provide a recommendation to the full Commission.

Chairperson Chung announced the Community Meeting on the proposed Sugary Beverage Tax and encouraged attendance. She also invited everyone to attend the Phelps Wing Grand Opening on Wednesday, January 29th.

Chairperson Chung provided a form for the Advisory Committees to help them organize their meeting schedules.

10.0 STAFF/DIRECTOR REPORT (Discussion)

Toye Moses, Executive Director reported staff is working closely with Sam Murray, the new Facility Manager and we are happy to see City College back and look forward to receiving a response from the Chancellor's office regarding our recent invitation to him to address the Commission. We would like the Chancellor to provide an update on the status of the school and what the plans are and the status of City College after July 2014.

Francis Starr, Management Assistant reported staff had settled into the new office and will continue to work with Sam and his staff to ensure everything is ready for the open house.

Director Moses announced the 2014 Commission Retreat would be held on February 22nd at the Oceanside Plant. The retreat is opened to the public.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray announced the SFPUC Tenant Retreat will be held on the same date as the Phelps Wing Grand Opening on Wednesday, February 29th. Mr. Murray also announced the sand was being removed from the HeadStart Childcare Center as requested.

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

Chairperson Chung announced Commissioner Zheng's request to disseminate the press releases by email only in an effort to be more environmentally sound.

Commissioner Zheng provided his reasoning and the Commissioners weighed in.

In closing it was decided the Commissioners will continue to receive the press releases in their packet and Commissioner Zheng will receive his through his email only.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Commissioner LeBlanc requested the Commission vote on the MOU between the SECFC and HSA. She asked to place it under the Facility Advisory Committee report as an action item on the upcoming February 13 Commission meeting agenda.

Francis Starr, Management Assistant noted additional information had been forwarded to the parties on the MOU and staff was awaiting feedback.

Commissioner LeBlanc responded the new information referencing the removal of responsibility and liability to the Commission would be added to the SECFC/HSA MOU. Staff was directed to add it to the MOU and provide the MOU at the next Commission meeting for discussion and action.

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson expressed her disappointment that the SECFC/HSA MOU was not voted on.

14.0 ADJOURNMENT

Chairperson Chung adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

DOCUMENTS DEPT

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, February 13, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

FEB 10 2014

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, January 22, 2014, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Announces U.S. Department Of Housing & Urban Development Approval Of San Francisco Public Housing Re-Envisioning

Statement: Mayor Lee's Statement On SF Unemployment Rate Dropping To Record Low 48 Percent

Statement: Mayor Lee's Statement On President Obama's State Of The Union Address

5.1 CORRESPONDENCE (Discussion)

Revised Southeast Community Facility Commission By-Laws distributed to Commissioners.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, February 26, 2014.

-Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meeting days will be the 2nd and 4th Wednesday of each month.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Action)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Report of the February 10, 2014 Health, Housing and Public Safety Advisory Committee meeting.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

The next meeting of the Economic Advisory Committee is scheduled for Tuesday, February 18, 2014 at 2 p.m.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commission to discuss adoption of the Memorandum of Understanding between SECFC & HSA for the use of the Earl P. Mills Auditorium (Vote will take place at Item #11)

Update on the art for the renovated facility at 1800 Oakdale.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee is scheduled for Thursday, February 20, 2014.

8.0 PRESENTER (Discussion & Possible Action)

Mr. Dan Goldman, President & Owner, Sunborne Nursery

TOPIC: Update On Community Outreach and Hiring

9.0 CHAIRPERSON'S REPORT

Vice-Chairperson LaVaughn King (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations and services provided by the Southeast Community Facility Commission staff and the change of date for the Commission retreat.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

- Commission to vote on the adoption of the Memorandum of Understanding between SECFC and HSA regarding the use of the Earl P. Mills Auditorium

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

Karen Chung
Chairperson
LaVaughn K. King
Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses.
Executive Director

ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, February 13, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER

Co-Chairperson **LaVaughn King** called the Thursday, February 13, 2014 meeting to order at 6:16 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:19 p.m.

Commissioners Present: LaVaughn K. King/ Bobbie Brown/ Brigitte R. LeBlanc/
Al Norman/ Eddy Zheng

Commissioners Excused: Karen Chung/ Janine Greer

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/
Carla Vaughn, Commission Executive Secretary II/ Mary Holing, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Al Norman moved to adopt the commission meeting minutes of Wednesday, January 22, 2014.

Commissioner Bobbie Brown provided the second for the motion.

The minutes of the January 22, 2014 meeting were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Carla Vaughn, Commission Secretary provided the public comment rules.

Kevin Dole, Community Relations and Program Development, Careers in Horticulture, San Francisco Foliage spoke in support of Sunborne Nursery, their greenhouse neighbor, and he is looking forward to increased interaction between the greenhouse companies and the Commission. Three interns from the San Francisco Foliage program graduated from Five Keys Charter School on January 10th. Four new interns from the Bayview community will begin training soon in the greenhouse. Careers in Horticulture will have a booth at the 62nd annual Pacific Orchid Exposition at Fort Mason from February 21st – 23rd. This trade show is sponsored by the San Francisco Orchid Society. Interns will staff the booth and all proceeds will go towards funding the Horticulture Program. Commissioners are invited to attend the event and also visit the greenhouse.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee Announces U.S. Department Of Housing & Urban Development Approval Of San Francisco Public Housing Re-Envisioning

Statement: Mayor Lee's Statement On SF Unemployment Rate Dropping To Record Low 4.8 Percent

Statement: Mayor Lee's Statement On President Obama's State Of The Union Address

Press Release: Mayor Lee Announces Acceleration Of Housing Production & Protection Of Existing Housing Stock

Statement: Mayor Lee's Statement On Earthquake Safety & Emergency Response Bond Approval For June Ballot

Statement: Mayor Lee's Statement On Controller's Six-Month Budget Status Report

5.1 CORRESPONDENCE

Carla Vaughn, Commission Secretary announced the following correspondence:

Copy of the Southeast Community Facility Commission By-Laws

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday February 26, 2014**.

-Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meetings will be the 2nd and 4th Wednesday of each month.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-On February 26th the presenter will be Allen Nance, Chief Probation Officer, Youth Guidance Center.

-Copies of the Wastewater Enterprise Newsletter "Clarifier" are available.

-Copies of the Southeast Community Facility Commission By-Laws are available.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, **Community Members**, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

Commissioner LeBlanc, Co-Chair, Governance Ad-Hoc Committee said the Commissioners have received the Memorandum Of Understanding from San Francisco Public Utilities Commission General Manager Harlan Kelly and a Governance Advisory Committee meeting will be held in March upon the return of Chairperson Chung.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, **Community Members**, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

Commissioner LaVaughn King, Chair, Health, Housing and Public Safety Advisory Committee provided highlights from the committee meeting held on February 10th. The following action items will come to the full Commission:

1. Continued recognition of the late Willie B. Kennedy by dedicating this year's 7th annual Health Fair in her name. Recommendation will be up to the full SECF Commission.
2. Saturday, October 4, 2014 from 10:00 a.m. to 2:00 p.m. as the recommended date and time for the Health Fair.
3. A *Speaker Series* is recommended and approval is sought from the full Commission.

Asthma, Breast Cancer, Diabetes and Elderly-Senior Citizen living/caregiving were among the suggested subject matter for the potential *Speaker Series*.

Dr. Toye Moses suggested allocating 30 minutes for panel discussions at the Health Fair and the Commission meeting.

The group agreed that a speaker will be selected each month for a specific subject.

Division of labor was discussed and a comparison was made between the 2012 and 2013 event where it was noted the 2013 event had high numbers in vendor participation but not as much foot traffic as the 2012 event. There were many other community events on the day of the 2013 Health Fair and this contributed to the smaller turnout.

The committee agrees to work closely with the San Francisco Unified School District in the future and to also include various afterschool programs such as the *Bayview Foundation*, *Boys & Girls Club* and the *Bayview YMCA*. It was also suggested the inclusion of community religious groups would expand the event.

An approximate budget was provided and the San Francisco Public Utilities Commission donated \$1,700. Heidi Hardin, Think Round, Inc. the fiscal agent for the event has advised that funds cannot be held over for the upcoming event. Dr. Moses said a written projected budget for the 2014 event would be provided at the next committee meeting.

It was noted that the San Francisco Public Utilities Commission provided laborers for the event. Without their assistance the event would not have been possible.

Sam Murray suggested securing food and catering donors since the bulk of the budget is usually used in this area. Also, he noted the SFPUC graphics team was available to supply flyers as they have done in the past.

In conclusion, Co-Chairperson King reported there needs to be an improvement in outreach and media representation.

Commissioner LeBlanc asked if the plan to initiate a 'Speaker Series' was for the Health Advisory Committee monthly meetings only and Co-Chairperson King advised the suggestion was for the full Commission as well.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Al Norman. Chair of the Committee announced the first Economic Development Advisory Committee meeting would be held on March 18th from 2:00 p.m. to 3:00 p.m. The goal is to make the Job Fair bigger and better.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, Robert Woods, Lawland Long, Siri Datta Khalsa)

Commissioner LeBlanc provided information regarding the upcoming construction phases of the 1800 Oakdale facility and the greenhouses.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Elder Carl Alexander)

Commissioner Zheng announced the next meeting of the Outreach and Diversity Advisory Committee would be Thursday, February 20th.

8.0 PRESENTER

Co-Chairperson King welcomed Dan Goldman, President and Owner of Sunborne Nursery who provided the following presentation.

Sunborne Nursery is a family owned and operated wholesale nursery founded in 1975. They specialize in interior tropical plants and their primary customers are interior landscapers, exterior landscapers, retail nurseries, and interior designers across the United States.

The space which is leased from the SFPUC totals 42,000 square feet and in 2013 Sunborne paid \$111,195 in lease/rental fees. Sunborne's mitigation efforts are focused on job creation, workforce development, and community benefits.

Sunborne has hired 54 residents from the 94124 community and this number reflects 63.5% of total greenhouse hires since moving into the community. There are currently 23 employees staffed at the greenhouse and 13 are from the 94124 community. Ten employees are full-time and 3 are part-time. Employees receive on the job training in greenhouse operations and horticulture, shipping, receiving, customer service and sales. These skills are transferable to other jobs and industries. Sunborne serves as a stepping stone for residents that want to get into trade programs like City Build or go back to school while earning a wage.

Regarding workforce development Sunborne is in the process of launching an internship program in collaboration with Young Community Developers to train individuals in interior plant maintenance. Currently there are two interns in the program. The program begins by Sunborne donating plants to local churches and organizations.

The interns clean, water and provide fertilizer to the plants to ensure they stay healthy and continue to look beautiful. Interns gain useful horticultural skills and valuable soft-skill training in time management and customer service. At the end of the six month training period Sunborne's goal is to place the interns into a full-time job in horticulture. Depending upon the success of the program there may be the potential to scale it up to include more interns and training in other fields like exterior landscaping, tree maintenance and habitat restoration.

There are many community benefits to the program such as the donation of plants and decorative containers to churches and other local non-profit organizations for beautification. Local residents are provided with the unique opportunity to buy high quality plants at extremely low pricing via monthly plant sales. 50% of the proceeds will be set aside in a scholarship fund for local residents. Also provided are tours of the greenhouse.

The average monthly lease payment is \$9,266 and covers the greenhouse space, property taxes, garbage service, water and heating expenses. Sunborne is responsible for covering the expenses of a portapotty, phone, internet, landscape maintenance of the property and general upkeep of the greenhouse and surrounding property. Sunborne has been without a lease since November 2010. An RFP will be released by the SFPUC in the coming months for the lease of the greenhouse. Sunborne intends to submit a bid and hopes to be successful so the work can be continued.

Sunborne has a partnership with the Young Community Developers and serves as a donor and guest speaker for their Job Readiness Program. 25 graduates from the program have been hired. Sunborne works closely with Hunters Point Family and has hired 4 people from their program. Currently discussions are ongoing regarding the development of a Green College which will be spearheaded by Hunters Point Family. Sunborne is also an active sponsor of the Bayview YMCA. Plants have been donated for two fundraisers and Sunborne sponsors 2 youth in the YMCA afterschool program.

In closing, Dan Goldman introduced Lonia Hutchon, General Manager. Ms. Hutchon introduced Socrates Mahlo and Clarence Cook, both employees of Sunborne Nursery. They spoke in support of Sunborne. Mr. Mahlo is a graduate of the Young Community Developers program and works part-time at the nursery. Mr. Cook has worked for Sunborne for 2 years.

Following the presentation time was allotted for questions from the Commissioners as follows:

Commissioner LeBlanc: Are the part-time workers seasonal or weekly?

Ms. Lonia Hutchon, General Manager: Weekly.

Commissioner LeBlanc: What is being done now to help employees transition into higher positions that was not done before?

Mr. Dan Goldman: An intern program has been created that did not exist before. During the first 20 years the focus was on hiring now the focus is on job placement as well.

Mr. Goldman advised the nursery is interested in a stronger connection with the community and the economy is doing well in the plant industry so there will be more opportunities for employment. The nursery is in a quiet location and many people do not know about the nursery so an outreach person has been hired to contact local churches and we are donating plants to them. There is a plan for monthly plant sales and 50% of the proceeds will go towards a scholarship fund. The nursery would like to work with the Commission to help them direct the fund.

Commissioner Norman thanked Mr. Goldman for always making plants available to community groups having events in the Alex Pitcher, Jr. community room.

Co-Chairperson King thanked Mr. Goldman for the work being done by Sunborne Nursery.

Mr. Goldman thanked Director Toye Moses for his support and partnership over the past 20 years.

Director Moses had a question regarding the percentage of employees hired from the 94124 area.

Mr. Goldman advised 50% of their employees were from the 94124 area.

Director Moses noted their goals were being met for hiring in the area.

Questions were opened to the public.

Mr. Shamann Walton, Executive Director, Young Community Developers, spoke in support of Sunborne Nursery and the work they are doing with his organization.

Mr. Dion-Jay Brookter, Deputy Director, Young Community Developers spoke in support of Sunborne Nursery and their partnership with YCD.

Co-Chairperson King thanked Mr. Goldman for his presentation.

Mr. Dan Goldman provided an invitation to everyone to visit Sunborne Nursery.

9.0 CHAIRPERSON'S REPORT

Co-Chairperson King announced Chairperson Chung invited and encouraged all of the Commissioners to attend the Black History Month Gala on Saturday, February 22nd. The 2014 SECFC retreat is scheduled for Saturday, March 15th.

10.0 STAFF/DIRECTOR REPORT

Toye Moses, Executive Director reminded the Commissioners of the importance of the By-Laws and also the upcoming Mandatory Sunshine Ordinance Training. The 2014 SECFC retreat is important and everyone is expected to attend. Sandy Sohcot, the retreat facilitator was introduced.

Francis Starr, Management Assistant reported staff had settled into the new office. The the curtains have been installed and everyone is comfortable.

The updating of the Commissioners photos is in progress. Mr. Starr thanked Sam Murray, SFPUC Interim Facility Manager for doing a great job making sure everyone is comfortable.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray thanked the Commission for the support during the grand opening which was a successful event. He provided pictures from the Sun Reporter. There were over 250 community members in attendance. Notable attendees were as follows: SECFC & SFPUC Commissioners/ District 10 Supervisor Malia Cohen/ SFPUC General Manager Harlan Kelly, Jr./ Sheriff Ross Mirkarimi/ Dr. Art Tyler, San Francisco City College Chancellor.

The BayWorks Open House Job Fair event will be at 525 Golden Gate Avenue on February 19th from 4:30 p.m. to 7:30 p.m.

There is no news on construction repairs at the plant. Things are going fine.

The Black History Gala is February 22nd at 6:00 pm at the Whitcomb Hotel.

The sand has been removed from the Headstart facility.

The outside rails are being painted at the top of the new wing.

The ADA compliant doors in the new wing are functioning.

Mr. Murray announced he will be on vacation from February 17th through March 4th. Andre Torrey, Rene Willette and Richard O'Neal will be available at (415) 757-7070.

11.0 NEW/ONGOING BUSINESS

Commissioner LeBlanc presented a draft of the Memorandum of Understanding for the Earl P. Mills Auditorium located at 100 Whitney Young Circle to the Commissioners in January 2013. There have been several meetings and discussions regarding the MOU. The MOU is between the Human Services Agency and the Southeast Community Facility Commission. The only update to the MOU is in reference to security which will be the responsibility of FACES SF.

Commissioner LeBlanc thanked Commissioner Al Norman, Co-Chair of the Facility Advisory Committee for his assistance and also Mr. David Curto, Director of Contracts and Facilities, Department Human Services Agency and his staff for their participation in drafting the MOU which will maintain a relationship and provide a guideline until 2023.

Director Moses invited David Curto to speak on behalf of the Department of Human Services Agency.

Mr. Curto thanked the leadership of Commissioner LeBlanc in making the MOU come to fruition. The Human Services Department has a long history with the Earl P. Mills Auditorium and the Childcare Center. This MOU will preserve that relationship going into the future and is a demonstration of the collaborative effort between all of the stakeholders, SFPUC, SECFC, FACES SF and the Human Services Agency demonstrating how things should be done in the City. Recently a lot of security improvements have been added to the facility. The lighting and fencing have been upgraded as well as the installment of a very extensive security system making it safer for the children and the community's use.

Mr. Curto thanked Commissioner Al Norman for his cooperation.

Commissioner Al Norman reported the President of the Homeowner's Association wants to meet and discuss reopening the gate for the children to go up the path to catch the bus.

Mr. Curto said he that was good news and he would be available at any time.

Director Moses said sometimes there is a problem getting in touch with people at FACES SF and SECFC is still in charge of scheduling all of the activities there.

Mr. Curto responded FACES SF is a tenant of the Human Services Agency so if there are any issues please call him.

Co-Chairperson King questioned the security cameras because many times when incidents happen the cameras are so antiquated or the definition is so flawed it is not beneficial.

Mr. Curto responded state of the art cameras were installed and he would be meeting with Sam Murray upon his return from vacation to insure the proper lighting was in place.

Commissioner Al Norman moved to pass the Memorandum of Understanding between the Human Services Agency and the Southeast Community Facility Commission.

Commissioner Bobbrie Brown seconded the motion. The motion was passed.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Reverend Carl Alexander, community member, commented regarding a grant valued at \$6,852,153 issued in partnership to City College of San Francisco, UCSF and Yale University to address the health care needs of high-risk, high-cost Medicaid and Medicaid-eligible patients released from prison. The program is called "Transitions Clinic Network" and will employ community health workers to help formerly incarcerated individuals navigate through the health care system. City College provides a Post-Prison Health Worker Certificate Program that is currently housed at the Ocean Campus and Reverend Alexander would like to initiate a discussion to see a Certificate Program at the Southeast Campus. He said he would like to see a presentation in the future to advocate for the Southeast Campus to provide Health Literacy, Financial Literacy, Digital Literacy, Workforce Development and Civic Engagement.

Co-Chairperson King thanked Reverend Alexander.

14.0 ADJOURNMENT

Co-Chairperson King adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



GOVERNMENT
DOCUMENTS DEPT. Toye Moses,
Executive Director

FEB 24 2014

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, February 26, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

SAN FRANCISCO
PUBLIC LIBRARY

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Thursday, February 13, 2014, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff.

This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda.

If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Launches New Emergency Shelter Reservation Using City's 311 System
Statement: Mayor Lee's Statement On Governor Brown's Drought Relief Package For California

5.1 CORRESPONDENCE (Discussion)

6.0 ANNOUNCEMENTS (Discussion Only)

- The next meeting of the Southeast Community Facility Commission will be Wednesday, March 12, 2014.
- Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meeting days will be the 2nd and 4th Wednesday of each month.
- The Southeast Community Facility Commission 2014 Retreat will be on Saturday, March 15th from 9am to 4 pm at the Oceanside Treatment Plant located at 3500 Great Highway
- The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.
- The 2014 Southeast Community Facility Commission annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 am to 2 pm.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Action)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Co-Chair, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Greg Doney, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Co-Chair, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, March 10th from 12 pm to 1 pm in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Co-Chair, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

Report provided by Commissioner Eddy Zheng, Economic Development Advisory Committee Co-Chair from the Tuesday, February 18th meeting with recommendations to the full Commission for votes.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Co-Chair, Commissioner Al Norman, Alternate, Commissioner Bobbie Brown, Community Members, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Co-Chair, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

A report from the meeting held on February 20th with recommendations to the full Commission for votes.

8.0 PRESENTER (Discussion & Possible Action)

Mr. Allen Nance, Chief Probation Officer, Juvenile Probation Department, Youth Guidance Center
TOPIC: Update on all of the activities of the Youth Guidance Center as they relate to the Bayview/District 10

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide an update on the current activities, operations and services provided by the Southeast Community Facility Commission staff and the change of date for the Commission retreat.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 NEW/ONGOING BUSINESS (Discussion & Action)

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Mos
Executive Director

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14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale, Avenue, Suite B.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For more information please contact the Commission Secretary at (415) 821-1534.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, February 26, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

GOVERNMENT
DOCUMENTS DEPT

APR 25 2014

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1.0 CALL TO ORDER

Chairperson **Karen Chung** called the Wednesday, February 26, 2014 meeting to order at 6:10 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:11 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Janine Greer/
Brigitte R. LeBlanc/ Eddy Zheng

Commissioners Absent: Bobbie Brown

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/
Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner Eddy Zheng moved to adopt the commission meeting minutes of Thursday, February 13, 2014.

Commissioner Janine Greer provided the second for the motion.

The minutes of the February 13, 2014 meeting were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Carla Vaughn, Commission Secretary provided the public comment rules.

There was no public comment.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee Launches New Emergency Shelter Reservation Using City's 311 System

Statement: Mayor Lee's Statement On Governor Brown's Drought Relief Package For California

Press Release: Mayor Lee & Senator Leno Announce Legislation To Amend State Ellis Act Law To Protect Long-Time Tenants

Statement: Mayor Lee's Statement On LGBT Rights In Arizona & Uganda

5.1 CORRESPONDENCE

None.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday March 12, 2014**.

-Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meetings will be the 2nd and 4th Wednesday of each month.

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-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

Commissioner Karen Chung, Chair of the Governance Ad-Hoc Committee said the next meeting of the Committee would be held on Wednesday, March 5 from 2:00 p.m. to 4:00 p.m. The Committee will review the proposed MOU between the SECFC and the SFPUC.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner LaVaughn King, Chair, Health, Housing and Public Safety Advisory Committee announced the next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, March 10th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Economic Development Advisory Committee, (Chair, (Vacant), Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Eddy Zheng, Commission Member of the Committee provided a summary of the Economic Development Advisory Committee meeting held on Tuesday, February 18th. The following items are being addressed by the Committee:

- 1) May 21, 2014 as the date for the Job Fair.
- 2) Suggestions of who may be a part of the event.
- 3) Suggestions of employers to participate in the event with actual job offers.

Commissioner Brigitte LeBlanc requested information regarding how many individuals received employment as a result of the previous Job Fair and how many of them are still employed.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Robert Woods, Lawland Long, Siri Datta Khalsa)

Commissioner LeBlanc announced the next meeting of the Facility Advisory Committee would be determined at a later date.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Elder Carl Alexander)

Commissioner Zheng provided a summary of the meeting held on February 20th. There was a discussion regarding ways to reach the community and what was done previously to engage the community. The committee has recommended the following:

- 1) Request help from individual Commissioners to engage the community.
- 2) Provide a less formal open format once a month.
- 3) Provide a more user friendly Commission Website incorporating more languages.
- 4) Request SFPUC create a new position for an Outreach staff-person.
- 5) Create a google calendar for the website home page.

The Committee is considering the following questions which were raised in public comment by Pastor Alexander and Siri Datta Khalsa:

What is the blueprint for the community room and the entire building?

What is the broadband initiative or plan to have Wi-Fi or internet access for the whole building?

Can a small group from the community be formed to help the Commission reach objectives?

The Commission Secretary repeated the recommendations.

Commissioner Brigitte LeBlanc requested staff contact community organizations to ensure the Commission logo is used on all community events.

Commissioner Janine Greer lead a discussion regarding the suggestion to provide a less formal format once a month and what the draw would be for the community.

Commissioner Brigitte LeBlanc said the community is interested in jobs and housing.

Commissioner LaVaughn King suggested to Commissioner Zheng that one of the meetings should be held at lunchtime and another after 5 p.m. to encourage more attendance.

Commissioner Brigitte LeBlanc noted meetings held after 5 p.m. would require overtime to staff those meetings.

Francis Starr, SECFC Management Assistant provided a brief history of committee meeting scheduling.

Following is public comment:

Mr. Siri Datta Khalsa, owner SF Foliage suggested the presentation of Committee updates be provided as an executive summary.

Reverend Carl Alexander reported Salesforce gave \$10 million dollars to District 10 that could help with the creation of a database for outreach.

Mr. Leonard McNeil, community member suggested creating an outreach plan and he asked the commission to plan an annual meeting to report to the community as a whole. He suggested moving the meetings around to other locations and hiring a consultant would also be a key ingredient. In closing he suggested targeting specific groups such as the faith based groups, business groups and non-profits.

8.0 PRESENTER

Chairperson Karen Chung welcomed Allen Nance, Chief Probation Officer, Youth Guidance Center.

Chief Nance provided an overview of the Juvenile Hall census data, review of offense patterns and a description of agency operational, program, and supervision initiatives.

The average Juvenile Hall daily population has decreased by 40% from 2008 to 2013. Juvenile Hall bookings in the Southeast Sector experienced a 44% reduction between 2008 and 2012. Fewer kids are being arrested and detained.

Despite the progress being made San Francisco still struggles with disproportionate minority confinement in custody. Weapons related petitions compared to all petitions filed show a steady decline. However, violent crime and crimes with weapons involve young people possessing weapons. Many young people carry guns and knives. 62% of offenses involved young people possessing weapons because they don't feel safe.

65% of youth charged with weapons or violence in the city are kids of color. 93% are male and 7% are female.

There are many incidents where youth are coming from other areas and committing crimes in our community.

Assessment of risks is one of the fundamental evidence based practices that your juvenile probation department utilizes to understand what the risk factors are that young people have, what their needs are, protective factors that exist in these young people and their families, and how we determine the best strategies for intervening with them. Juvenile probation officers are trained to use the Youth Assessment and Screening instrument. This is a statistically validated tool that provides a number of key measures as to important domains in a young person's life like school, family, employment, substance abuse, criminality, family supports, community supports and engagement.

Because San Francisco has such a robust diversion strategy through the Community Assessment and Referral Center the young people that generally make it to the front doors of YGC typically are the higher risk young folks of the community.

Through our assessments we find that many youth have been exposed to trauma and come from families that have limited opportunities for exposure to healthy and productive activities in their communities. Many live in public housing.

Some of the community supervision efforts that our probation officers engage in include visiting schools to monitor attendance and academic performance as well as home and field visits to monitor compliance with curfew, court orders, and other probation conditions.

YGC works in collaboration with other city organizations to increase public safety efforts such as Operation Ceasefire.

Log Cabin Ranch is a residential program for post adjudicated youth between the ages of 14 – 18 years old. The average length of stay is eight to twelve months. The program is for youth with a history of serious, chronic, and violent offenses that are in need of structure, supervision and treatment. It is located 50 miles south of San Francisco in La Honda, California.

In 2007 the Juvenile Probation Department adopted the Missouri Youth Services Institute model, a highly structured treatment and therapeutic approach to youth rehabilitation. The capacity of the facility was reduced from 84 youth to a maximum of 24. Parents are encouraged to visit weekly.

The Department works with Young Community Developers to develop job readiness training, problem solving skills and conflict resolution. Urban Sprouts provides a gardening and nutrition program and the San Francisco Conservation Corps provides construction training and landscape management skills.

Log Cabin Ranch residents built and installed a planter box at the YCD location. They have also built sheds to store garden equipment at the ranch.

The Log Cabin Ranch school is operated by the San Francisco Unified School District and provides two teachers and one paraprofessional. Youth are eligible for credit recovery through online applications and most improve reading scores by two or three grade levels. Small classroom sizes are maintained with special education trained teachers who provide GED preparation and testing. Also provided are online college courses through City College.

Log Cabin Ranch provides clinical programs which include substance abuse treatment therapist from Asian American Recovery Services. Individual and group counseling sessions are provided nightly.

The Probation Services Division provides 60 probation officers who supply intensive supervision through the Serious Offender Program as well as private placement in group homes or residential treatment facilities. Community support services provide job placement assistance and help with the sealing of records.

The Juvenile Advisory Council is a group of seven youth and young adults who were formerly involved in the Juvenile Justice System. They provide advice to the Chief Probation Officer regarding programs and strategies to engage youth. They also conduct a monthly probation orientation session for youth who are newly added to the probation caseloads.

The AB-12 Non-Minor Dependent is a state law that allows former foster youth to remain active with the system into young adulthood. A social worker was hired to help these youth plan and manage towards independence. They assist with housing, school enrollment and they help the youth establish goals to create stability and permanency.

The Department works closely with agencies in the district however, many youth prefer to access agencies outside of their community for various reasons.

There are several new initiatives taking place for our youth. There will be a Job Fair at Youth Guidance Center on Wednesday, April 2nd. An intensive parent support and skills training and treatment strategy is in place. There is a pilot program for a community intervention strategy targeting youth involved in robbery offenses. For the 4th year Camp Mather Teen outdoor experience is offered along with the Aggression Replacement Training (ART) group work provided at Youth Guidance Center.

Following the presentation time was allotted for questions from the Commissioners as follows:

Chairperson Karen Chung thanked Chief Nance for his presentation and asked what was causing the decrease in crime?

Chief Nance responded working in partnership with other City organizations and providing the proper assessment for youth.

Commissioner Janine Greer had a question regarding the decline in bookings?

Chief Nance responded some of it is due to the outmigration of families of color in San Francisco.

Commissioner Janine Greer asked, "How is the professional development of probation officer/social worker fostered?"

Chief Nance responded there is a great partnership with SF State and other colleges in the Bay Area.

There was continued discussion regarding family therapy, wrap around services, and how the Commission can support the on-going efforts.

Chief Nance responded the Commission could request an expansion of support from the Board of Supervisors and the Mayor's Office.

Commissioner LaVaughn King thanked Chief Nance for his presentation and commented that it is important to include the faith-based community.

Commissioner Brigitte LeBlanc noted that the La Honda facility houses males so where are the females housed. She also asked if there was any information regarding a 16 year old youth currently housed at YGC and being moved purportedly to Florida.

Chief Nance said the females are housed at Juvenile Hall and he noted he was not at liberty to discuss individual cases.

Commissioner Brigitte LeBlanc asked, "Are youth given an option when a crime is committed to look at restorative justice practices?"

Chief Nance responded District Attorney Gascón initiated a diversion program in partnership with the National Council on Crime and Delinquency. The program is called "Making It Right".

Commissioner Brigitte LeBlanc noted expunging is lengthy and costly. She congratulated the department for the creation of a diversion program. The Commissioner asked if numbers decreasing because there are private entities involved.

Chief Nance responded no.

Commissioner Eddy Zheng thanked Chief Nance for the work his department was doing. He asked, "How many youth transition from the juvenile probation department into the adult probation department?"

Chief Nance said there was no system in place at this time to provide that information.

Commissioner Eddy Zheng said it would be a good idea to have this information. He also asked, "How many youth from San Francisco are in out-of-state placement?"

Chief Nance said he did not have the exact number however there were approximately under 140 youth in out-of-home placement.

Commissioner Eddy Zheng asked, "What are the anticipated challenges for the families of these youth?"

Chief Nance responded many of the youth are being raised by grandparents that are unable to address the many issues faced by the youth.

Questions were opened to the public.

Reverend Carl Alexander spoke in support of Chief Nance's program.

Mr. Leonard McNeil, community member suggested the planters created by the youth could be sold in stores.

Mr. Siri Datta Khalsa, owner SF Foliage said many of the youth were remarkable and his organization would like to provide references for them.

Chairperson Chung thanked Chief Nance for his presentation and public comment continued.

Walter Johnson, community resident spoke regarding the 16 year old Bayview resident being sent to Florida by the San Francisco Social Services Department. He requested support from the Commission and the Chief to send him to Log Cabin Ranch instead.

9.0 CHAIRPERSON'S REPORT

Chairperson Chung thanked the Committees for the work they were doing and she noted the Commissioners attended the Sunshine Ordinance Training. She requested all of the Commissioners attend the March 15th retreat.

10.0 STAFF/DIRECTOR REPORT

Francis Starr, Management Assistant, reported a transition was taking place on the City website, sfgov.org that required shutting down the system for a month to comply with State standard and viewing on mobile phones.

The meeting dates are officially changed from the 2nd Thursday and 4th Wednesday of each month to the 2nd Wednesday and 4th Wednesday of each month.

An individual with mental health issues accessed the office and paramedics were called to deal with the situation. This highlights the need for security in the Commission office.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Andre Torrey, SFPUC Public Service Aide provided the SFPUC staff report on behalf of Mr. Sam Murray. He reported there are monthly tenant meetings attended by the facility tenants along with Commissioner LeBlanc and Director Moses. He extended the invitation to all of the Commissioners as well.

Mr. Siri Datta Khalsa, owner SF Foliage asked to be included in the meetings.

Andre Torrey advised the invitation was open to all tenants.

Reverend Carl Alexander had questions regarding the inclusion of a comprehensive broadband initiative.

Andre Torrey advised he would refer the questions to his superiors.

11.0 ONGOING BUSINESS

None.

12.0 NEW BUSINESS REQUESTS for *Future Agenda Items*

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Commissioner Eddy Zheng requested the following:

- 1) Consider using an open forum for one of the two monthly meetings.
- 2) Extend an invitation to the Superintendent of the San Francisco Unified School District to address truancy and expulsions.
- 3) Discuss accessing free Wi-Fi for 1800 Oakdale Avenue.

John Roddy, Deputy City Attorney provided clarification to the role of the Commission regarding supporting the efforts of the community to not send youth out of state. He advised the Commission was not in a position to address individual cases.

Commissioner Janine Greer requested a discussion regarding whether or not it is a good practice to send youth out of state for rehabilitation purposes.

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Andre Torrey, SFPUC Public Service Aide advised the tenant meetings were supported by a Haas Grant from the Haas Foundation in partnership with Young Community Developers to help foster communication and provide collaboration with the tenants for future planning.

Walter Johnson, community member and member of Friends of the Library mentioned the passing of Linda Brooks Burton and asked for support from the Commission to purchase letterhead and rename the library in her honor. He also mentioned March 1st as the date of the Black Cuisine 2014 and invited everyone to attend.

Reverend Carl Alexander mentioned a conversation he had with Dean Bynum and his interest in seeing a Health Worker Certificate program at Southeast Campus as well as Civic Engagement as another possible class.

14.0 ADJOURNMENT

Chairperson Karen Chung adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, March 12, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MAR - 7 2014

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

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3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, February 26, 2014, be approved as submitted.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee, Supervisors & SFMTA Announce \$6.8 Million Gift From Google To Fund Free Muni For Low Income Youth

Press Release: Mayor Lee Launches new Pilot Program To Help Long-Term Unemployed

Press Release: Mayor Lee Announces New Pedestrian Safety Actions & Launches Citywide Safety Awareness Campaign

Statement: Mayor Lee's Statement On Five-Year Financial Plan Update For FY 2014-15 Through FY 2017-18

5.1 CORRESPONDENCE (Discussion)

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, March 26, 2014.

-Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meeting days will be the 2nd and 4th Wednesday of each month.

-The Southeast Community Facility Commission 2014 Retreat will be on Saturday, March 15th from 9am to 4 pm at the Oceanside Treatment Plant located at 3500 Great Highway

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 am to 2 pm.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Action)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Member**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

Report from the March 5th Governance Advisory Committee meeting – Chair, Commissioner Karen Chung.

The next meeting of the Governance Advisory Committee will be held on Thursday, April 17th from 3:30 p.m. – 4:30 p.m. in the SECFC conference room bungalow at 1800 Oakdale Avenue.

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Report from the March 10th Health, Housing & Public Safety Advisory Committee meeting – Chair, Commissioner LaVaughn King.

Recommendation to the full Commission to forward a letter from the Health, Housing & Public Safety Advisory Committee to the District 10 churches to provide a point person to attend Committee and Commission meetings.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, April 14th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Economic Development Advisory Committee, (Chair, (Vacant), Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

The next meeting of the Economic Development Advisory Committee will be held on Thursday, March 20th from 2:00 p.m. to 3:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee will be held on Thursday, March 13th from 2:00 p.m. to 3:00 p.m.

8.0 PRESENTER (Discussion & Possible Action)

Ms. Cathrine Sneed, Executive Director, The Garden Project

TOPIC: Update on all of the activities of The Garden Project as it relates to the Bayview/District 10

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff and the Commission retreat.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 ON-GOING BUSINESS (Discussion & Action)

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



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Executive Dir.

Edwin M. Lee, Mayor

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commission's attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale Avenue, Suite B.

Meetings and Disability Access

The Southeast Community Facility Commission meetings are held twice monthly as follows: 2nd (second) Wednesday and 4th (fourth) Wednesday of each month (unless otherwise posted at least 72 hours prior to meeting date). Meetings are held in the evenings (6 p.m.) at 1800 Oakdale Avenue, Alex L. Pitcher, Jr. Community Room (this room is often used by government agencies and officials when scheduling town meetings). All meetings are open to the public and welcome comments from community members.

The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Street.

The Southeast Community Facility is a "SMOKE-FREE" environment; whereas smoking is prohibited inside the building. Accessible integrated seating is available for persons with disabilities (including those using wheelchairs).

Individuals with other disabilities can also be accommodated, provided advance notice is given by contacting the office of the Southeast Community Facility Commission at (415) 821-1534.

1. Sign language interpreters with at least 48 hours notice prior to meeting.
2. Sound enhancement system with at least one-week notice prior to meeting.
3. Minutes of meeting in large print, tape form, and/or readers upon request.

Severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should contact the Accessibility Hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, March 12, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

GOVERNMENT
DOCUMENTS DEPT

APR 25 2014

1.0 CALL TO ORDER

SAN FRANCISCO
PUBLIC LIBRARY

Chairperson Karen Chung called the Wednesday, March 12, 2014 meeting to order at 6:25 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:26 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbrie Brown/ Janine Greer/ Eddy Zheng

Commissioners Excused: Brigitte R. LeBlanc

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner LaVaughn King moved to adopt the commission meeting minutes of Wednesday, February 26, 2014.

Commissioner Eddy Zheng provided the second for the motion.

The minutes of the February 26, 2014 meeting were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Carla Vaughn, Commission Secretary provided the public comment rules.

Dr. Espanola Jackson, community activist requested public comment be allowed to exceed the 3 minute rule.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee, Supervisors & SFMTA Announce \$6.8 Million Gift From Google To Fund Free Muni For Low Income Youth

Press Release: Mayor Lee Launches New Pilot Program To Help Long-Term Unemployed

Press Release: Mayor Lee Announces New Pedestrian Safety Actions & Launches Citywide Safety Awareness Campaign

Statement: Mayor Lee's Statement On Five-Year Financial Plan Update For FY 2014-15 Through FY 2017-18

5.1 CORRESPONDENCE

None.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday March 26, 2014**.

-Please be advised that beginning in March 2014 the Southeast Community Facility Commission regular meetings will be the 2nd and 4th Wednesday of each month.

-The Southeast Community Facility Commission 2014 Retreat will be on Saturday, March 15th from 9:00 a.m. to 4:00 p.m. at the Oceanside Treatment Plant located at 3500 Great Highway.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doney)

Commissioner Karen Chung, Chair of the Governance Ad-Hoc Committee provided a summary report from the Governance Ad-Hoc Committee meeting held on Wednesday, March 5th. The committee discussed the commission history, clarity regarding the ownership of the building, the budget to benefit the community and the role of the Commission, etc. The Committee is reviewing the proposed MOU between the SECFC and the SFPUC. The next meeting will be Thursday, April 15th.

Dr. Espanola Jackson, community activist requested the meeting be held after consulting with the SFPUC and the City Attorney to determine the responsibility of the SECFC.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner LaVaughn King, Chair, Health, Housing and Public Safety Advisory Committee provided a brief summary from the Health, Housing and Public Safety Advisory Committee meeting held on Monday, March 10th. The 7th Annual Health Fair will be held on Saturday, October 4th. Outreach to the community churches is ongoing and Five Keys Charter School has been invited to join in the planning process as well as other tenants in the facility. There was discussion regarding implementing a "Speaker Series." The next meeting will be held on Monday, April 14th.

Economic Development Advisory Committee, (Chair, (Vacant), Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

Commissioner Eddy Zheng, Chair of the Committee announced the next meeting will be held on Thursday, March 20th and he requested as much input as possible from the public regarding the planning of the upcoming Job Fair scheduled for May 21st.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

No report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

Commissioner Eddy Zheng announced the next meeting of the Outreach & Diversity Advisory Committee would be on Thursday, March 13th. The Committee is interested in finding solutions to engage the community and encourage their participation in advancing the interests of the community along with the Commission.

8.0 PRESENTER

Chairperson Karen Chung welcomed Cathrine Sneed, Executive Director, The Garden Project.

Ms. Cathrine Sneed who has worked in the San Francisco County Jail for 35 years provided an update on the Garden Project and her experience working with thousands of prisoners over the years. Over 10,000 trees were planted all over the city. Recently there were over 189 youth in her summer program for ages 13 to 17. She appealed to the Commissioners and the community to provide help to the youth just as someone had helped them along the way. She noted the current contract would be ending at the close of the current fiscal year and she hoped the Mayor and the Board of Supervisors would support the efforts being made by the Garden Project.

The following individuals spoke in support of the Garden Project:

Anthony Travis, graduate of the Garden Project, currently works for SFPUC.

O.J. Jarvis, graduate of the Garden Project, currently a City employee.

Mr. Kinwood DeVore, Executive Director, Metropolitan Fresh Start House serving over 4000 men.

Yumik Mohammed Sheik, sophomore at San Francisco State University.

John, assistant supervisor to Cathrine Sneed.

Michael Turner, sophomore at the College of San Mateo.

Chairperson Karen Chung asked the following questions:

Where is the Garden Project located?

What is the budget?

How old is the program?

Ms. Cathrine Sneed provided the following answers:

The program was started in 1982.

The program is located at the San Francisco County Jail.

The budget for the past five years has been primarily from the SFPUC and will end in June.

Ms. Cathrine Sneed is requesting the Mayor and the Board of Supervisors provide funds to expand the farm.

Commissioner Janine Greer asked how much money is needed to continue the Garden Project?

Ms. Cathrine Sneed responded the previous budget was \$1.6 million dollars and she requested the Commission ask the Mayor and the Board of Supervisors to provide funding because the program was never formally funded.

Dr. Toye Moses asked if the project was in jeopardy and if she wanted letters forwarded to the Mayor, Board of Supervisors and Supervisor Malia Cohen?

Ms. Cathrine Sneed said the program was in jeopardy without funding and she hoped other city agencies might provide funding.

Commissioner Eddy Zheng commended Ms. Sneed and the Garden Project and wondered what the position of the Sheriff's Department and the SFPUC might be.

Ms. Cathrine Sneed reported she began her work with the Sheriff's Department as a Special Assistant to the Sheriff and the Garden Project was created as a means to give inmates a positive working experience. Unfortunately the new Sheriff views the project as a conflict.

Commissioner Eddy Zheng said the program is great and young people should be empowered to take over and learn how to advocate for themselves. He proposed the Commission write a letter to the Mayor, Board of Supervisors and the Sheriff's Department because the program was making a difference in many lives.

Mr. Siri Datta Khalsa, owner of SF Foliage said 75% of youth are unemployed in the Bayview and \$1.6 million dollars is not enough to meet the needs of the community. He said his hope was that the Commission would frame the letter of support to meet the needs of the community.

Dr. Espanola Jackson said \$3 million dollars should be requested and the SFPUC could help as well as other departments. She suggested the letter should also go to the SFPUC because they are giving millions of dollars away to programs that are not doing anything and this is a program that is working.

Chairperson Karen Chung directed staff to forward a letter to the Mayor, Board of Supervisors, SFPUC and the Sheriff's Department in support of the Garden Project.

9.0 CHAIRPERSON'S REPORT

Chairperson Chung appointed James Autry to the Governance Committee as a new member. Commissioner Eddy Zheng was appointed as the Chair of the Economic Development Committee.

Chairperson Chung announced the 2014 SECFC Retreat scheduled for March 15th was cancelled and proposed May 31st or June 21st as possible new dates for the 2014 SECFC Retreat.

Commissioner Eddy Zheng advised he would not be available for May 31st due to a pre-existing commitment.

The Commissioners agreed on June 21st as the new date for the 2014 SECFC Retreat and the location would remain at the Oceanside Treat.

Chairperson Chung announced there would be one presenter per commission meeting and no more than two presenters per month.

10.0 STAFF/DIRECTOR REPORT

Dr. Toye Moses reported the SECFC staff was busy preparing for the Job Fair and the Health Fair by meeting with all of the committees. Staff is also spending time getting use to the new tenants, Five Keys and also spending time working closely with the SFPUC Facility Manager.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, SFPUC Acting Building Manager provided the SFPUC staff report. The SFPUC is looking at the Phase 2 design for the building and coming up with new ways to look at security for this location to make the environment safe. The whole facility will be remodeled to provide a more modern facility to create the educational modality that is needed. Mr. Murray noted the agencies in the building are friendly and want to work together.

In closing, Mr. Murray advised he would take the message of the Garden Project back to the SFPUC.

11.0 ONGOING BUSINESS

None.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

Commissioner Eddy Zheng requested the following:

- 1) A discussion regarding the SECFC Resource Directory the Commission provides to the community.
- 2) A discussion to propose halting all Committee meetings except those planning the Job Fair, the Health Fair, and the Outreach & Diversity Committee until the roles of the Committees can be discussed at the Retreat.

Commissioner Janine Greer requested the following:

1) A discussion regarding having the Retreat sooner than June 21st and possibly during the week instead of the weekend.

Director Toye Moses asked the Commission Secretary to repeat the items requested by Commissioners Zheng and Greer.

Carla Vaughn, Commission Secretary repeated the three requests as noted in Item 12.

13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

14.0 ADJOURMENT

Chairperson Karen Chung thanked Ms. Cathrine Sneed for her presentation and the healthy vegetables she provided to the community. The audience was invited to stay and enjoy the meal prepared by Ms. Sneed and her staff. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

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**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor

**NOTICE OF RETREAT
SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**



Toye Moses,
Executive Director

**Saturday, March 15, 2014, 10:00 AM – 4:00 PM
Oceanside Water Pollution Plant
3500 Great Highway, San Francisco, CA 94132**

**GOVERNMENT
DOCUMENTS DEPT**

FEB 28 2014

THE PUBLIC IS INVITED **SAN FRANCISCO
PUBLIC LIBRARY**

**General discussion content will
include such subjects as:**

Welcome by PUC General Manager,
Commissions overall purpose, community needs,
opportunities for meaningful impact, strategic plan,
future activities and objectives

FULL AGENDA WILL FOLLOW

The closest accessible BART station to the Oceanside Water Pollution Plant is Balboa Park Station. Accessible Muni lines serving the Oceanside Water Pollution plant include the L Line and #18. For further transportation information please call 3-1-1.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or cvaughn@sfgov.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET.

For More Information, Please contact the Commission Office at (415) 821-1534

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DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

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**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RETREAT CANCELLATION NOTICE

**The Retreat of the Southeast Community Facility Commission
Scheduled for
Saturday, March 15, 2014**

2
15/14
called

**9:00 AM – 3:00 PM
Oceanside Water Pollution Plant
3500 Great Highway, San Francisco, CA 94132**

HAS BEEN CANCELED

For information, contact the Commission Secretary at 821-1534

**GOVERNMENT
DOCUMENTS DEPT**

MAR 11 2014

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PUBLIC LIBRARY**

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
RESEARCH REPORT

THE KINETICS OF THE REACTION OF
HYDROGEN PEROXIDE WITH
HYDROXYLAMINE

BY
J. H. KILPATRICK AND
J. H. KILPATRICK, JR.

RECEIVED JANUARY 10, 1956

REVISION RECEIVED
MAY 10, 1956

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1. INTRODUCTION

2. EXPERIMENTAL

3. RESULTS AND DISCUSSION

4. CONCLUSIONS

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

GOVERNMENT
DOCUMENTS DEPT

MAR 21 2014

SAN FRANCISCO
PUBLIC LIBRARY

Edwin M. Lee, Mayor

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, March 26, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, February 26, and Wednesday March 12, 2014, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Announces Selected Startups For Entrepreneurship-In-Residence Program

Statement: Mayor Lee's Statement On Fire In San Francisco's Mission Bay Neighborhood Today

Statement: Mayor Lee's Statement On The Third Anniversary Of The Tohoku Earthquake And Tsunami In Japan

Press Release: Mayor Lee Announces Doubling Of City's First Time Home Buyer Down Payment Home Loan Assistance Program

5.1 CORRESPONDENCE (Discussion)

Letter to the Mayor, Board of Supervisors – (Malia Cohen), Sheriff's Department, San Francisco Public Utilities Commission to support the efforts of The Garden Project and Executive Director Cathrine Sneed by continuing funding through FY 2014-15.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, April 9, 2014.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 am to 2 pm.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Action)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Member**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Sri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on Thursday, April 17th from 3:30 p.m. – 4:30 p.m. in the SECFC conference room bungalow at 1800 Oakdale Avenue.

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, April 14th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Economic Development Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, (Vacant), **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

Commissioner Eddy Zheng, Chair of the Economic Development Advisory Committee will provide a report from the meeting held on Thursday, March 20th.

The next meeting of the Economic Development Advisory Committee will be held on Thursday, April 3rd from 2:00 p.m. to 3:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbrie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbrie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee will provide a report from the meeting held on Thursday, March 13th.

8.0 COMMISSION BUSINESS (Discussion & Possible Action)

- 1) Discussion regarding the Southeast Community Facility Commission Resource Directory
- 2) Discussion regarding the suggestion to postpone all Committee meetings with the exception of the Economic Advisory Committee and the Health, Housing & Public Safety Advisory Committee which are currently meeting to plan the upcoming Job Fair and Health Fair and the Outreach & Diversity Advisory Committee. The Committees that would be postponing meetings until the completion of the Retreat are the Facility Advisory Committee and the Governance Ad-Hoc Committee.

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFEC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 ON-GOING BUSINESS (Discussion & Action)

Discussion of a new date for the Southeast Community Facility Commission 2014 Retreat to be held at the Oceanside Treatment Plant from 9am to 4 pm at 3500 Great Highway.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION

CITY and COUNTY of SAN FRANCISCO



Toye Mose
Executive Dir.

Edwin M. Lee, Mayor

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Ken Chung
Chairperson
Carla Vaughn K. King
Chair
Dorrie Brown
Commissioner
June Greer
Commissioner
Catherine R. LeBlanc
Commissioner
Andy Zheng
Commissioner

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION**

Wednesday, March 26, 2014

6:00 p.m. – 8:00 p.m.

Alex Pitcher Jr., Community Room
1800 Oakdale Avenue
San Francisco, CA 94124

NOTICE OF CANCELLATION

Southeast Community Facility Commission Meeting

Wednesday, March 26, 2014

6:00 p.m. – 8:00 p.m.

GOVERNMENT
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MAR 26 2014

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NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, March 26, 2014 has been cancelled.

The next meeting of the Southeast Community Facility Commission is scheduled for Wednesday, April 9, 2014.

Carla Vaughn
Commission Secretary



SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

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Toye Moses,
Executive Director

GOVERNMENT
DOCUMENTS DEPT

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

APR - 4 2014

Wednesday, April 9, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, February 26, and Wednesday March 12, 2014, be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Announces Selected Startups For Entrepreneurship-In-Residence Program

Statement: Mayor Lee's Statement On Fire In San Francisco's Mission Bay Neighborhood Today

Statement: Mayor Lee's Statement On The Third Anniversary Of The Tohoku Earthquake And Tsunami In Japan

Press Release: Mayor Lee Announces Doubling Of City's First Time Home Buyer Down Payment Home Loan Assistance Program

Press Release: Mayor Lee Announces Certification Of Tagalog For Limited English Speakers In San Francisco

5.1 CORRESPONDENCE (Discussion)

Letter to the Mayor, Board of Supervisors – (Malia Cohen), Sheriff's Department, San Francisco Public Utilities Commission to support the efforts of The Garden Project and Executive Director Cathrine Sneed by continuing funding through FY 2014-15.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, April 23, 2014.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Action)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Commission Members, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, Community Members, James Autry, Greg Doney, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on Thursday, April 17th from 3:30 p.m. – 4:30 p.m. in the SECFC conference room bungalow at 1800 Oakdale Avenue.

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shahbaz, Veronica Shepard)

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, April 14th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Economic Development Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, (Vacant), Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

Commissioner Eddy Zheng, Chair of the Economic Development Advisory Committee will provide a brief summary from the meetings held on Thursday, March 20th and Tuesday, April 8th.

The next meeting of the Economic Development Advisory Committee will be held on (TBD).

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commissioner Brigitte LeBlanc, Chair of the Facility Advisory Committee will provide a brief summary of the meeting held on Thursday, April 3rd. The next meeting of the Facility Advisory Committee will be on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee will provide a brief summary of the meeting held on Thursday, March 13th. The next meeting of the Outreach & Diversity Advisory Committee will be on Thursday, April 10, 2014.

8.0 PRESENTER (Discussion & Possible Action)

Ms. Shelby Campbell, SFPUC Manager

TOPIC: Update on the design concepts for Phase Two of the 1800 Oakdale Avenue remodeling project.

9.0 COMMISSION BUSINESS (Discussion & Possible Action)

- 1) Discussion regarding the Southeast Community Facility Commission Resource Directory
- 2) Discussion regarding the suggestion to postpone all Committee meetings with the exception of the Economic Advisory Committee and the Health, Housing & Public Safety Advisory Committee which are currently meeting to plan the upcoming Job Fair and Health Fair and the Outreach & Diversity Advisory Committee. The Committees that would be postponing meetings until the completion of the Retreat are the Facility Advisory Committee and the Governance Ad-Hoc Committee.

10.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

11.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

12.0 ON-GOING BUSINESS (Discussion & Action)

Discussion to choose a date for the Southeast Community Facility Commission 2014 Retreat which will be held at the Oceanside Treatment Plant from 9am to 4 pm at 3500 Great Highway.

SOUTHEAST COMMUNITY FACILITY COMMISSION

CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
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13.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)
(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**APPROVED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, April 9, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124**

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APR 25 2014

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1.0 CALL TO ORDER

Chairperson Karen Chung called the Wednesday, April 9, 2014 meeting to order at 6:10 p.m.

Ms. Eleanore Fernandez read the Mission Statement and announced the Sunshine Ordinance rule at 6:11 p.m.

**2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO
RECORDING POLICY**

Ms. Eleanor Fernandez called roll at 6:12 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Janine Greer/ Eddy Zheng /
Bobbie Brown/ Brigitte R. LeBlanc

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/
Eleanore Fernandez, Committees Coordinator/ Mary Holing, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Eleanore Fernandez, read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner LaVaughn King moved to adopt the commission meeting minutes of Wednesday, February 26, 2014 and Wednesday, March 12, 2014 as submitted.

Commissioner Eddy Zheng provided the second for the motion.

The minutes of the February 26, 2014 and March 12, 2014 meetings were adopted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Mr. Francisco DaCosta, community member commented regarding the meeting procedures and requested the community be included in all workshops/retreats.

Mr. Ronald Batiste, President & CEO of Eagle Environmental Construction, Inc. located at 1485 Bayshore Blvd., Suite 374 provided an update on the scope of his company and advised that after 8 years in the Bayview they have received only \$100,000 of the millions of dollars that have come into the Bayview for construction projects. Mr. Batiste requested an opportunity to provide a full presentation to the Commission.

Ms. Yolanda Lewis, community member spoke regarding the out-migration of her family from San Francisco and requested the upcoming retreat be held at a location more accessible to the community.

Ms. Joileen Richards, community member requested support in renaming the Bayview branch of the public library in honor of Ms. Linda Brooks-Burton, former librarian of the Bayview public library. The meeting will take place on Wednesday, April 23rd from 6 p.m. to 8 p.m. at the Bayview branch of the public library.

Dr. Espanola Jackson, community activist spoke regarding her intent to attend the upcoming retreat and at that time she will provide suggestions for programs. She commented on the time restraints of Public Comment as well as the current federal investigations related to the California state government.

Chairperson Chung welcomed Ms. Belle Taylor-McGhee, Commissioner, San Francisco Health Department.

5.0 COMMUNICATION

Ms. Eleanore Fernandez announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee Announces Selected Startups For entrepreneurship-In-Residence Program

Statement: Mayor Lee's Statement On Fire In San Francisco's Mission Bay Neighborhood Today

Statement: Mayor Lee's Statement On The Third Anniversary Of The Tohoku Earthquake And Tsunami In Japan

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5.1 CORRESPONDENCE

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6.0 ANNOUNCEMENTS

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-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

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7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

Commissioner Karen Chung, Chair of the Governance Ad-Hoc Committee announced the next meeting will be on Thursday, April 17th from 3:30 p.m. – 4:30 p.m. in the bungalow conference room.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

Commissioner LaVaughn King, Chair, Health, Housing and Public Safety Advisory Committee announced the next meeting will be held on Monday, April 14th at 12 noon in the bungalow conference room.

Economic Development Advisory Committee, (Chair, (Vacant), Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Eddy Zheng, Chair of the Committee provided a brief report from the Tuesday, April 8th meeting. Currently the committee is focused on the upcoming Job/Career Fair scheduled for May 21st. The next meeting will be held on Tuesday, April 22nd.

Commissioner Brigitte LeBlanc raised a question regarding how many individuals were actually hired as a result of the previous Job Fair and how many were still employed.

Commissioner Eddy Zheng thanked Commissioner LeBlanc for her observation and advised a tracking system was needed and hiring and the retention rate of those hired would be addressed for the upcoming Job Fair.

Dr. Espanola Jackson, community activist had questions regarding the exclusion of area 94107 and suggested a Contract Compliance Officer was needed to address the hiring practices of the community.

Mr. Francisco DaCosta, community activist spoke in support of Commissioner Zheng's report and provided a brief history of community based organizations attempts to supply careers/jobs to the community.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

Commissioner Brigitte LeBlanc, Chair of the Facility Advisory Committee asked everyone to understand and remember the upcoming presentation regarding the design concepts for Phase Two were suggestions and were provided to allow dialogue regarding the continued renovation to 1800 Oakdale. She invited everyone to attend upcoming Facility Advisory Committee meetings to provide suggestions or voice concerns.

Mr. Greg Doxey, community member commented on the Job Fair and provided a flyer on the screening event of a newly released film "The Life Of A King". He also presented a letter for the Captain of the Bayview Police station regarding an incident with the police where he felt his civil liberties were violated while being stopped for a traffic infraction. He requested support from the Commission in the hopes that others in the community would not experience the same treatment.

Mr. Mohammed Abdullah, retired Iraqi war veteran, who was with Mr. Doxey at the time of the incident provided comments regarding the incident.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

Commissioner Eddy Zheng provided a summary of the meeting held on Thursday, March 13th. He reported the Committee is committed to outreach and engaging the community to participate in the process.

The committee would like to create posters to distribute throughout the community as well as a monthly calendar that would be available through various media outlets such as KPOO, KQED, local newspapers and the faith-based community.

8.0 PRESENTER

Chairperson Karen Chung welcomed Ms. Renee Willette, SFPUC Special Projects Manager, External Affairs who provided a brief history and background of the proposed renovation.

Ms. Renee Willette thanked Commissioner LeBlanc for the leadership she provided through the Facility Advisory Committee during the "First Phase" process. She noted there will be space for an additional tenant after the renovation and the SFPUC will work in conjunction with the Mayor's Office and the Commission to identify tenants for the un-programmed space. Ms. Willette introduced Mr. Theo Miller, the Mayor's lead on Economic Opportunity and the Out-Migration Initiative. He will work with the SFPUC and the Commission in this effort. The dialogue is scheduled to begin in June.

Ms. Shelby Campbell, SFPUC Project Manager, of the Phase Two design concept provided a presentation of the proposed renovations for 1800 Oakdale. The intention of the design is to create a welcoming, vibrant, warm community building.

The focus of revitalizing public spaces is to change the way the building is experienced by the community. The main changes will be to the entry way and lobby as well as the creation of a Café space and lounge.

The Alex Pitcher, Jr. Community room will be beautified and necessary upgrades to the building systems will be made. High speed internet access will be made available and the tenant space will be improved.

The proposed timeline for the renovation to begin construction is 2015 based on approval to proceed. Completion of the project is estimated to be early 2016.

Copies of the proposed design are available through the Commission office.

Chairperson Karen Chung thanked Ms. Campbell for her presentation and opened the floor to the Commissioners for questions.

Commissioner LaVaughn King had a question regarding the hiring of individuals from the community to work on the renovation.

Ms. Shelby Campbell referenced the bidding process for local contractors through the newly created Contract Assistance Center.

Commissioner Brigitte LeBlanc commented regarding the rumors that the name of the facility might be changed. She noted this has not been presented to or addressed by the Commission. Commissioner LeBlanc commented regarding the artists that have been chosen to participate in the design process and those designs will be implemented in future presentations. Regarding the creation of the Café there has not been a determination as to who will run the Café so there is an opportunity for the community to participate in the process and provide suggestions and ideas.

Commissioner Zheng thanked Ms. Campbell for the presentation and said the design of the building should complement the surrounding neighborhood. He requested information regarding security measures for the building. He spoke in support of Hunter's Point Family as a possible group to run the Café.

Commissioner LaVaughn King thanked Commissioner Zheng for his comments and noted that historically buildings are named after someone who has spent years in the community and given their time and support. She suggested the Café or a health library could be named after an individual.

Toye Moses, SECFC Executive Director, said the current capacity of the Alex Pitcher, Jr. community room is 280. He wanted to know if the renovation would allow space for commission and community meetings without being disturbed by the Café.

Ms. Shelby advised the dimensions of the room would remain the same and the Café would be located in place of the current atrium.

There was discussion with SECFC staff regarding the possibility of dividing the space, lowering the roof and the use of the space as a Red Cross emergency shelter by installing shower facilities. There was discussion regarding the overall heating system and the ability to heat the Café area as well as the possibility of the sharing of the kitchen between the Café and the Alex Pitcher, Jr. community room social events.

Ms. Shelby noted this was something that would be considered moving forward and typically the Café would bring most of their food from off-site and would not need cooking facilities.

Commissioner LeBlanc commented on workshops that would be held regarding security measures and she encouraged everyone to participate when the dates were set.

The following individuals from the community spoke regarding the presentation:

Yolanda Lewis/ Francisco DaCosta/ Dr. Espanola Jackson/ Lance Burton/ James Bryant/ D.J. Brookter/ Mohammed Abdullah

There was continued discussion regarding the possibility of changing the name of the facility.

Ms. Shelby said moving forward she hoped there would be a consensus on the design.

Commissioner Chung thanked Ms. Shelby for the presentation and said approval of the design would be calendared for the next meeting.

9.0 COMMISSION BUSINESS

Commissioner Zheng commented regarding the process of creating the SECFC Resource Directory.

Toye Moses, SECFC Executive Director shared information regarding the process and said the directory would be revised next year.

Francis Starr, Management Assistant provided information regarding the directory and said 3,000 copies were printed and provided to local and state politicians as well as the public.

There was discussion regarding the cost and Mr. Starr will provide the information at a future time.

Commissioner Zheng questioned the necessity of the directory and wondered if it is cost effective because other organizations also provide similar information. He also requested a bilingual format.

Toye Moses, SECFC Executive Director thanked Commissioner Zheng for his comments and noted the directory is valuable and a committee can be created to address the next issue. He invited Commissioner Zheng to be a part of the process.

The following individuals spoke regarding staffing issues, diversity in the community, and the digital enhancement of the community:

Dr. Espanola Jackson/ Mr. Francisco DaCosta

Toye Moses, SECFC Executive Director spoke regarding the need of the resource directory.

There was discussion regarding the suggestion to postpone committee meetings until the 2014 Retreat could be held.

Commissioner Zheng led the discussion and suggested the committee meetings be suspended until after the Retreat.

There was discussion regarding what can and what cannot be voted on within the meeting process.

After clarification from the Deputy City Attorney the discussion continued regarding which Committees would postpone their meetings until after the Retreat.

Commissioner LeBlanc requested the Facility Advisory Committee meetings not be suspended.

Commissioner Zheng provided clarification stating that committees with on-going business should be allowed to continue meeting and committees with no on-going business should be suspended until after the Retreat.

Chairperson Chung suggested the current schedule should continue.

There was discussion regarding the Bayview CAC which is a newly created committee within the community.

Commissioner Zheng continued a discussion regarding the viability of the Governance Advisory Committee and the Health, Housing and Public Safety Advisory Committee.

Chairperson Chung noted the necessity of the Governance Advisory Committee to address the MOU between the Commission and the SFPUC.

Commissioner LeBlanc provided history of the relationship of the Governance Advisory Committee and the SFPUC in establishing the MOU.

Commissioner Zheng moved to postpone the Governance Advisory Committee and Health, Housing and Public Safety Advisory Committee meetings until after the Commission Retreat.

Chairperson Chung said the Retreat date was not finalized.

Discussion continued with a suggestion from Commissioner Greer to finalize the Retreat date and consider a location other than the Ocean Beach Treatment Plant.

Commissioner Zheng withdrew his motion to postpone Committee meetings.

10.0 CHAIRPERSON'S REPORT

No report.

11.0 STAFF/DIRECTOR REPORT

Toye Moses, SECFC Executive Director, announced the reinstatement of Commissioner Al Norman.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

No report.

12.0 ON-GOING BUSINESS

Toye Moses, SECFC Executive Director introduced the retreat facilitator, Sandy Sohcot and asked the Commissioners to choose a date. The facilitator provided several dates and there was continued discussion.

Commissioner Greer asked if the sessions could be split into two days.

The facilitator advised that would not be feasible.

Extensive discussion continued with the date of June 21st being offered by the facilitator.

There was discussion regarding the Retreat location and it was suggested by several Commissioners that the Retreat be held during the week at 1800 Oakdale.

Commissioner Greer moved to have the Retreat at 1800 Oakdale during the regular work week.

Commissioner Zheng provided a second for the motion.

Chairperson Chung requested a vote on the motion provided by Commissioner Greer.

The motion was carried.

It was determined that the Commissioners would be polled in the near future to determine a new date for the Retreat that would be a weekday.

13.0 NEW BUSINESS REQUESTS *for Future Agenda Items*

Commissioner Janine Greer requested the following:

Invitation to Dean Bynum to provide information regarding college programming;
Invitation to Ken Nim, Manager, City and County of San Francisco Economic & Workforce Development;

Invitation to the Bayview Police to address racial profiling.

Ron Batiste requested an opportunity to provide a presentation to the Commission regarding his company Eagle Environmental Construction, Inc. and their inability to acquire larger contracts.

14.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson commented regarding the need to invite the Dean to address the Commission.

15.0 ADJOURNMENT

Chairperson Karen Chung adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, April 23, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
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To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ANNOUNCEMENT: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

2.0 ROLL CALL AND SUNSHINE AUDIO RECORDING POLICY

3.0 CONSENT CALENDAR: All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the consent Agenda is called, in which event the matter shall be removed from the consent Agenda and considered as a separate item.

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, April 9, 2014 be approved as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.0 COMMUNICATION (Discussion Item)

Press Release: Mayor Lee Highlights Three Years Of Continuing Revitalization, New Jobs & \$8.4 Million In New City Revenues On Central Market

Statement: Mayor Lee's Statement On Reinstating Free Sunday Parking In San Francisco

Press Release: Mayor Lee Announces Funding For Critical Elevator Modernization & Repairs At San Francisco Public Housing

Press Release: Mayor Lee & Board President Chiu Launch Ellis Act Housing Preference Program

5.1 CORRESPONDENCE (Information)

Letter of invitation to Torrance Bynum, Dean, Southeast and Evans Street Campuses, City College of San Francisco to provide an update on campus activities.

Letter of invitation to Ken Nim, Economic and Workforce Development to provide information regarding employment/hiring in the Bayview community.

Letter of invitation to Ron Batiste, owner, ECOH Environmental Construction to provide information regarding services provided by his company and efforts to secure contracts.

Letter of invitation to Captain Robert Sullivan to provide information regarding racial profiling in the Bayview District.

6.0 ANNOUNCEMENTS (Discussion Only)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, May 14, 2014.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Information)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigette LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King, Chair will provide a report from the Health, Housing and Public Safety Advisory Committee meeting held on April 14th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, May 12th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

***Economic Development Advisory Committee**, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner Al Norman, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)*

Commissioner Eddy Zheng, Chair of the Economic Development Advisory Committee will provide a brief summary from the meeting held on Tuesday, April 22nd.

The next meeting of the Economic Development Advisory Committee will be held on Tuesday, May 6th and every subsequent Tuesday until May 21st the date of the Job/Career Fair.

***Facility Advisory Committee**, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)*

The next meeting of the Facility Advisory Committee will be held on (TBD).

***Outreach & Diversity Advisory Committee**, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)*

The next meeting of the Outreach & Diversity Advisory Committee will be on Thursday, May 8, 2014.

8.0 PRESENTER (Discussion & Information)

Mr. Torrance Bynum, Dean, Southeast and Evans Campuses, City College of San Francisco
TOPIC: Overview and update of the Southeast Center and an introduction to the "Educational Pathway".

9.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung (Discussion)

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Samuel Murray, Facility Manager, San Francisco Public Utilities Commission (Discussion)

11.0 ON-GOING BUSINESS (Discussion & Action)

Finalize date and location for the Southeast Community Facility Commission 2014 Retreat.

SOUTHEAST COMMUNITY FACILITY COMMISSION

CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)
(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale Avenue, Suite B.

Meetings and Disability Access

The Southeast Community Facility Commission meetings are held twice monthly as follows: 2nd (second) Wednesday and 4th (fourth) Wednesday of each month (unless otherwise posted at least 72 hours prior to meeting date). Meetings are held in the evenings (6 p.m.) at 1800 Oakdale Avenue, Alex L. Pitcher, Jr. Community Room (this room is often used by government agencies and officials when scheduling town meetings). All meetings are open to the public and welcome comments from community members.

The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Street.

The Southeast Community Facility is a "SMOKE-FREE" environment; whereas smoking is prohibited inside the building. Accessible integrated seating is available for persons with disabilities (including those using wheelchairs). Individuals with other disabilities can also be accommodated, provided advance notice is given by contacting the office of the Southeast Community Facility Commission at (415) 821-1534.

1. Sign language interpreters with at least a 48 hour notice prior to meeting.
2. Sound enhancement system with at least one-week notice prior to meeting.
3. Minutes of meeting in large print, tape form, and/or readers upon request.

Severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should contact the Accessibility Hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products.

Southeast Community Facility Commission - April 23, 2014 - Meeting Minutes

Southeast Community Facility Commission - April 23, 2014

APPROVED MINUTES

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, April 23, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Community Room

San Francisco, CA 94124

1. CALL TO ORDER

Chairperson Karen Chung called the Wednesday, April 23, 2014 meeting to order at 6:05 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule at 6:06 p.m.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:07 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbie Brown/ Janine Greer/ Brigitte R. LeBlanc / Al Norman/ Eddy Zheng

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/ Carla Vaughn, Commission Executive Secretary III/ John Roddy, Deputy City Attorney

3. CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner LaVaughn King moved to adopt the commission meeting minutes of Wednesday, April 9, 2014 as submitted.

Commissioner Bobbie Brown provided the second for the motion.

The minutes of the April 9, 2014 meeting were adopted.

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4 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Ms. Yolanda Lewis, representative of BEE Coalition Urban Techies Initiative spoke regarding the purpose of the mitigation and provided the dictionary meaning as "the action of reducing the severity, seriousness, or painfulness of something." Ms. Lewis' comments continued as follows:

"The purpose of this center being built according to the language provided by the California State Resources Board is the construction of a commercial greenhouse and skills training center as a reasonable, necessary and appropriate means of mitigation of social and economic impacts associated with the proposed Southeast Plant expansion, and the cost therefore is grant eligible. Such proposed construction shall be certified to the EPA as a part of the eligible project subject to the following conditions:

That the City shall provide for the costs of continued operation and maintenance of the greenhouse and skills training center in its revenue program for its combined wastewater treatment system." Ms. Lewis noted she had not seen a budget for the facility provided by the SFPUC or the City and she wanted to know why? Ms. Lewis stated an order by the Water Resource Board in 1981, "It was understood by all parties that any change in the mitigation measures would have to be approved by the State Board." Ms. Lewis noted the community has not seen anything authorized by the State Board take effect. Ms. Lewis continued quoting the Board orders, "The success of this revitalization effort depends on the full support of the City of San Francisco. While studies show that the new facilities will be self-supporting, we and the residents of the Bayview-Hunter's Point community need some guarantee that the City will assure continued operation and maintenance of the greenhouse and skills training center." In closing Ms. Lewis commented these were excuses and the community needed to see a budget that would support the activities of the facility. She requested that the Commission immediately begin to look at what the actual orders are.

Brandon Baines, (14 years old) member of BEE Coalition Urban Techies Initiative said, "We request that you review all of the documents that the justification for building this center was based on. This is important as it should be the basis for the agenda and your purpose as a Commissioner. The State of California Water Resource Board in 1981 stated that the complaints of the Bayview Hunters Point community had merit, yet the problems still exist in 2014. From 1981 to 2014 is 33 years. Today the community is still seeking jobs and vocational skills so that they can afford to live in San Francisco.

The community needs this Commission to ensure that the order issued by the State Water Resource Board is followed and that revenue is generated to support the meaningful operations of this facility. The State Resource Board ruled that revenue should be generated by the City to fund these costs in the same manner that revenues are generated for the other administrative and operational costs of the City's wastewater treatment system.

Jordan Baines, (14 years old) member of BEE Coalition Urban Techies Initiative said, "Please begin to provide all of the information related to this commission and this facility online. The information currently posted on the commission website is incomplete. Please do not follow the same steps as we have seen historically supporting fake leaders and those who have no commitment to community or sell out the community. We want this Commission to focus on revitalization of the current community members. We want accountability and to eliminate funds being granted to those who continue in the legacy of continued lack of results and lack of accountability."

Jalen Lewis, (14 years old) member of BEE Coalition Urban Techies Initiative said, "The Bayview Hunter's Point community has become a representation of the living dead. The community has been for decades slowly poisoned by the toxins from the sewage plant and shipyard. Blacks have been removed from our communities in the name of mixed income housing or urban renewal. These are code names for removing the Blacks. We are always seeking possible job opportunities to escape the exodus from the community and poverty. We are fighting policies that put Blacks in prison at rates that make apartheid South Africa seem like a summer vacation. We want to make sure that the resources are used in the best interest of the community. We want to see a job fair that will lead to community members and not people from other communities gaining employment. Please do not fill the community with more false hopes."

Javon Sturns, (14 years old) member of BEE Coalition Urban Techies Initiative said, "The community must be considered the key stakeholders in the decisions made by this Commission. This Commission's work should be focused on the people who have historically been a part of the community, Blacks and people of color. This City is notorious for actions that promote oppression and segregation with code names like Annex which means designated for Blacks. The many press releases issued by the City highlighting continuing revitalization and new jobs should be followed by a subtitle "Except for Blacks and the underserved populations of Bayview Hunter's Point" Where is the revitalization that supports jobs, contracts and homeownership in the community? More important, where is the revitalization that prevents homelessness? The actions of this Commission must be focused on revitalization of the people who are in the community today. We are tired of watching rebuilding and revitalization take place in support of the new people that you want to move into the community. We are tired of watching others benefit from the blood, sweat and tears of many generations of members of our community whose children are being kicked out of the community."

Mekhi Blackmon, (15 years old), member of BEE Coalition Urban Techies Initiative said, "The community would like to see this Commission take another look and reevaluate what has been planned for the changes at this facility. What we have seen so far does not appear to be connected to the original intent of this facility or lead to community benefits. We do not want to see a café built that will only benefit whomever it has been carved out or set aside for because we see no community benefit. We

want to see a technology center built with a state of the art media center so that young people can begin to become familiar with technology. We want to grow up and have an opportunity to work in our country, the United States and this requires technology skills. We do not want to watch technology firms import employees from other countries. We want to be prepared for jobs in our own communities. We want this Commission to take an active role in listening to the needs and desires of the community. Please stop taking orders from those who do not represent the best interest of our community.

Chairperson Chung thanked each member of the public for their comments.

Dr. Espanola Jackson, community member offered an historical overview of the facility and stated the SFPUC has nothing to do with the programs offered at the facility.

5. COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee Highlights Three Years of Continuing Revitalization, New Jobs & \$8.4 Million in New City Revenues on Central Market

Statement: Mayor Lee's Statement on Reinstating Free Sunday Parking in San Francisco

Press Release: Mayor Lee Announces Funding For Critical Elevator Modernization & Repairs at San Francisco Public Housing

Press Release: Mayor Lee and Board President Chiu Launch Ellis Act Housing Preference Program

Statement: Mayor Lee's Statement on Golden State Warriors Arena in Mission Bay

Press Release: Mayor Lee & Tishman Speyer Announce Major San Francisco Expansion for LinkedIn

Save-The-Date: Sun Reporter 70th Anniversary Celebration, Saturday, June 7th

5.1 CORRESPONDENCE

Letter of invitation to Ken Nim, Economic and Workforce Development to provide information regarding employment/hiring in the Bayview community.

Letter of invitation to Ron Batiste, owner, Eagle Environmental Construction to provide information regarding services provided by his company and efforts to secure contracts.

Letter of invitation to Captain Robert Sullivan to provide information regarding racial profiling in the Bayview District.

6. ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday May 14, 2014**.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

Commissioner **Eddy Zheng** announced the 3rd Annual Bayview Youth Summit to be held on Saturday, April 26 from 10:00 a.m. to 2:00 p.m. at the College Track office which is located between Jerrold and Kirkwood Streets.

Dr. Espanola Jackson, community member announced Earth Day in the Bayview.

7. ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, **Commission Member**, Commissioner Brigitte LeBlanc, **Alternate**, Commissioner LaVaughn King, **Community Members**, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

Commissioner **LaVaughn King, Chair, Health, Housing and Public Safety Advisory Committee** provided a summary of the committee meeting held on Monday, April 14th. The 7th Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher Jr., community room from 10:00 a.m. to 2:00 p.m. Kaiser Permanente is interested in supporting this year's Health Fair and will provide a healthy cooking demonstration. Three demonstrations provided will reflect Asian, Latino and African-American culture. For the full report please contact the Commission Secretary. You are invited to attend the next committee meeting scheduled for Monday, May 12th.

Economic Development Advisory Committee, (Chair, (Vacant), **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

Commissioner **Al Norman**, Chair of the Committee provided a brief report from the Tuesday, April 22nd meeting. Currently the committee is focused on the upcoming Job/Career Fair scheduled for May 21st. The next meeting will be held on Tuesday, May 6.

Toye Moses, Executive Director, thanked Chairperson Chung for her financial contribution to the Job Fair.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbie Brown, **Community Members**, Steve Good, Siri Datta Khalsa, Robert Woods)

No report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

Commissioner Eddy Zheng announced the next committee meeting would be held on Thursday, May 8th and he invited every to attend and participate.

8.0 PRESENTER

Chairperson Karen Chung welcomed Mr. Torrance Bynum, Dean, City College of San Francisco, Southeast and Evans Campuses.

Dean Bynum thanked the Commissioners for the opportunity to address the Commission and announced the beginning of a Student Ambassador Program where he will mentor 5 male students who are currently enrolled in City College. He introduced Jeremiah, his intern who grew up in the Alice Griffith Projects and now he has an opportunity to attend Yale, Princeton, Columbia or the University of Nevada. He noted the Southeast campus was the only campus that did not have a Student Ambassador Program so he is very pleased to have received funding for the program.

Accredited classes are now being offered in the San Bruno County Jail which Dean Bynum advocated for.

Dean Bynum offered a brief history on how the programs that are offered at the Southeast Campus were chosen. Data provided from the City College Office of Instructions has given feedback on what programs should be offered to the community. There are four areas of programming that we feel will benefit the community. The programs that will be offered beginning the summer of 2014 are Administration of Justice, Child Development, Health Education and Nursing. These programs will benefit the community and allow them to receive employment, transfer to a four year institution, receive an AA or AS degree, or receive a certificate. All transferable general education classes will now be available at the Southeast Campus.

37% of the students that attend college credit classes at the Southeast Campus are not from this community. The focus is now on attracting the community to the courses at the campus by enhancing student services. Currently we are the only center in the district that does not have a financial aid counselor or new student counselors to help students design their educational plan. Currently there is no matriculation process at this campus so the testing that is needed to help determine what classes a student needs is not available.

The Southeast Campus will be relocating to the Evans Campus temporarily during the redesigning of the building.

Chairperson Chung thanked Dean Bynum for his presentation and opened the floor to the Commissioners for questions.

Commissioner Zheng had a question regarding the Second Chance program that is offered at the Ocean Campus and wanted to know if similar programs would be offered at Southeast.

Dean Bynum responded the Second Chance program was available throughout the district and 75% of those enrolled in the program are from this district, however the program is not available at the Southeast Campus.

Commissioner Zheng said more outreach is needed.

Dean Bynum said enrollment has been a challenge because the courses have not been offered that are of interest to the community. Information is being provided to the community through an enrollment campaign and when classes are offered that will benefit the community and lead to employment the community will show more interest.

Commissioner Zheng congratulated Dean Bynum on the Student Ambassador Program.

There was more discussion regarding programming with Commissioner Greer and she asked if the Commission could assist in any way.

Dean Bynum said word of mouth was the best way to advocate for the college and let the community know the college is available to address their educational needs.

Commissioner Zheng said outreach was still the number one focus that is needed.

Dean Bynum suggested contacting Peter Annings, Director of the City College Public Relations Department to find out how to support the college and let the community know what classes are available.

Commissioner Zheng commented regarding the computer classes offered by City College and said outreach again is important.

Commissioner King offered statements of support.

Ms. Onika Shabazz, community member and alumni of Columbia University addressed Jeremiah of the Student Ambassador Program and recommended Columbia University as well as recommending that the school provide a space for peer services.

Dean Bynum responded that an area had been set aside for peer services.

Dr. Espanola Jackson, community leader provided a brief history of the college and commented regarding the need for a budget. She requested a budget be provided.

Sam Murray, SFPUC Interim Facility Manager/Community Outreach Liaison, reminded those present of the Disabilities Student Program which provides help for students diagnosed with disabilities.

Commissioner Greer stated she was a graduate of City College and she discussed the benefits of the learning community.

In closing Dean Bynum said there were a lot of ideas and the College wanted to do more for the community. He said Dr. Tyler, Chancellor City College was aware of the challenges that would be faced during the move to the Evans Campus however he wanted to assure the community the College would be returning to the Southeast Campus.

9.0 CHAIRPERSON'S REPORT

Chairperson Chung thanked Dean Bynum for the presentation and welcomed back Commissioner Norman who had recently been reinstated as Commissioner at the end of his previous term. She announced her reappointment of Commissioner Norman as the Chair of the SECFC Economic Development Advisory Committee.

Chairperson Chung reminded the Commissioners the 2014 Job Fair will be held on May 21st and she encouraged everyone to attend.

10.0 STAFF/DIRECTOR REPORT

Executive Director Toye Moses welcomed Commissioner Norman and said plans were moving forward with the 2014 Job Fair. He asked Francis Starr to provide an update on the upcoming Retreat.

Francis Starr, Management Assistant said June 19th is the date of the Retreat which will be held here at 1800 Oakdale. He reported the project to update the portraits of the Commissioners is moving forward.

Commissioner LeBlanc asked if the Commissioners would be given an opportunity to address the Retreat agenda and stated she appreciated the fact that the Retreat would be held at 1800 Oakdale on a weekday.

Dr. Espanola Jackson commented regarding the plan to have the Retreat on June 19th which is recognized as "Juneteenth" in the community.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, SFPUC Interim Facility Manager/Community Outreach Liaison, reported cards were now available for Commissioners to enter the parking gate and after receiving their signatures they would be available for their use. In closing Mr. Murray advised updates would be provided on an on-going basis regarding the building improvements.

11. ON-GOING BUSINESS

Chairperson Chung opened discussion regarding finalization of June 19th as the date of the 2014 Retreat as well as the location at 1800 Oakdale Avenue, in the Alex Pitcher, Jr. Community Room.

The discussion continued with comments from Director Toye Moses regarding the participation of staff.

Dr. Espanola Jackson said one day was not enough time to provide the Commissioners with all of the information they needed to guide the community. She also had comments regarding items on the Retreat agenda.

Director Toye Moses advised the Commissioners would be contacted by the Retreat facilitators and encouraged them to provide input for the agenda.

Commissioner LeBlanc said there should be a follow-up after the Retreat.

Director Toye Moses suggested the Commissioners mention their desire for a follow-up to the facilitators.

12. NEW BUSINESS REQUESTS

Commissioner LaVaughn King requested forwarding a letter of invitation to Dr. Barbara Garcia, Executive Director, and Commissioner Belle Taylor-McGhee, Department of Public Health Commission to provide an update on the healthcare disparities in the Bayview community.

Commissioner Brigitte LeBlanc requested forwarding a letter of invitation to Ms. Barbara Smith, Interim Director of the SF Housing Commission regarding the housing issues facing the Bayview community.

There were more comments from Dr. Espanola Jackson, Commissioner Eddy Zheng, Commissioner LeBlanc and Chairperson Chung.

Carla Vaughn, Commission Secretary said the requested letters would be provided.

Commissioner Janine Greer requested copies of an operational budget for the Commission.

Director Toye Moses said it would be provided.

13. PUBLIC COMMENT

None.

14. ADJOURNMENT

Chairperson Karen Chung adjourned the meeting at 7:39 p.m.

Respectfully submitted.

Carla Vaughn, Commission Executive Secretary II

Southeast Community Facility Commission



Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

GOVERNMENT
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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, May 14, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MAY - 9 2014

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.0 COMMUNICATION (Discussion)

Press Release: Mayor Lee & Supervisor Cohen Announce Milestone in Schlage Lock Visitacion Valley Project

Press Release: Mayor Lee Highlights Housing Progress In San Francisco

Press Release: Mayor Lee Swears In New Appointments & Reappointments to City Boards & Commissions

Press Release: Mayor Lee Announces Full Funding For GoSolarSF & Celebrates Installation of New Solar Array at Davies Symphony Hall

Statement: Mayor Lee's Statement on Federal Grow America Act Of 2014

Press Release: Mayor Lee Appoints Deborah Raphael as SF Environment Director

Press Release: Mayor Lee Presents Proposed May 1st Balanced Budget

Statement: Mayor Lee's Statement on Lucas Cultural Arts Museum

Statement: Mayor Lee's Statement on Golden State Warriors NBA Playoff Season

Press Release: Mayor Lee & Supervisor Wiener Launch NightlifeSF Initiative To Support City's Nightlife & Entertainment Industry

5.1 CORRESPONDENCE (Information)

Letter of invitation to Barbara Garcia, Executive Director, Department of Public Health and Ms. Belle-McGhee (get full name), Title, Department of Public Health, to provide an update on the healthcare disparities found in the Bayview community.

Letter of invitation to Barbara Smith, Interim Executive Director, San Francisco Housing Authority, to provide an update regarding housing concerns related to the Bayview community, specifically with regard to "Public Housing".

6.0 ANNOUNCEMENTS (Discussion)

-The next meeting of the Southeast Community Facility Commission will be Wednesday, May 28, 2014.

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 SECFC Retreat will be held on Wednesday, June 18th in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

7.0 ADVISORY COMMITTEES REPORTS (Discussion & Information)

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Commission Members, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, Community Members, James Autry, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King, Chair will provide a report from the Health, Housing and Public Safety Advisory Committee meeting held on May 12th.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

The next meeting of the Health, Housing and Public Safety Advisory Committee will be June 9th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member,** Commissioner Eddy Zheng, **Alternate,** Commissioner LaVaughn King, **Community Members,** Eli Goldman, Tempe Priestly, Shamann Walton)

Commissioner Al Norman, Chair of the Economic Development Advisory Committee will provide a brief summary from the meeting held on Tuesday, May 6th and 13th. The next meeting of the Economic Development Advisory Committee will be held on Tuesday, May 20th. The Job/Career Fair will be held on May 21st.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member,** (Vacant), **Alternate,** Commissioner Bobbie Brown, **Community Members,** John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member,** Commissioner LaVaughn King, **Alternate,** Commissioner Bobbie Brown, **Community Members,** Reverend Carl Alexander, Lance Burton, Barbara Ockel)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee will provide a brief summary of the committee meeting held on Thursday, May 8th. The next meeting of the Outreach & Diversity Advisory Committee will be (TBD)

8.0 PRESENTER (Discussion & Information)

Mr. Ron Batiste, Chairman & CEO, Eagle Environmental Construction, Inc.

TOPIC: Overview and update of his company's ability to secure larger contracts within the current contractor bidding process.

9.0 CHAIRPERSON'S REPORT (Discussion)

Chairperson Karen Chung

10.0 STAFF/DIRECTOR REPORT (Discussion)

SECFC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE (Discussion)

Samuel Murray, Interim Facility Manager/ Southeast Community Liaison, San Francisco Public Utilities Commission

11.0 ON-GOING BUSINESS (Discussion)

12.0 NEW BUSINESS REQUESTS for Future Agenda Items (Discussion)

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

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13.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES:

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Southeast Community Facility Commission - May 14, 2014 - Meeting Minutes

Southeast Community Facility Commission - May 14, 2014

APPROVED MINUTES

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, May 14, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Community Room

San Francisco, CA 94124

1.0 CALL TO ORDER

Chairperson Karen Chung called the Wednesday, May 14, 2014 meeting to order at 6:04 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule at 6:05 p.m.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:06 p.m.

Commissioners Present: Karen Chung/ LaVaughn K. King/ Bobbie Brown/ Janine Greer/ Al Norman/ Eddy Zheng/ Brigette R. LeBlanc (arr. 6:12p.m.)

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ John Roddy, Deputy City Attorney

3.0 CONSENT CALENDAR

Ms. Carla Vaughn, Commission Secretary read the Consent Calendar.

3.1 PROPOSED ACTION

Commissioner LaVaughn King moved to adopt the commission meeting minutes of Wednesday, April 23, 2014 as submitted.

Commissioner Al Norman provided the second for the motion.

The minutes of the April 23, 2014 meeting were adopted.

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4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson, community member commented regarding the invitation to Ari Tyler, Chancellor, City College of San Francisco and noted she was happy to see the City College signage.

Carla Vaughn, Commission Secretary provided an update and advised the invitation had been forwarded and to date there was no response from the Chancellor's office.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Lee & Supervisor Cohen Announce Milestone in Schlage Lock Visitation Valley Project

Press Release: Mayor Highlights Housing Progress In San Francisco

Press Release: Mayor Lee Swears In New Appointments & Reappointments to City Boards & Commissions

Press Release: Mayor Lee Announces Full Funding For GoSolarSF & Celebrates Installation of New Solar Array at Davies Symphony Hall

Statement: Mayor Lee's Statement on Federal Grow America Act of 2014

Press Release: Mayor Lee Appoints Deborah Raphael as SF Environment Director

Press Release: Mayor Lee Presents Proposed May 1st Balanced Budget

Statement: Mayor Lee's Statement on Lucas Cultural Arts Museum

Statement: Mayor Lee's Statement on Golden State Warriors NBA Playoff Season

Press Release: Mayor Lee & Supervisor Wiener Launch NightlifeSF Initiative To Support City's Nightlife & Entertainment Industry

Press Release: Mayor Lee Announces Recipients of 2013-2014 Teacher & Principal Of The Year Awards

Press Release: Mayor Lee & Board of Supervisors Introduce Bond Measure For Transportation Infrastructure To Make System More Reliable, Safe & Affordable For The Future

Statement: Mayor Lee's Statement on Controller's Nine-Month Budget Status Report

5.1 CORRESPONDENCE

Letter of invitation to Barbara Garcia, Executive Director, Department of Public Health and Ms. Belle Taylor-McGhee, Commission, Health Commission to provide an update on the healthcare disparities found in the Bayview community.

Letter of invitation to Barbara Smith, Interim Executive Director, San Francisco Housing Authority, to provide an update regarding housing concerns related to the Bayview community, specifically with regard to "Public Housing".

6.0 ANNOUNCEMENTS

The next meeting of the Southeast Community Facility Commission will be **Wednesday May 28, 2014**

-The 2014 Job Fair will be held on Wednesday, May 21st in the Alex Pitcher, Jr. Community Room.

-The 2014 SECFC Retreat will be held on Wednesday, June 18th in the Alex Pitcher, Jr. Community Room.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, **Commission Member**, Commissioner Brigitte LeBlanc, **Alternate**, Commissioner LaVaughn King, **Community Members**, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner LaVaughn King, Chair, **Health, Housing and Public Safety Advisory Committee** provided a brief summary of the committee meeting held on Monday, May 12th. Dr. Cesar Churchwell has agreed to bring a van to the Health Fair to provide dental screenings. Also in attendance were Roxanne and Brian Yang who offer free medical and dental services to children and seniors.

There were many good ideas offered by Ms. Onika Shabazz, Dan Goldman and others. For the full report please contact the Commission Secretary. You are invited to attend the next committee meeting scheduled for Monday, June 9th. The 2014 Annual Health Fair will be held on Saturday, October 4th from 10 a.m. to 2 p.m.

Public Comment

Dr. Espanola Jackson, community activist announced the Health Department received \$15 million dollars earmarked for Bayview Hunters Point. She requested an update from Ms. Barbara Garcia of the Health Department. Dr. Jackson also requested a health and safety report for the super fund site where housing is being proposed on Bayshore Boulevard.

Economic Development Advisory Committee, (Chair, (Vacant), **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner Karen Chung, **Community Members**, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Al Norman, Chair of the **Economic Development Advisory Committee** provided a brief report from the Tuesday, May 13th meeting. There will be one more committee meeting before the Job/Career Fair which is scheduled for May 21st and Commissioner said he hoped everyone would attend.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbie Brown, **Community Members**, Steve Good, Siri Datta Khalsa, Robert Woods)

No report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

Commissioner Eddy Zheng, Chair of the Outreach and Diversity Advisory Committee reported the committee met on May 8th and discussed providing the Commission meeting calendar to various media outlets. KQED channel 9 and radio station KBLX are possible outlets. Commissioner King has provided outreach to the faith based community and there was a discussion to request monetary support from the SFPUC to sponsor a poster contest to represent the Commission. There was some discussion with Lance Burton owner of Planet Fillmore to create a 30 second PSA for radio station KPOO. There was discussion regarding the possibility collaborating with BayCat and Planet Fillmore. A meet and greet event was suggested for Commissioners and staff to meet the community. The committee is interested in sponsoring a multi-cultural event. Commissioner King suggested "Tea Around The World" as a possible title. Following are three action items that were raised at the committee meeting.

- 1) Purge the current email list to provide the most updated information as well as the regular mail.
- 2) Invite Tyrone Jue, SFPUC Communications Department to advise the Commission of the efforts of his department to reach out to the community on behalf of the SFPUC and the possible implementation of those same efforts by SECFC staff to engage the community.
- 3) Create a newsletter for the Commission to provide information to the community such as the upcoming Job Fair. The next committee meeting will be held on Thursday, June 12th.

Public Comment

Dr. Espanola Jackson, community activist, stated she attended a recent SFPUC budget meeting and no reference was made to the funds that the SFPUC receives from tenants. Dr. Jackson advised that she presented a \$1 million dollar budget to the SFPUC because the SECFC does not have enough staff to do what needs to be done. Dr. Jackson said the community needs its own media center.

8.0 PRESENTER

Chairperson Karen Chung announced Mr. Ron Batiste, Chairman & CEO, Eagle Construction, Inc. the scheduled presenter, was unable to attend.

Carla Vaughn, Commission Secretary confirmed receiving a call from Mr. Batiste with his heartfelt apology to the Commission and he has offered to provide the presentation at a future meeting.

Public Comment

Dr. Espanola Jackson, community activist, said she was interested in the presentation and she wondered whether or not the ECON project was located on Jennings Street. Dr. Jackson suggested the Commissioners access information on their computers regarding Heron's Head Park and also Toxic City to become more informed regarding the issue.

9.0 CHAIRPERSON'S REPORT

Chairperson Chung reminded the Commissioners the 2014 Job Fair will be held on May 21st and she encouraged everyone to attend.

10.0 STAFF/DIRECTOR REPORT

Dr. Toye Moses, SECFC Executive Director said staff is working closely with the tenants and the SFPUC to make sure everything is going well. The SFPUC newsletter with pictures of the Commissioners was provided. Meetings with the retreat facilitators have taken place and plans are moving forward for a successful retreat. Dr. Moses invited the Commissioners to use the city website to access the Good Governance Guide.

Mr. Francis Starr, Management Assistant, provided information regarding the upcoming Job/Career Fair and noted the collaboration between the SECFC and SFPUC staff. An update was provided regarding the framing and mounting of the Commissioners photos in the Alex Pitcher, Jr. Community room.

Public Comment

Dr. Espanola Jackson, community activist, requested the SECFC be added to the Good Governance Guide which currently recognizes boards and commissions in the City government, but does not mention the SECFC.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, SFPUC Interim Facility Manager/Community Outreach Liaison, provided updates on several events. After introducing Andre Torrey, SFPUC staff, Mr. Murray reported the SFPUC has initiated an after school program entitled Youth Sprout which allows 9th and 10th graders to earn money while creating brochures and learning how to advertise various businesses. Project Pull another SFPUC summer program was created by General Manager Harlan Kelly, Jr. prior to his appointment as General Manager. This program has existed for a while and is highly successful. Applicants have been accepted for the program throughout the City and a report will be provided in the future to advise how many candidates are from this community. Regarding the Job/Career Fair parking permits for the vendors have been received. Mr. Murray noted he was looking forward to the Health Fair. In closing, he reported that Career Day at Thurgood Marshall was successful and he thanked the Commissioners and Dr. Moses for their participation.

Public Comment

Dr. Espanola Jackson, community activist, commented regarding her grandson who attends Abraham Lincoln High School. She requested the inclusion of Abraham Lincoln H.S. in future events for youth.

Sam Murray, SFPUC Interim Facility Manager/Community Outreach Liaison, noted Abraham Lincoln H.S. and Washington H.S. are already a part of the outreach efforts to students.

In closing, Mr. Murray announced a new Workforce Development Program where 22 individuals from the community are meeting to discuss activities at the Southeast Treatment Plant.

11.0 ON-GOING BUSINESS

None.

12.0 NEW BUSINESS REQUESTS

Commissioner Eddy Zheng requested sending a letter of invitation to Tyrone Jue, SFPUC Director of Communications.

Commissioner Eddy Zheng requested a discussion regarding providing the commission minutes verbatim.

Commissioner Eddy Zheng requested a discussion regarding the opportunity to broadcast on SFGovTV to highlight the community.

Commissioner Eddy Zheng requested a discussion regarding the Commissioners ability to acquire an email address specific to the Southeast Community Facility Commission.

Commissioner LaVaughn King announced her participation in a task force with the Mayor and other city officials regarding homelessness in San Francisco. A peer program will be implemented and individuals are encouraged to receive training at City College to receive a certificate as a Community Health Worker, Post-Prison Health Worker or Youth Worker. Applications are now available through City College. In closing, Commissioner King invited everyone to attend The Healing Circle.

A discussion continued with Commissioner LeBlanc, Attorney John Roddy and Commissioner Zheng regarding procedural issues.

13.0 PUBLIC COMMENT

None.

14.0 ADJOURNMENT

Chairperson Karen Chung adjourned the meeting at 7:06 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II

Southeast Community Facility Commission

Southeast Community Facility Commission - May 28, 2014 - Meeting Agenda

Southeast Community Facility Commission - May 28, 2014

AMENDED NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, May 28, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1. ROLL CALL

2. **SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

3. ADOPTION OF MINUTES

- 3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the Commission meeting of Wednesday, May 14, 2014 be approved as submitted.

4. **PUBLIC COMMENT LIMITED TO 3 MINUTES:** Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5. COMMUNICATION

Press Release: Mayor Lee Launches Summer Jobs + 2014 Initiative To Create Unprecedented 7,000 Jobs For San Francisco Youth This Summer & Year Round

5.1 CORRESPONDENCE

Letter of invitation to Tyrone Jue, Director, Communications, SFPUC, City and County of San Francisco.

6. ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, June 11, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

7. ADVISORY Committees Reports

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigette LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

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The next meeting of the Health, Housing and Public Safety Advisory Committee will be June 9th from 12:00 p.m. to 1:00 p.m. in the SECFC bungalow conference room at 1800 Oakdale Avenue.

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Commissioner Al Norman, Chair of the Economic Development Advisory Committee will provide a brief summary from the meeting held on Tuesday, May 20th and the Job/Career Fair held on May 21st.

The next meeting of the Economic Development Advisory Committee will be Tuesday, June 3rd.

Facility Advisory Committee, (Chair, Commissioner Brigette R. LeBlanc, **Commission Member**, (Vacant), **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee will be (TBD)

8. PRESENTATION

Ms. Brenda Mabry and Ms. Sandy Sohcot, Retreat Facilitators

TOPIC: Review June 18th retreat agenda and provide information to guide a successful retreat.

9. CHAIRPERSON'S REPORT

Chairperson Karen Chung

10. STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations and services provided by the Southeast Community Facility Commission staff.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

11.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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Southeast Community Facility Commission - June 11, 2014 - Meeting Agenda

Southeast Community Facility Commission - June 11, 2014

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, June 11, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room

San Francisco, CA 94124

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5. COMMUNICATION

Press Release: Mayor Lee Launches Summer Jobs + 2014 Initiative To Create Unprecedented 7,000 Jobs For San Francisco Youth This Summer & Year Round

Statement: Mayor Lee's Statement Supporting President Obama's Nomination Of Mayor Julián Castro As Secretary Of Housing & Urban Development

Statement: Mayor Lee's Statement On Death Of Dr. Maya Angelou

Statement: Mayor Lee's Statement On Passing Of San Francisco Restaurateur Lorenzo Petroni

Press Release: Mayor Lee Presents Proposed Balanced Budget For Fiscal Year 2014-15 & 2015-16

Statement: Mayor Lee's Statement On Muni Driver Sickout

Statement: Mayor Lee's Statement On Voter Approval Of Earthquake Safety & Emergency Response Bond (Proposition A) On June Ballot

Press Release: Mayor Lee Announces Year-Long Exhibits & Programs At Palace Of Fine Arts To Commemorate 1915 Panama Pacific International Exposition

5.1 CORRESPONDENCE

Letter of invitation to Tyrone Jus, Director, Communications, SFPUC, City and County of San Francisco.

6. ANNOUNCEMENTS

-The 2014 Southeast Community Facility Commission Retreat will be held on Wednesday, June 18th in the Alex Pitcher, Jr. Community Room from 9 a.m. to 4 p.m.

-The next meeting of the Southeast Community Facility Commission will be Wednesday, June 25, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

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Report from Committee Chair LaVaughn King from the Health, Housing and Public Safety Advisory Committee meeting held on June 9th.

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The next meeting of the Economic Development Advisory Committee will be Tuesday, July 1st.

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The next meeting of the Outreach & Diversity Advisory Committee will be (TBD)

8. PRESENTATION

Mr. Colin Dental-Post, San Francisco County Transportation Authority and Mr. Patrick Kitto, Caltrain

TOPIC: Update on the Quint Street project.

9 CHAIRPERSON'S REPORT

Chairperson Karen Chung

10.0 STAFF/DIRECTOR REPORT

SECFD staff will provide updates on the current activities, operations, budgetary process and services provided by the Southeast Community Facility Commission staff.

10.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

11.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

12.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

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Meetings and Disability Access

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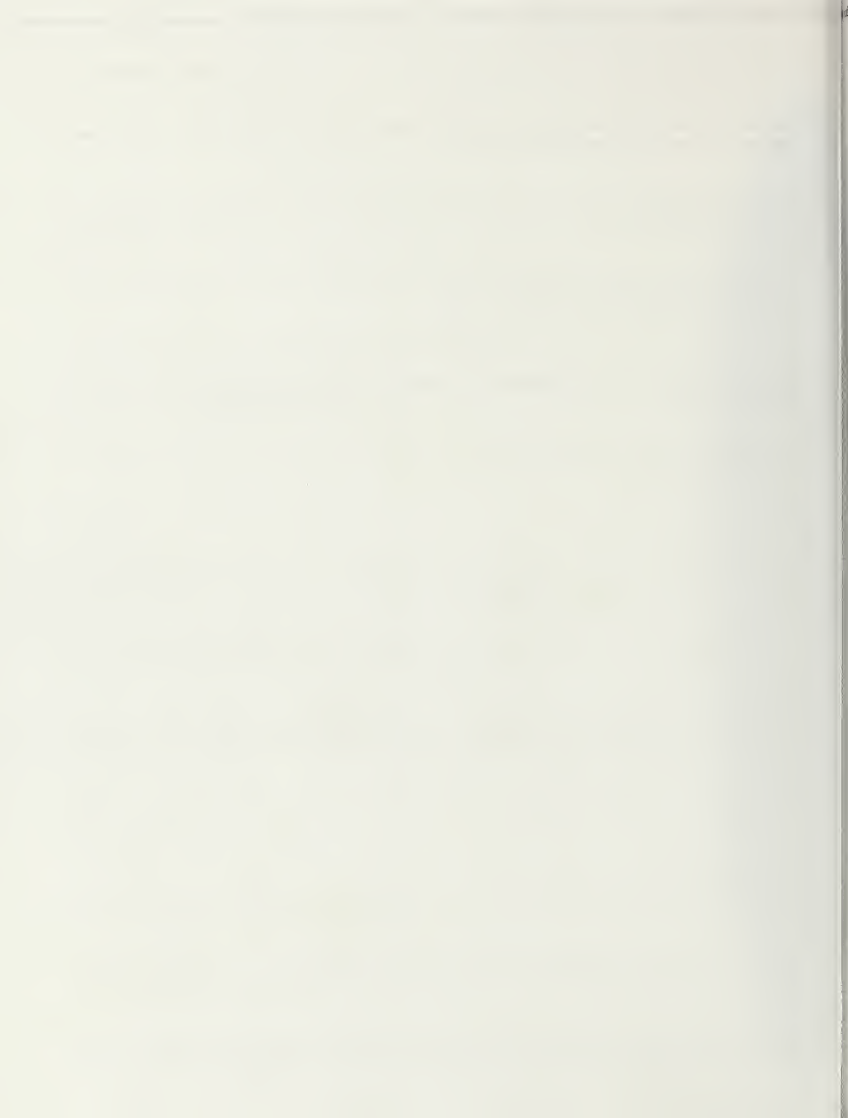
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Southeast Community Facility Commission - June 18, 2014 - Meeting Agenda

Southeast Community Facility Commission - June 18, 2014

NOTICE OF 2014 RETREAT

SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, June 18, 2014, 9:00 A.M. - 4:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1. ROLL CALL

2. **SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chairperson may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

3. **PUBLIC COMMENTS:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers will be limited to one and a half minutes of speaking time.

4. **INTRODUCTORY OPENING COMMENTS:** Including discussion of the purpose and goals for the meeting and a review of schedule of activities for this meeting.

5. **OVERVIEW** of San Francisco Public Utilities Commission activities in the Bayview Hunters Point community, and opportunities for Southeast Community Facility Commission guidance and participation to help the San Francisco Public Utilities Commission carry out its responsibilities and implement a vision for positive

activities in the community.

Harlan Kelly, Jr., General Manager

Juliet Ellis, Assistant General Manager, External Affairs

Tommy Moala, Assistant General Manager, Wastewater Enterprise

6. **DISCUSSION** of Commissioners' interests, perspectives and experiences regarding the Bayview Hunters Point community, and participation in community issues as Commissioners.

7. **DISCUSSION** of the mission, purposes and long term goals of the Southeast Community Facility Commission.

8. **REVIEW AND DISCUSSION** of a draft memorandum of understanding between the San Francisco Public Utilities Commission and the Southeast Community Facility Commission regarding operations of the Southeast Community Facility.

ACTION ITEM: Approve a draft memorandum of understanding with San Francisco Public Utilities Commission that would define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the Southeast Community Facility and the adjacent greenhouses (located at 1150 Phelps Avenue).

9. **DISCUSSION** of Commission opportunities to facilitate camaraderie and close working relationships, and discussion of plans to address community issues over the next 1-2 years, and appropriate strategies to address the issues, including identifying needed resources, potential partners and next steps.

10. **CLOSING DISCUSSION** of Southeast Community Facility Commission's common vision and optimal outcomes of Commission work.

11. **ADJOURNMENT**

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Southeast Community Facility Commission - June 25, 2014

Committee: Southeast Community Facility Commission

Dates: Wednesday, June 25, 2014 - 6:00pm to 8:00pm

Meeting Status: NOTICE OF MEETING CANCELLATION

Location: 1800 Oakdale Avenue, Alex Pitcher Jr., Community Room

San Francisco, CA 94124

United States

Supporting Documents: Southeast Community Facility Commission - June 25, 2014 - Supporting Documents

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Southeast Community Facility Commission - July 9, 2014 - Meeting Agenda

Southeast Community Facility Commission - July 9, 2014

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, July 9, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, June 11, 2014 be approved as submitted.

4.0 PUBLIC COMMENT LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

5.0 COMMUNICATION

Press Release: Mayor Lee & Supervisor Farrell Announce Milestone Accomplishments In City's 10-Year Plan To End Chronic Homelessness

5.1 CORRESPONDENCE

Letter of invitation to Tyrone Jue, Director, Communications, SFPUC, City and County of San Francisco.

Letter of support for renaming the Bayview Library in honor of Linda Brooks-Burton.

Letter of invitation to Joya Balk to provide an update on the Willie Brown Jr. Academy.

6.0 ANNOUNCEMENTS

-The 2014 Southeast Community Facility Commission Retreat will be held on Wednesday, June 18th in the Alex Pitcher, Jr. Community Room from 9 a.m. to 4 p.m.

-The next meeting of the Southeast Community Facility Commission will be Wednesday, June 25th, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, Commission Members, Commissioner Brigette LeBlanc, Commissioner LaVaughn King, Community Members, James Autry, Greg Doxey, Sir Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on July 14th.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Prestly, Shamann Walton)

The next meeting of the Economic Development Advisory Committee will be Tuesday, August 5th.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, Commissioner Al Norman Alternate, Commissioner Bobbie Brown, Community Members, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee will provide a brief summary of the meeting held on Monday, June 23rd.

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, August 14th.

8.0 PRESENTATION

Presentation of a draft memorandum of understanding between the Southeast Community Facility Commission and the San Francisco Public utilities Commission regarding operations of the Southeast Community Facility.

Renee Willette, SFPUC Special Projects Manager, External Affairs

8.1 PROPOSED ACTION: Approve a draft memorandum of understanding with the San Francisco Public Utilities Commission that would define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the Southeast Community Facility and the adjacent greenhouses (located at 1150 Phelps Avenue).

9.0 PRESENTATION

Mr. Marcus Young, Young & Co. PR

TOPIC: Paul Avenue project.

10.0 ITEMS FOR DISCUSSION

10.1 DISCUSSION regarding whether Commission meeting minutes should be provided verbatim.
(No Action)

10.2 DISCUSSION regarding the use of SFGovTV to broadcast commission meetings.

(No Action)

10.3 DISCUSSION regarding the feasibility of creating a Southeast Community Facility Newsletter.

(No Action)

10.4 DISCUSSION OF RECOMMENDATION: From the Health, Housing & Public Safety Advisory Committee to invite professional panelist to participate in a forum at an upcoming Commission meeting. TOPIC: Asthma, Diabetes, Breast Cancer, Obesity, Lupus, Vision & Dental.

(No Action)

11.0 CHAIRPERSON'S REPORT

Chairperson Karen Chung

12.0 STAFF/DIRECTOR REPORT

SECF staff will provide updates on the current activities, operations, budgetary process and services provided by the Southeast Community Facility Commission staff.

12.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

13.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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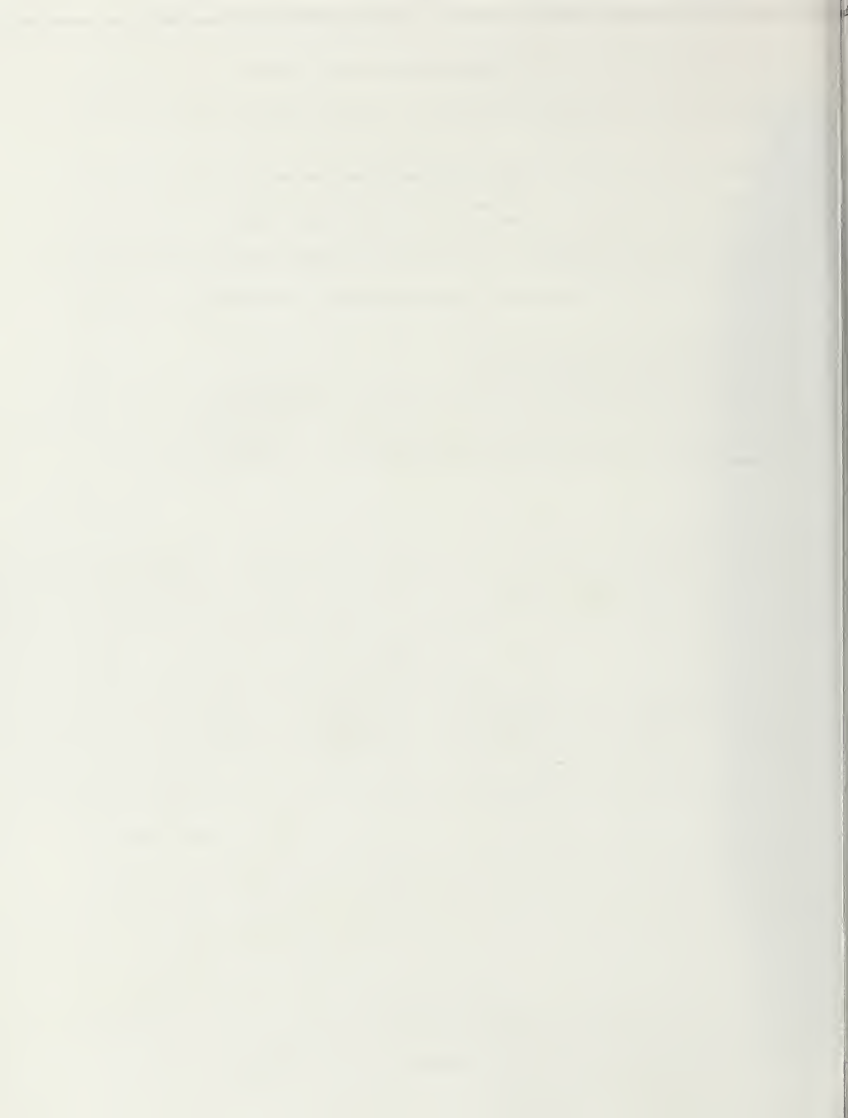
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Southeast Community Facility Commission - July 23, 2014 - Meeting Agenda

Southeast Community Facility Commission - July 23, 2014

NOTICE OF MEETING
 SOUTHEAST COMMUNITY FACILITY COMMISSION
 Wednesday, July 23, 2014, 6:00 P.M.
 1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
 San Francisco, CA 94124

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5. COMMUNICATION

Statement: Mayor Lee's Statement on Ratified Muni Driver Contract

Statement: Mayor Lee's Statement Urging FDA To Lift Ban On Blood Donation By Gay & Bisexual Men

Statement: Mayor Lee's Statement on Transportation Bond For November 2014 Ballot

Press Release: Mayor Lee Announces Two New Parks & Urban Open Space in South Of Market

5.1 CORRESPONDENCE

Letter of invitation to Ms. Davida Desmond, Executive Director of Reform and Accountability, SFUSD, to provide an update on the Zone Schools.

6. ANNOUNCEMENTS

- The next meeting of the Southeast Community Facility Commission will be Wednesday, August 13, 2014.
- The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.
- Announcements from Commissioners and Staff.

7. ADVISORY Committees Reports

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Siri Datta Khalsa, Alma Robinson)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, July 14th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, July 28th.

Economic Development Advisory Committee, (Chair, Commissioner Al Noman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

The next meeting of the Economic Development Advisory Committee will be Tuesday, August 5th.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, (Vacant) **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, August 14th.

8. PRESENTATION

Ms. Barbara Taylor-Smith, Acting Executive Director and Administrator of Housing Development and Modernization, San Francisco Housing Authority

TOPIC: Goals and plans of the Housing Authority and the impact on District 10 residents.

9. ITEMS FOR DISCUSSION

DISCUSSION regarding reaching out to domestic violence agencies that might be interested in opening up a space in the community facility. (No Action)

10. CHAIRPERSON'S REPORT

10.1 Reinstatement of Commissioner Al Norman as the Commission Member for the Facility Advisory Committee.

10.2 Appointment of Community Members to Advisory Committees

11. STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, budgetary process and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

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Southeast Community Facility Commission - August 13, 2014 - Meeting Agenda

Southeast Community Facility Commission - August 13, 2014

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, August 13, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room

San Francisco, CA 94124

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5. COMMUNICATION

Press Release: Mayor Lee Sends \$500 Million Transportation Infrastructure Bond To November 2014 Ballot

Statement: Mayor Lee's Statement on San Francisco's Consensus Minimum Wage Increase Ballot Measure

Statement: Mayor Lee's Statement on San Francisco's Consensus Housing Policy Ballot Measure

Press Release: Mayor Lee Swears in New Appointments & Reappointments To City Boards & Commissions

5.1 CORRESPONDENCE

Letter of advocacy to HUD requesting they set a higher local-hire minimum and include a neighborhood hire minimum.

Letter of invitation to Captain Robert O'Sullivan regarding concerns of the recent violence in the community and how it is being addressed.

Letter of invitation to Kofi Bonner of Lennar Urban to provide an update on the housing at the Naval Shipyard.

6. ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, August 27, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

7. ADVISORY Committees Reports

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Aulry, Greg Dooey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheing, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, July 28 and August 11th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, August 25th from 12:00 p.m. to 1:00 p.m. in the bungalow Conference Room.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee will be held on Tuesday, August 19th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton,

Siri Datta Khalsa, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, August 14th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

8. PRESENTATION

Renee Willette, San Francisco Public Utilities Commission, Special Projects Manager, External Affairs and SSIP Summer Youth Interns

TOPIC: End of Summer Project Update

9. ITEMS FOR DISCUSSION

DISCUSSION to consolidate the 5 current Advisory Committees into 3 Advisory Committees. (No Action)

DISCUSSION to invite two presenters per meeting with strict timelines. (No Action)

DISCUSSION to provide training to Commissioners regarding the Open Meeting requirements of the Sunshine Ordinance (No Action)

10. CHAIRPERSON'S REPORT

11. STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff as well as the 2013-2014 Annual Statement of Purpose & Annual Report provided to the Mayor, Board of Supervisors and the Citizens of San Francisco.

11. SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 **ADJOURNMENT:** This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale Avenue, Suite B.

Meetings and Disability Access

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Meetings are held in the evenings (6 p.m.) at 1800 Oakdale Avenue, Alex L. Pitcher, Jr. Community Room (this room is often used by government agencies and officials when scheduling town meetings). All meetings are open to the public and welcome comments from community members.

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Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

DRAFT MINUTES SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, August 13, 2014, 6:00 P.M. 1800 Oakdale Avenue, Alex Pitcher Community Room San Francisco, CA 94124

1.0 CALL TO ORDER

Chairperson Karen Chung called the Wednesday, August 13, 2014 meeting to order at 6:05 p.m.

Ms. Carla Vaughn, Commission Secretary read the Mission Statement and announced the Sunshine Ordinance rule at 6:06 p.m.

2.0 ROLL CALL AND ANNOUNCEMENT OF SUNSHINE AUDIO RECORDING POLICY

Ms. Carla Vaughn, Commission Secretary called roll at 6:07 p.m.

Commissioners Present: Karen Chung/ Bobbie Brown/ Janine Greer / Brigette R. LeBlanc / Al Norman

Commissioners Excused: LaVaughn K. King/ Eddy Zheng

Staff Present: Toye Moses, Executive Director/ Francis Starr, Management Assistant/ Carla Vaughn, Commission Executive Secretary II/ Mary Holing, Deputy City Attorney

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION

Commissioner Brigette LeBlanc moved to adopt the commission meeting minutes of Wednesday, July 23, 2014 as submitted.

Commissioner Al Norman provided the second for the motion.

The minutes of the July 23, 2014 meeting were adopted as submitted.

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4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson requested a discussion regarding public housing be placed on the next agenda. She said she would provide the resolution prior to the next meeting.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the following communication, correspondence and announcement files:

Press Release: Mayor Sends \$500 Million Transportation Infrastructure Bond to November 2014 Ballot

Statement: Mayor Lee's Statement on San Francisco's Consensus Minimum Wage Increase Ballot Measure

Statement: Mayor Lee's Statement on San Francisco's Consensus Housing Policy Ballot Measure

Press Release: Mayor Lee Swears In New Appointments & Reappointments To City Boards & Commissions

Press Release: Mayor Lee Announces Funding For Small Site Acquisition Program To Protect Longtime San Francisco Tenants

Statement: Mayor Lee's Statement on Death of Actor Robin Williams

5.1 CORRESPONDENCE

Letter of advocacy to HUD requesting they set a higher local-hire minimum and include a neighborhood hire minimum.

Letter of invitation to Captain Robert O'Sullivan regarding the recent violence in the community and how it is being addressed.

Letter of invitation to Kofi Bonner of Lennar Urban to provide an update on the housing at the Naval Shipyard.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday** August 27, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

- The Clarifier acknowledges the retirement of Richard O'Neal after 33+ years of service to the City and County of San Francisco.
- Thursday, August 21st a meeting at the Bayview Branch Library sponsored by the Committee to Rename the Library in honor of Linda Brooks-Burton.
- Saturday, September 13th "Aging While Black Forum" sponsored by Pilgrim Community Church from 10:00 a.m. to 12:00 p.m.
- Fact Sheet from the Hunters Point Naval Shipyard Radiological Program
- Annual Report

PUBLIC COMMENT

Dr. Espanola Jackson suggested the Commission set up a committee to make sure people from the community will be hired for all of the construction work that is taking place in the community. She said there was no state certified compliance officer designated for the area and the Commission should hire one. She said she would provide the name and phone number of someone to contact for more information.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doney)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner Janine Greer, Commission Member, Health, Housing and Public Safety Advisory Committee provided a brief summary from the committee meeting held on Monday, August 11th and reported plans for the upcoming community Health Fair scheduled for Saturday, October 4th 10:00 a.m. to 2:00 p.m. are moving forward. The SFPUC will help with the outreach to the neighborhood papers and media outlets. Radio stations KPOO and KBLX will be contacted as well as Bayview Newspaper, Bayview Footprints and the Sun Reporter. A 1 to 2 page informational brochure is being developed to let the general public know about the current work being done here. Updates were provided regarding the participation of Playworks, posters and flyers, data collection and the survey committee, program committee, recruiting efforts, vendor confirmation and solicitation and confirmation of donations. Kaiser Permanente will be a major donor and have helped with the recruitment of other medical organizations such as St. Mary's Hospital, St. Francis Hospital, CPMC and Sutter Health Care. The Kid Zone

will be available for the children as well as a jump-rope contest, hoop contest and face painting.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, August 25th in the bungalow conference room from 12:00 p.m. to 1:00 p.m.

Economic Development Advisory Committee, (Chair, Al Norman Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Al Norman, Chair, Economic Development Advisory Committee provided a report from his meeting with the retreat facilitators and plans to develop a Friends of the SECFC.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

Commissioner Brigitte LeBlanc, Chair, Facility Advisory Committee said there will be a meeting scheduled for September.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

The next meeting of the Outreach & Diversity Advisory Committee will be on Thursday, September 11th from 2:00 p.m. to 3:00 p.m.

Chairperson Chung introduced Steve Currie, SFPUC Workforce Development Manager who provided an overview of the highly successful SSIP CityWorks Internship Program which concluded its 3rd year with a youth presentation to the Southeast Community Facility Commission.

The SFPUC Community Benefits Department works closely with Young Community Developers, to ensure the opportunity specifically benefits youth of Bayview Hunters Point and other Southeast communities. The youth in this program have a unique opportunity to intern over the summer at either SFPUC or private sector companies working on SSIP-related projects.

The private sector engineering companies that volunteered to host summer interns include AECOM, Parsons, MWH, URS, CH2M, Black & Veatch and Davis & Associates Communications.

Interns were placed at worksites throughout San Francisco and the greater Bay Area according to their career and personal interests. The SSIP CityWorks Internship Program provides youth with work experiences that encourage them to learn more about San Francisco's aging water infrastructure. The goal of the program is to connect youth to sustainable career pathways and prepare them for job opportunities beyond the program. More than half of the summer's 21 interns are returnees from last summer's group. Even more importantly, several former SSIP CityWorks alumni have been hired into jobs at SFPUC.

Steve Currie introduced DJ Brookter, Deputy Director, Young Community Developers, the organization that has partnered with the SFPUC from the very beginning. Mr. Brookter introduced the interns who provided the presentation.

8.0 PRESENTATION

Following are the names of the interns:

Victoria Bryant/ Kalle Burton/ Chalyna Lazo/ Emily Lee/ Melanie Tan/ Christina Kung/ Ka Tim Lam/ Stephren Ragler/ Elijah Dale/ Ruth Semere/ Duane Smith/ Jeff Yee/ Curtis Rollins/ Bianca Sices/ Anisa Washington/ D'Andrei Woodard/ Terrence Zhu/ Zaria Clemmons/ Zenay Clemmons

The youth were introduced to the following fields of:

Engineering & Design/ Architecture/ Operations & Environmental Management/ Finance & Accounting/ Communications & Government

After an inspiring presentation from the youth public comment was opened.

PUBLIC COMMENT

Dolores Hogan, grandmother of D'Andrei Woodard expressed her happiness in seeing her grandson blossom and was appreciative that he was given the opportunity to be a part of the program.

9.0 ITEMS FOR DISCUSSION

There was a discussion lead by Commissioner Greer regarding her search for a Domestic Violence Agency in the community to serve residents. She reported it took several weeks to locate an agency and when she visited the location she found it dirty and unattended. She asked the Commissioners if they would be interested in advocating for a Domestic Violence Agency to be located in the Southeast Facility because of the need within the community due to the many and most recent killings in the community.

Dr. Jackson shared information regarding the funds available to the community and offered to help Commissioner Greer find contacts.

Commissioners Zheng, King and Norman offered their support of the idea after researching to find out what might already be available in the community.

The item was turned over to the Health, Housing and Public Safety Advisory Committee.

10.0 CHAIRPERSON'S REPORT

Chairperson Chung reinstated Commissioner Al Norman as the Commission Member of the Facility Advisory Committee and appointed Dr. Espanola Jackson and Mr. Robert Wood as Community Members to the Governance Advisory Committee.

Mr. James Illig was appointed as Community Member to the Health, Housing and Public Safety Advisory Committee as well as Mr. Siri Datta Khalsa to the Outreach and Diversity Advisory Committee.

Chairperson Chung referred the Commissioners to the Mayor's Policy on Commissioner Attendance and reminded them to remember to attend each meeting or contact the Commission Secretary 24 hours prior to the Commission meeting.

11.0 STAFF/DIRECTOR REPORT

Director Moses provided a report regarding staff efforts to prepare for the upcoming Health Fair and the participation of the Kaiser Foundation.

Francis Starr, Management Assistant, reported the Resource Directory was being updated and should be finished soon.

Director Moses reported the Annual Report was almost completed and would be provided to the Commission upon completion.

Dr. Espanola Jackson commented regarding the need to include the Southeast Community Facility Commission in the City and County of San Francisco Commission Directory.

Ms. Alma Robinson, California Lawyer for the Arts, asked if the Resource Directory was available on-line.

Mr. Starr responded it was not in the past however hard copies and DVD copies were available to the public.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Mr. Sam Murray, SFPUC provided a brief update regarding construction at the plant and his commitment to Commissioner Zheng to discuss the possibility of a newsletter for the Southeast Community Facility Commission.

12.0 NEW BUSINESS REQUESTS *for Future Agenda Items*

Commissioner Greer provided the following request:

- (a) Use ½ of the commission meeting time to finish the work started at the Retreat.
- (b) Advocate to HUD and the City to have a greater than 25% hiring for their revitalization project in Bayview Hunters Point and include a resident minimum.

Commissioner Zheng provided the following request:

- (a) A discussion to consolidating the current 5 committees into 3 committees.
- (b) In lieu of all of the violence in the community extend an invitation to Captain O'Sullivan and the Mayors Violence Prevention Department to advise what is being done to address the violence in the community.
- (c) Have the City Attorney provide information regarding the Commissioners eligibility to receive health insurance.

- (d) Provide training to the Commissioners on Robert's Rules of Order.
- (e) Have two presentations per meeting with strict timelines.

Commissioner King provided the following request:

- (a) Invite Lennar Urban to provide an update regarding the development at the Naval Shipyard.
- (b) Plan a retreat for February 2015 to review our work, refresh the Commission and revive the community.
- (c) Invite the SF HOPE of the Mayor's Office of Housing to advise the role of residents in public housing.

Dr. Espanola Jackson suggested the Commission invite Sergeant Yolanda Williams the new President of the Officers for Justice.

Ms. Alma Robinson, California Lawyers for the Arts announced her summer youth program hired a diverse group of youth, many from District 10, that are working throughout the City. The successful program has provided training to youth since 1993 and is an outgrowth of the Bayview District. The program has been a model to cities throughout the country.

Ms. Marlena Jackson, founder of Nexgenegirls, Inc., an organization that empowers girls to access the sciences, thanked the Commissioners for the work they are doing.

13.0 ADJOURNMENT

The meeting adjourned in silence in the memory of Ruth Coleman, wife of Dr. Arthur Coleman, the first black physician in the Bayview Community at 8:50 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Southeast Community Facility Commission - August 27, 2014 - Meeting Agenda

Southeast Community Facility Commission - August 27, 2014

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, August 27, 2014, 6:00 P.M.

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room

San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1. ROLL CALL

2. SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3. ADOPTION OF MINUTES

3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the Commission meeting of Wednesday, August 13, 2014 be approved as submitted.

4. PUBLIC COMMENT LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed

agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

5. COMMUNICATION

None.

5.1 CORRESPONDENCE

Letter of invitation to Casa De Las Madras to provide information regarding Domestic Violence in the Southeast community.

Letter of invitation to Chancellor Sam Hawgood, University of California, San Francisco, to address the Commission and provide information regarding the relationship of UCSF and the Southeast community.

6. ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, September 10, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

7. ADVISORY Committees Reports

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigette LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, August 25th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, September 8th from 12:00 p.m. to 1:00 p.m. in the bungalow

Conference Room.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee will be held on Tuesday, September 16th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton,

Siri Datta Khalsa, Barbara Ockel)

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, September 11th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

8. PRESENTATION

Presentation of a draft Memorandum of Understanding between the Southeast Community Facility Commission and the San Francisco Public Utilities Commission regarding operations of the Southeast Community Facility.

Renee Willette, Special Projects Manager, SFPUC

8.1 PROPOSED ACTION: Approve a draft Memorandum of Understanding with the San Francisco Public Utilities Commission that would define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the Southeast Community Facility and the adjacent greenhouses (located at 1150 Phelps Avenue). (Action Item)

9. PRESENTATION

Barbara Garcia, Director, San Francisco Department of Public Health

John Grgurina, CEO of San Francisco Health Plan

Belle Taylor-McGhee, Commissioner, San Francisco Health Commission

TOPIC: San Francisco Health Plan as it pertains to the residents in District 10

10. ITEMS FOR DISCUSSION

DISCUSSION to consolidate the 5 current Advisory Committees into 3 Advisory Committees. *(No Action)*

DISCUSSION to invite two presenters per meeting with strict timelines. *(No Action)*

DISCUSSION to provide training to Commissioners regarding the Open Meeting requirements of the Sunshine Ordinance *(No Action)*

11. CHAIRPERSON'S REPORT

12. STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

12.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

13.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

14.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

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Al Norman
Commissioner
Eddy Zheng
Commissioner

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**NOTICE OF CHANGE TO THE AGENDA
SOUTHEAST COMMUNITY FACILITY COMMISSION**

Wednesday, August 27, 2014

6:00 p.m. – 8:00 p.m.

Alex Pitcher Jr., Community Room
1800 Oakdale Avenue
San Francisco, CA 94124

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**Notice of Change to the August 27, 2014 Agenda
Southeast Community Facility Commission Meeting
Wednesday, August 27, 2014
6:00 p.m. – 8:00 p.m.**

NOTICE IS HEREBY GIVEN that Agenda Items #8 and #8.1 are removed from the scheduled meeting of the Southeast Community Facility Commission of Wednesday, August 27, 2014.

The item will be placed on the agenda for the Wednesday, September 24th, 2014 Commission meeting of the Southeast Community Facility Commission. We apologize if this has caused any inconvenience.

**Carla Vaughn
Commission Secretary**



Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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Executive Director
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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 10, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meetings of Wednesday, August 13 and 27, 2014 be approved as submitted.

4.0 PUBLIC COMMENT LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION

Statement: Mayor Lee's Statement On Passing Of Alvin Andrews

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

5.1 CORRESPONDENCE

Letter of invitation to Lindsey Sweetnam at Casa De Las Madras to provide information regarding Domestic Violence in the Southeast community.

Letter of invitation to Chancellor Sam Hawgood, University of California, San Francisco, to address the Commission and provide information regarding the relationship of UCSF and the Southeast community.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, September 24, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-Announcements from Commissioners and Staff.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, September 8th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, September 22 from 12:00 p.m. to 1:00 p.m. in the bungalow Conference Room.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commissioner Brigitte LeBlanc will provide a summary of the meeting held on Monday, September 8th.

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Siri Datta Khalsa, Barbara Ockel)

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, September 18th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

8.0 PRESENTATION

Mr. Tyrone Jue, Director, Communications, San Francisco Public Utilities Commission

TOPIC: How to Work in Partnership for Effective Outreach

9.0 ITEMS FOR DISCUSSION

DISCUSSION of information provided by Karen Huggins, President of the Holly Courts Resident Council and her request to make a presentation at a future Commission meeting. *(Action)*

DISCUSSION to consolidate the 5 current Advisory Committees into 3 Advisory Committees. *(No Action)*

DISCUSSION to invite two presenters per meeting with strict timelines. *(No Action)*

DISCUSSION to change the Commission meeting of November 26 to November 24 due to the Holiday Schedule. *(Action)*

10.0 CHAIRPERSON'S REPORT

11.0 STAFF/DIRECTOR REPORT

SECF staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale Avenue, Suite B.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Mos
Executive Di

Meetings and Disability Access

The Southeast Community Facility Commission meetings are held twice monthly as follows: 2nd (second) Wednesday and 4th (fourth) Wednesday of each month (unless otherwise posted at least 72 hours prior to meeting date).

Meetings are held in the evenings (6 p.m.) at 1800 Oakdale Avenue, Alex L. Pitcher, Jr. Community Room (this room is often used by government agencies and officials when scheduling town meetings). All meetings are open to the public and welcome comments from community members.

The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Street.

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Individuals with other disabilities can also be accommodated, provided advance notice is given by contacting the office of the Southeast Community Facility Commission at (415) 821-1534.

1. Sign language interpreters with at least a 48 hour notice prior to meeting.
2. Sound enhancement system with at least one-week notice prior to meeting.
3. Minutes of meeting in large print, tape form, and/or readers upon request.

Severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should contact the Accessibility Hotline at (415) 554-8925 to discuss meeting accessibility.

In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products.

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses.
Executive Director

DRAFT MINUTES SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, September 10, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, CA 94124

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SEP 24 2014

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1.0 CALL TO ORDER AND ROLL CALL

Chairperson Karen Chung called the Wednesday, September 10, 2014 meeting to order at 6:04 p.m.

Commission Secretary Carla Vaughn read the Mission Statement.

Commissioners Present: Karen Chung/ LaVaughn King/ Bobbrie Brown/ Brigitte LeBlanc

Commissioners Excused: Janine Greer / Al Norman/ Eddy Zheng

Staff Present: Toye Moses, Executive Director/ Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary/ Mary Holing, Deputy City Attorney

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY

Commission Secretary Carla Vaughn read the Sunshine Ordinance and Audio Recording Policy.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION

Commission Vice-Chair LaVaughn King moved to adopt the commission meeting minutes of Wednesday August 13 and August 27 as submitted.

Commissioner Bobbrie Brown provided the second for the motion.

Commissioner Brigitte LeBlanc abstained from the vote regarding the minutes of August 27.

The minutes of the August 13 and August 27 commission meetings were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Ms. Susan Pfeifer, Volunteer Certified Educator, Covered California, announced she would be attending the Health Fair in October and would provide information to the community regarding the benefits of enrolling in Covered California. She requested assistance from the Commission to outreach to the community to make sure individuals had affordable health insurance.

Dr. Espanola Jackson, community member suggested Ms. Pfeifer contact Mr. Sam Murray regarding outreach to the community.

Commissioner LeBlanc suggested Ms. Pfeifer contact the Chair of the Outreach and Diversity Advisory Committee as well.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement On Passing Of Alvin Andrews

Press Release: Mayor Lee Launches LatinSF Initiative

Statement: Mayor Lee's Statement On Jobs & Economic Impact Of Water Sector

5.1 CORRESPONDENCE

Letter of invitation to Lindsey Sweetnam at Casa De Las Madras to provide information regarding available services to victims of domestic violence in the Southeast community.

Letter of invitation to Chancellor Sam Hawgood, University of California, San Francisco, to address the Commission and provide information regarding the relationship of UCSF and the Southeast community.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday** September 24, 2014.

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

Dr. Espanola Jackson, community member announced the passing of her husband Mr. James Rich on August 31st. The funeral will be Saturday in Oakland at 2626 High Street at 11:00 a.m.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner LaVaughn King, Vice Chair SECFC and Chair of the Health, Housing and Public Safety Advisory Committee provided a summary of the Monday, September 8th meeting as follows:

A list has been confirmed of kid-friendly activities and school participation. Posters and flyers in English, Spanish and Chinese will be available and distributed widely throughout the community. A draft of the program has been completed with opening remarks, the dove release ceremony and a timeline/agenda for the event.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, September 15th in the bungalow conference room from 12:00 p.m. to 1:00 p.m.

Economic Development Advisory Committee, (Chair, Al Norman Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

Commissioner Brigitte LeBlanc, Chair, Facility Advisory Committee provided a summary of the meeting held on Monday, September 8th as follows:

The repast policy and procedures were discussed and it was decided the repasts would continue and the policy will be adjusted and updated. It was suggested that questions and concerns from the tenants will be forwarded to the committee and addressed in the updated policy.

The next meeting of the Facility Advisory Committee will be Thursday, September 25th.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton, Gina Fromer, Barbara Ockel, Pastor Carl Alexander)

The next meeting of the Outreach & Diversity Advisory Committee is scheduled for Thursday, September 18th from 2:00 p.m. to 3:00 p.m. in the bungalow conference room.

8.0 PRESENTATION

The scheduled presenter Mr. Tyrone Jue, Director, Communications, San Francisco Public Utilities Commission will reschedule for an upcoming meeting.

9.0 ITEMS FOR DISCUSSION

Chairperson Chung announced the discussion to invite two presenters per meeting with strict timelines and the discussion to consolidate the 5 current Advisory Committees into 3 Advisory Committees would be tabled until the next regular Commission meeting.

Staff was directed to provide a letter of invitation to Karen Huggins, President of the Holly Courts Resident Council to provide a presentation to the Commission regarding their request to receive support from the Commission for tenants to receive training, which was originally offered by the Federal Government, to be the managers of their own residencies.

Public Comment

Dr. Espanola Jackson, community member, requested support from the Commission to address the eviction of individuals in public housing. She provided a brief history of the events leading up to the current housing situation.

Robert Woods, Black Human Rights Leadership Council, commented regarding the 1500 acres of San Francisco land that Lennar Urban has received for their development purposes. He also reported they have received 30 million dollars that was meant to rebuild the Alice Griffin Housing Development. He requested the Commission make a stand on behalf of the community.

There was a discussion with Commissioners and members of the public regarding meeting dates for the month of November. The 1st option is to have only one meeting in November which would be November 12th. The second option is to have the November meetings on the 1st and 3rd Wednesday of November which would be the 5th and the 19th.

Public Comment

Dr. Espanola Jackson, community member, suggested the Advisory Committees continue to meet as scheduled.

10.0 CHAIRPERSON'S REPORT

Chairperson Chung reminded everyone the Health Fair was scheduled for October 4th. She thanked everyone for their hard work encouraged everyone to attend.

Vice-Chair King added encouragement and requested the participation of everyone to help uplift the community.

11.0 STAFF/DIRECTOR REPORT

Director Moses requested the Commission Secretary provide a list of upcoming presenters.

Carla Vaughn, Commission Secretary, provided the following list:

DATE	PRESENTERS	TOPIC
September 24, 2014	#1 Captain Sullivan #2 Renee Willette, SFPUC	#1 SFPD policy regarding the recent violence in the community. #2 MOU between SECFC and SFPUC
October 8, 2014	Marlena Jackson & Nexgenegirls	Training in the Sciences for Girls
October 22, 2014	Lacks Family (Special Meeting/Presentation in partnership with the Wellness Center)	Cell Research
November 12, 2014	Joya Balk, Manager Special Projects Ms. Davida Desmond, Executive Director of Reform & Accountability, SFUSD	Review of the status of the Willie Brown Middle School Update on the Zone Schools
November 24, 2014	(Tentative) Mary Holing, SF Deputy City Attorney	Commission Meeting Procedure for Commissioners

The commissioners were provided a memo from the Office of the City Attorney directed to all City Officials, Elected City Officials, City Boards, Commission Members and all City Department Heads. The memo is regarding political activity by city officers and employees. The Commissioners were encouraged to review the information because it is an election year and it is important to be aware of the rules regarding political activity by city officers and employees.

Francis Starr, Senior Management Assistant provided an update on the plans for the Health Fair and encouraged everyone to help distribute the flyers to insure great attendance at the event.

Commissioner Brigitte LeBlanc thanked staff for providing a list of upcoming presenters and she said it was helpful to have the information so the Outreach Advisory Committee could help inform the public of upcoming presenters.

Public Comment

Dr. Espanola Jackson, community member commented regarding the presentation of the draft MOU by Renee Willette of the SFPUC. Dr. Jackson advised she was invited to join a committee that was to discuss the MOU and make a recommendation to the Commission. She noted the Committee did not meet and therefore there was no opportunity to make a recommendation to the Commission.

In closing Dr. Jackson noted that complete information was not being given regarding the amount of sewage coming into the Southeast Plant.

Mr. Robert Woods, Black Human Rights Leadership Council commented regarding the MOU and what it means to the community. He encouraged the Commission to write their own MOU and not to accept one being written by an outside entity. He noted the Commission did not have chambers and he suggested they ask for a proper meeting room so they would not have to sit at tables.

Commissioner Brigitte LeBlanc commented regarding the on-going work on the MOU and provided a brief history regarding the creation of the draft.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, SFPUC invited the Commissioners and guests to attend the Water Works Fair sponsored by the SFPUC on Saturday, September 20th from 10 a.m. to 2 p.m.

12.0 NEW BUSINESS REQUESTS *for Future Agenda Items*

Commissioner Brigitte LeBlanc requested Chairperson Chung schedule a Governance Advisory Committee meeting to review the updated draft MOU prior to it being an action item on the agenda.

Commissioner Brigitte LeBlanc requested a letter of invitation be forwarded to LaShon Walker, Community Benefits Representative for Lennar Urban to talk about their benefits package which would include their education, housing and economic development. An invitation should also be forwarded to Dr. Veronica Hunnicutt, Chair, Mayors Hunters Point Citizens Advisory Committee. These individuals would be able to provide an update on the Shipyard Project and answer some concerns the Commission may have.

Public Comment

Dr. Espanola Jackson, community member commented on the Citizens Advisory Committee that was created by the District Supervisor. She suggested all of the Citizens Advisory groups need to meet at the same time.

Mr. James Autry, community member requested the information from Lennar Urban be provided in writing so it can be disseminated to the community.

Mr. Robert Woods, Black Human Rights Leadership Council had a question regarding the length of time Dr. Hunnicutt was the Chair of the Mayors Citizens Advisory Group.

Commissioner LeBlanc responded Dr. Hunnicutt had been in the position for 5 – 6 years.

13.0 ADJOURNMENT

The meeting was adjourned in the memory of Mr. James Rich at 7:04 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
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Eddy Zheng
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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 24, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meetings of Wednesday, September 10, 2014 be approved as submitted.

4.0 PUBLIC COMMENT LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfwater.org.

5.0 COMMUNICATION

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moses,
Executive Director

5.1 CORRESPONDENCE

Letter of invitation to Karen Huggins, President of the Holly Courts Resident Council to make a presentation at a future Commission meeting.

Letter of invitation to LaShon Walker, Lennar Community Benefits Representative.

Letter of invitation to Dr. Veronica Hunnicutt, Chair, Mayor's Hunters Point Citizen Advisory Committee.

6.0 ANNOUNCEMENTS

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10 a.m. to 2 p.m.

-The next meeting of the Southeast Community Facility Commission will be Wednesday, October 8, 2014.

-Announcements from Commissioners and Staff.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doney, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, September 15th.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on Monday, September 22 from 12:00 p.m. to 1:00 p.m. in the bungalow Conference Room.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commission meeting Brigitte LeBlanc will provide a summary of the meeting held on Thursday, September 18th.

The next meeting of the Facility Advisory Committee will be held on (TBD).

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Siri Datta Khalsa, Barbara Ockel)

Commissioner Eddy Zheng will provide a summary of the meeting held on Thursday, September 18, 2014.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

The next meeting of the Outreach & Diversity Advisory Committee will be Thursday, October 9th from 2:00 p.m. to 3:00 p.m. in the bungalow Conference Room.

8.0 PRESENTATION

Captain Robert O' Sullivan of the Bayview Police Station

TOPIC: Racial profiling and the recent upsurge of Community violence.

9.0 ITEMS FOR DISCUSSION

DISCUSSION to consolidate the 5 current Advisory Committees into 3 Advisory Committees. *(No Action)*

DISCUSSION to invite two presenters per meeting with strict timelines. *(No Action)*

DISCUSSION to change the Commission meeting of November and December due to the Holiday Schedule and specifically will the November meeting date be changed from Wednesday, November 26 to Monday, November 24 or will it be changed to the first and third Wednesday of November which will be November 5 and November 19

10.0 CHAIRPERSON'S REPORT

11.0 STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

DRAFT MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 24, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ROLL CALL

Vice-Chair LaVaughn King called the Wednesday, September 24, 2014 meeting to order at 6:06 p.m. and read the Mission Statement which was followed by the roll call

Commissioners Present: LaVaughn King/ Bobbrie Brown/ Janine Greer/ Eddy Zheng

Commissioners Excused: Karen Chung/ Brigitte LeBlanc/ Al Norman

Staff Present: Toye Moses, Executive Director/ Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary/ John Roddy, Deputy City Attorney

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY

Commission Secretary Carla Vaughn read the Sunshine Ordinance and Audio Recording Policy.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION

Commissioner Eddy Zheng moved to adopt the commission meeting minutes of Wednesday, September 10th as submitted.

Commissioner Bobbrie Brown provided the second for the motion.

The minutes of the September 10th commission meeting were adopted as submitted.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Press Release: Mayor Lee Awards Contract To Manufacture Next Generation of Muni Light Rail Vehicles to Siemens

Press Release: Mayor Lee Announces Legislation for City to Lease 250 Kearny for Homeless Veteran Housing

Press Release: Mayor Lee & President Chiu Propose Reforms to Expand & Strengthen Local Small Business Contracting

5.1 CORRESPONDENCE

Letter of invitation to Karen Huggins, President of the Holly Courts Resident Council to make a presentation at a future Commission meeting.

Letter of invitation to LaShon Walker, Lennar Community Benefits Representative.

Letter of invitation to Dr. Veronica Hunnicutt, Chair, Mayor's Hunters Point Citizen Advisory Committee.

6.0 ANNOUNCEMENTS

-The 2014 Southeast Community Facility Commission Annual Health Fair will be held on Saturday, October 4th in the Alex Pitcher, Jr. Community Room from 10:00 a.m. to 2:00 p.m.

-The next meeting of the Southeast Community Facility Commission will be **Wednesday** October 8, 2014.

-In Celebration of the 10th Anniversary of The Village, The First Annual Visitacion Valley Community Service Awards presentation will be on Sunday, September 28th from 2:00 p.m. to 4:00 p.m., First Floor Community Room, 1099 Sunnydale Avenue.

7.0 ADVISORY COMMITTEES REPORTS

Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

Commissioner LaVaughn King, Vice Chair SECFC and Chair of the Health, Housing and Public Safety Advisory Committee provided a summary of the Monday, September 22nd meeting as follows:

Commissioner Janine Greer provided information regarding the Kids Zone activities. Supplies have been secured for the school art contest and various art activities for the day of the event. Rock the Bike smoothie blenders will be provided and Francis Starr is finalizing the amount of fruit/produce needed.

Lyslynn Lacoste of BMAGIC will coordinate the volunteer orientation along with SECFC staff. More volunteers are needed.

The SFPUC/WWE labor crew will organize tables and chairs for the event and Abbey Rents has been secured to provide the tent set-up for the stage area.

The media has been contacted and flyers have been provided for outreach to promote the event.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be Monday, September 29th in the bungalow conference room from 12:00 p.m. to 1:00 p.m.

Economic Development Advisory Committee, (Chair, Al Norman Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

No report.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

No report.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbrie Brown, Community Members, Lance Burton, Gina Fromer, Pastor Carl Alexander)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee provided a summary of the September 18th committee meeting as follows:

Plans are moving forward to invite Tyrone Jue, Director, SFPUC Communications to address the Commission regarding community outreach and public relations.

There is a desire to create a quarterly e-newsletter with the initial issue providing materials provided by the facility tenants.

There was a discussion regarding eliminating two of the existing committees thereby focusing on three committees and maximizing the use of staff and commissioners.

In closing, Commissioner Zheng requested an update from the SFPUC regarding hiring an individual specifically to provide outreach support.

8.0 PRESENTATION

Vice-Chair LaVaughn King introduced Captain Robert O'Sullivan who provided a presentation regarding the recent string of violence in the community.

Captain O'Sullivan reported many of the victims are between the ages of 14 - 24 years old. There is a need to reach them and engage them in positive activities.

During the summer the Garden Project introduces life skills to youth and provides the opportunity to have positive interactions with adults.

Officer Jason Johnson has been assigned to Kiska Road and he has had a positive impact on the youth located there.

There is a program run out of the Mayor's Office called IPO. This stands for Interrupt, Predict and Organize. This program has been successful in putting young people to work.

Commissioners had the following questions:

Commissioner Eddy Zheng had a question regarding the issue of racial profiling.

Captain O'Sullivan reported the incident in question involved a traffic stop which is one of the most frequent interactions that officers have with the community.

Captain O'Sullivan said he put the individual in touch with the plain-clothes officers who initiated the stop. He noted that racial profiling is not allowed and will not be tolerated by the San Francisco Police Department.

Commissioner Eddy Zheng had a question regarding how officers interact and engage with individuals experiencing mental illness.

Captain O'Sullivan advised officers are required to take Crisis Intervention Training which is provided by Mental Health Experts.

Commissioner Eddy Zheng noted situations where individuals with mental health issues have been injured by police and this creates distrust in the community.

Captain O'Sullivan said the police carry extended range impact weapons instead of guns in situations where an individual may be episodic. This is done to prevent harm to the individual and to prevent them from harming others.

Commissioner Eddy Zheng had a question regarding the numbers of bilingual officers in the Police Department.

Captain O'Sullivan noted the diversity of cultures in the district and said the exact numbers could be provided at a later time.

Commissioner Eddy Zheng asked if services could be provided to individuals once they are arrested and released. He suggested there should be a collaboration of services for their families after they are released.

Captain O'Sullivan noted a reading program through "Reading Partners" where police participate and become role models for children that are reading below their grade level.

Director Toye Moses commented regarding the diversity of the police staff and the problem of not enough security in the neighborhood and specifically the City College campus.

Captain O'Sullivan said the Bayview Police Department staff was diverse and the teams of Housing Authority Officers were also diverse with each team having 8 officers. He noted the rank and file was reflective of the community it served. He suggested the possibility of meeting on a regular basis with tenants of the facility to discuss concerns.

Director Toye Moses suggested bringing back the Community Policing.

Vice-Chair LaVaughn King commented regarding the mental health training and asked how many officers had received training?

Captain O'Sullivan said training is held every 6 weeks and 20 – 25% of the officers have received training.

Commissioner Janine Greer wanted to know what the biggest struggle for the Bayview Police Department was and reported meeting a young man that was involved in a program that provided training for youth interested in law enforcement.

Captain O'Sullivan said stewardship and taking care of the youth is important to the officers and the police department works with local businesses to provide training to youth that are interested in law enforcement. He noted the biggest challenge for the department is gun violence and getting guns off of the streets is a constant challenge because there are so many active gangs in the community.

Questions and comments from the public were as follows:

Vanessa Banks, Vice-Chair of the SFUSD Parents Advisory Board stated a lot of elementary school children are suffering from bullying and the parents are moving their children from the schools because of this. She noted a Board of Education agenda that showed the Alive & Free Violence Prevention Program with Joe Marshall is being contracted for Paul Revere Elementary School only. She said the program needs to be available to more than just one school.

Greg Doxey, community member noted the disparity between the treatment of youth in his neighborhood and similar behavior of individuals in other neighborhoods and how they are treated different by the authorities. He shared his most recent experience with undercover police in the Bayview and stated the incident was racial profiling. He advised he and his companions were respectful but nevertheless the officers behaved unprofessionally. In closing Mr. Doxey asked if the Captain would be willing to return to the Commission and address this issue.

Captain O'Sullivan said he would be willing to return to address the Commission again. He said communication is a key component and he noted it was important to bring officers into the discussion.

There was discussion with a community member and Captain O'Sullivan regarding the truancy issues in the SFUSD and the need to engage youngsters at an earlier age.

Calvin Brooks, Bayview resident spoke regarding the treatment he received from the police because of his dreadlock hairstyle.

Vice-Chair LaVaughn King thanked Captain O'Sullivan for his presentation and she thanked the residents for their comments and attendance.

Captain O'Sullivan said he was willing to continue the conversation and keep the lines of communication open.

9.0 ITEMS FOR DISCUSSION

The discussion to consolidate the 5 current Advisory Committees into 3 Advisory Committees and the discussion to invite two presenters per meeting with strict timelines was tabled until the October 8 commission meeting.

The Commissioners discussed the meeting dates for November and December and agreed to have one meeting in November on November 12th and one meeting in December on December 10th.

10.0 CHAIRPERSON'S REPORT

None.

11.0 STAFF/DIRECTOR REPORT

Francis Starr, Senior Management Assistant provided information regarding the upcoming Health Fair. Scooters, helmets and bikes will be provided in a raffle to the community. He encouraged everyone to continue to spread the word and to attend.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Renee Willette, Special Projects Manager, External Affairs, SFPUC, reported the SFPUC website was recently updated and represents the Southeast Community Facility Commission. The new URL is www.sfwater.org/SECF. The website has four sections as follows:

- 1) Tenant Programming – Includes all tenants in the building and the greenhouses and explains what they do.
- 2) Renovations – Planned renovations for Phase Two and acknowledgment of what took place with Phase One.
- 3) Southeast Community Facility Commission - It includes Commissioner Biographies and links to the Southeast Community Facility Commission website.
- 4) History of the community center and the greenhouses – Legal information provided by the Deputy City Attorney is now available online.

Ms. Willette advised a binder would be provided to each Commissioner next week with all of the information contained on the website. More signage will be provided to create more visibility of all of the great things happening in the facility as it is being renovated and revitalized.

On September 17th the SFPUC held the first of a series of community meetings regarding the 7,000 square feet of un-programmed space in the facility. The purpose of the meeting was regarding efforts to revitalize the physical makeup of the space with renovations and capital investments and also to identify a tenant or tenant groups to occupy the remaining un-programmed space. The SFPUC has partnered with the Mayor's Office and Theo Miller to ascertain how 21st century tech video gaming job opportunities and training programs can be here to help augment and support the synergy of the other tenants that already exist in the facility. There will also be a partnership with the SECFC Facility Advisory Committee before presenting to the full Commission and the community for further discussion.

Ms. Willette thanked the SECFC staff for their participation in the recent Water Works event held at the Wastewater Treatment Plant. She stated the SFPUC was looking forward to the upcoming SECFC Health Fair and they are excited to continue their partnership with the SECFC in sponsorship of the event. The SFPUC would like to have a booth at the event and provide highlights regarding what is going on in the building.

In closing Ms. Willette commented regarding the commission discussion to restructure the Advisory Committees and suggested the following three areas be considered for effectiveness:

- Jobs and Infrastructure Economic Development
- Health and Education
- Revitalization (Physical and Programming)

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

Commissioner Eddy Zheng commented regarding the need for training for the Commissioners on Robert's Rules of Order.

Carla Vaughn, Commission Secretary advised the City Attorney was aware of the request of the Commissioners and now that the dates were set for the November and December commission meetings the City Attorney would be advised and a date would be set.

Vice-Chair LaVaughn King provided information regarding meetings and information access.

13.0 ADJOURNMENT

The meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission



SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Edwin M. Lee, Mayor

GOVERNMENT
DOCUMENTS DEPT

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, October 8, 2014, 6:00 P.M.

OCT - 6 2014

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 **SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3.0 ADOPTION OF MINUTES

3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the Commission meeting of Wednesday, September 24, 2014 be approved as submitted.

4.0 **PUBLIC COMMENT LIMITED TO 3 MINUTES:** Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Press Release: Mayor Lee & Supervisor Farrell Launch Free Wi-Fi Across 32 Of San Francisco's Parks, Plazas & Open Spaces

5.1 CORRESPONDENCE

Letter of invitation to Karen Huggins, President of the Holly Courts Resident Council to make a presentation at a future Commission meeting.

Letter of invitation to LaShon Walker, Lennar Community Benefits Representative.

Letter of invitation to Dr. Veronica Hunnicutt, Chair, Mayor's Hunters Point Citizen Advisory Committee.

Letter of invitation to Mike Neumann, Chief Operation Officer, Wu Yee Children's Services.

Letter of invitation to Susan Pfeifer, Covered California, Certified Outreach & Enrollment Counselor.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, October 22, 2014.

-Announcements from Commissioners and Staff.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner Janine Greer will provide a summary of the meeting held on Monday, September 29th and Commissioner LaVaughn King, Chair of the Health, Housing and Public Safety Advisory Committee will provide an overview of the 2014 Southeast Community Facility Health Fair.

The next meeting of the Health, Housing and Public Safety Advisory Committee TBD.

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbrie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commissioner Brigitte LeBlanc, Chair of the Facility Advisory Committee will provide a summary of the meeting held on Tuesday, October 7th.

The next meeting of the Facility Advisory Committee will be held on (TBD).

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, **Commission Member**, Commissioner LaVaughn King, **Alternate**, Commissioner Bobbie Brown, **Community Members**, Reverend Carl Alexander, Lance Burton, Siri Datta Khalsa, Barbara Ockel)

No report.

The next meeting of the Outreach & Diversity Advisory Committee TBD.

8.0 PRESENTATION

Marlena Jackson and the Nexgenegirls

TOPIC: Training in the Sciences for Girls

9.0 PRESENTATION

Emilio Cruz, Assistant General Manager Infrastructure, SFPUC

TOPIC: Biosolids Digesters Facility Project Status Update

10.0 ITEMS FOR DISCUSSION

DISCUSSION to consolidate the 5 current Advisory Committees into 3 Advisory Committees. (*No Action*)

DISCUSSION to invite two presenters per meeting with strict timelines. (*No Action*)

11.0 CHAIRPERSON'S REPORT

12.0 STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

12.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Sam Murray, Interim Facility Manager & Southeast Community Liaison, SFPUC

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses
Executive Director

If any materials related to an item on this agenda have been distributed to the Southeast Community Facility Commission after distribution of the agenda packet, those materials are available for public inspection during normal office hours at the Commission office at 1800 Oakdale Avenue, Suite B.

Meetings and Disability Access

The Southeast Community Facility Commission meetings are held twice monthly as follows: 2nd (second) Wednesday and 4th (fourth) Wednesday of each month (unless otherwise posted at least 72 hours prior to meeting date).

Meetings are held in the evenings (6 p.m.) at 1800 Oakdale Avenue, Alex L. Pitcher, Jr. Community Room (this room is often used by government agencies and officials when scheduling town meetings). All meetings are open to the public and welcome comments from community members.

The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Street.

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Individuals with other disabilities can also be accommodated, provided advance notice is given by contacting the office of the Southeast Community Facility Commission at (415) 821-1534.

1. Sign language interpreters with at least a 48 hour notice prior to meeting.
2. Sound enhancement system with at least one-week notice prior to meeting.
3. Minutes of meeting in large print, tape form, and/or readers upon request.

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Karen Chung
Chairperson
LaVaughn K. King
Co-Chair
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Tony Moses,
Executive Director

NOTICE OF MEETING CANCELLATION SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, October 22, 2014

6:00 p.m. – 8:00 p.m.

Alex Pitcher Jr., Community Room
1800 Oakdale Avenue
San Francisco, CA 94124

NOTICE OF CANCELLATION

Southeast Community Facility Commission Meeting

Wednesday, October 22, 2014

6:00 p.m. – 8:00 p.m.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, October 22, 2014 has been cancelled.

The next meeting of the Southeast Community Facility Commission is scheduled for Wednesday, November 12, 2014.

Carla Vaughn
Commission Secretary

10-17-14P04:16 RCVD

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Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

11-07-14A10:20 RCVD



GOVERNMENT
DOCUMENTS DEPT. Toye Moses, Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, November 12, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 **SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3.0 ADOPTION OF MINUTES

3.1 **PROPOSED ACTION:** Be it resolved that the minutes of the Commission meeting of Wednesday, October 8, 2014 be approved as submitted.

4.0 **PUBLIC COMMENT LIMITED TO 3 MINUTES:** Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgov.org.

5.0 COMMUNICATION

Press Release: Mayor Lee Activates New Pedestrian Safety Measures On Sixth Street

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Statement: Mayor Lee's Statement On Voter Approval of San Francisco's Minimum Wage Increase Ballot Measure

5.1 CORRESPONDENCE

Letter of invitation to Marvin Robinson, Radio Talk Show Host and Community Advocate
Letter of support to Harlan Kelly, General Manager, San Francisco Public Utilities Commission
advocating tenancy in the Southeast Community Facility Commission building for the Nexgenegirls.

6.0 ANNOUNCEMENTS

- The next meeting of the Southeast Community Facility Commission will be Wednesday, December 10, 2014.
- Announcements from Commissioners and Staff.

7.0 ADVISORY COMMITTEES REPORTS

Governance Advisory Committee, (Chair, Commissioner Karen Chung, **Commission Members**, Commissioner Brigitte LeBlanc, Commissioner LaVaughn King, **Community Members**, James Autry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

The next meeting of the Governance Advisory Committee will be held on (TBD).

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, **Commission Member**, Commissioner Janine Greer, **Alternate**, Commissioner Eddy Zheng, **Community Members**, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

Commissioner LaVaughn King will provide a summary of the meeting held on Monday, October 20th.

Director Moses and Commissioner King will present the Certificate of Appreciation to Eleanore C. Fernandez for her work and commitment to the SECFC 7th Annual Health Fair.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on (TBD).

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, **Commission Member**, Commissioner Eddy Zheng, **Alternate**, Commissioner LaVaughn King, **Community Members**, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, **Commission Member**, Al Norman, **Alternate**, Commissioner Bobbie Brown, **Community Members**, John Chung, Steve Good, Siri Datta Khalsa, Robert Woods.)

Commissioner Brigitte LeBlanc, Chair of the Facility Advisory Committee will provide a summary of the meeting held on Wednesday, October 29th.

The next meeting of the Facility Advisory Committee will be held on (TBD).

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Outreach & Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner La Vaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Siri Datta Khalsa.)

No report

The next meeting of the Outreach & Diversity Advisory Committee TBD.

8.0 PRESENTATION

Ms. Davida Desmond, SFUSD, Assistant Superintendent of Superintendent Zone/ Bayview, Ms. Joya Balk, SFUSD, Manager Special Projects, Mr. Demetrius Hobson, Principal, Willie Brown Middle School,
TOPIC: Update on the Zone Schools & Review of the status of the Willie Brown Middle School

9.0 ITEMS FOR DISCUSSION

DISCUSSION to plan a Community Party with the SECFC for the Holiday. *(No Action)*

DISCUSSION to assess the direction of the Southeast Community Facility Commission. *(No Action)*

10.0 CHAIRPERSON'S REPORT

Decision regarding the consolidation of the 5 current Advisory Committees into 3 Advisory Committees.
Decision regarding extending two presenter invitations per meeting with strict timelines.

11.0 STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Andrea Tacdol, SFPUC Facility Manager & Southeast Community Liaison

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Meetings and Disability Access

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Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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Executive Director

REC-3 114

DRAFT MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, November 12, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

1.0 CALL TO ORDER AND ROLL CALL

Chairperson Karen Chung called the Wednesday, November 12, 2014 meeting to order at 6:10 p.m.

Commission Secretary Carla Vaughn, read the Mission Statement which was followed by the roll call.

Commissioners Present: Karen Chung/ Bobbrie Brown/ Janine Greer/ Brigette LeBlanc/ Al Norman/ Eddy Zheng

Commissioners Excused: LaVaughn King

Staff Present: Toye Moses, Executive Director/ Francis Starr, Senior Management Assistant/ Carla Vaughn, Commission Executive Secretary/ John Roddy, Deputy City Attorney

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY

Commission Secretary Carla Vaughn read the Sunshine Ordinance and Audio Recording Policy.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION

Commissioner Al Norman moved to adopt the commission meeting minutes of Wednesday, October 8, 2014 as submitted.

Commissioner Janine Greer provided the second for the motion.

The minutes of the October 8, 2014 commission meeting were adopted as submitted.

Chairperson Karen Chung welcomed former Commissioners Louise Jones and Dr. Harrison Parker.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

None.

5.0 COMMUNICATION

Ms. Carla Vaughn, Commission Secretary announced the communication, correspondence and announcement files:

Press Release: Mayor Lee Activates New Pedestrian Safety Measures on Sixth Street

Statement: Mayor Lee's Statement on Voter Approval of San Francisco's Minimum Wage Increase Ballot Measure

Press Release: Mayor Lee Celebrates City's Lease of 250 Kearny for Homeless Veteran Supportive Housing

5.1 CORRESPONDENCE

Letter of invitation to Marvin Robinson, Radio Talk Show Host and community advocate.

Letter of support to Harlan Kelly, General Manager, San Francisco public Utilities Commission advocating tenancy in the Southeast Community Facility Commission building for the Nexgenegirls organization.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be **Wednesday** December 10, 2014. There will be one meeting in December due to the Holiday schedule.

-Informational meeting regarding the cleanup at the Hunters Point Naval Shipyard and Yosemite Slough sites scheduled for Monday, November 17, 6:00 – 8:30 p.m. in the Alex Pitcher, Jr. Community Room

7.0 ADVISORY COMMITTEES REPORTS

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Governance Ad-Hoc Committee, (Chair, Commissioner Karen Chung, Commission Member, Commissioner Brigitte LeBlanc, Alternate, Commissioner LaVaughn King, Community Members, Alma Robinson, Siri Datta Khalsa, Greg Doxey)

No report.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz

Commissioner Janine Greer, Commission Member of the Health, Housing and Public Safety Advisory Committee provided a brief report summarizing the Annual Health Fair which was held on Saturday, October 4th.

Economic Development Advisory Committee, (Chair, Al Norman Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, ShamannWalton)

Commissioner Al Norman reported Mayor Lee will visit the former Candlestick Park site on Monday, November 17th to break ground on a new shopping mall. The community is encouraged to attend and provide their input.

Dr. Toye Moses introduced Eleanore C. Fernandez, SECFC Committee Coordinator, and the recipient of a Certificate of Recognition from the SFPUC Wastewater Enterprise Department for her work organizing the 2014 Southeast Community Facility Commission Annual Health Fair.

The Certificate of Recognition was presented to Ms. Fernandez by Commissioner Janine Greer on behalf of the Health, Housing and Public Safety Advisory Committee which oversees the annual event.

Ms. Fernandez thanked the SECFC staff, SFPUC staff and everyone that had been a part of the planning and organizing of the event.

Facility Advisory Committee, (Chair, Commissioner Brigitte R. LeBlanc, Commission Member, (Vacant), Alternate, Commissioner Bobbie Brown, Community Members, Steve Good, Siri Datta Khalsa, Robert Woods)

Commissioner Brigitte LeBlanc, Chair of the Facility Advisory Committee provided a report from the Monday, October 29, 2014 meeting. There were 25 people in attendance and the three items discussed were computer coding, entrepreneurship/accelerators and gaming. The skills needed for these jobs will be offered at classes in this community.

This is an opportunity to create the type of environment parents want for their children. The next Facility Advisory Committee meeting will be scheduled in January.

Outreach and Diversity Advisory Committee, (Chair, Commissioner Eddy Zheng, Commission Member, Commissioner LaVaughn King, Alternate, Commissioner Bobbie Brown, Community Members, Lance Burton)

Commissioner Eddy Zheng, Chair of the Outreach & Diversity Advisory Committee said the lack of quorum prevented a meeting. He said meetings would be continued when a quorum was available.

Commissioner Brigitte LeBlanc encouraged those present in the audience to sign in and provide contact information so they would be able to stay informed and receive information from the Commission.

Chairperson Karen Chung announced the following:

Public Comment

Kelley Lewis, community member commented regarding being laid off from a previous job and asked if the jobs coming into the community would be available to individuals living in the community.

Dr. Espanola Jackson, community advocate commented regarding the lack of a state federal certified compliance officer to make sure jobs are available in the community. She referred to the HUD Section 3 guidelines.

8.0 PRESENTATION

Chairperson Karen Chung welcomed the presenters from the San Francisco Unified School District.

Ms. Emily Wade-Thompson, Supervisor of Family & Community Engagement for the Zone-Bayview provided the objectives for the presentation as, "Share our schools and teams, celebrate our best practices and review our next steps." Ms. Wade-Thompson introduced Ms. Desmond, Assistant Superintendent of the Superintendent's Bayview-Zone Schools who provided an update on the Bayview-Zone schools and introduced the Bayview Zone Support Team as follows:

Dongshil Kim, Executive Director/ Emily Wade-Thompson, Supervisor of Family and Community Engagement/ Kristen Caputo, Program Administrator in Language Arts/ Swaicha Chanduri, Instructional Coach in Mathematics/ Susan DeCastro, Instructional

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Coach, Hope SF, EED, Math/ Janice Jones-Mitchell, Instructional Coach, Hope SF, EED, Math/ Karen Murray, Child Welfare Attendance Liaison/ Mrs. Crayton, Administrative Assistant

The SFUSD vision for student success is that every student who enrolls in a Superintendent Zone-Bayview school will graduate from high school, be ready for college and career, and be equipped with the skills for 21st century success.

There are six schools in the Bayview-Zone.

Ms. Emily Wade-Thompson provided information regarding school attendance and the best practices that are in place as follows:

<i>Personalized Approach</i>	-	Calls and home visits for all absentees
<i>Celebration & Recognition</i>	-	Excellent Attendance Ceremony twice a year/ Monthly Smoothie Parties at each school/ Recognition of Excellent and Most Improved Records
<i>Strategic Support</i>	-	Uniforms/ Transportation/ School Attendance

Ms. Desmond introduced the staff from the Bayview Zone Schools who provided the new common core standards that will be implemented in each school.

Tamitrice Rice-Mitchell, Principal, Charles Drew Preparatory Academy – *Early Education* – more preschool classes/ begin early with academics, social skills and relationships with families – create environments that encourage learning.

Natasha Flint-Moore, Principal, G.W. Carver Elementary – *Literacy* – full implementation of the common core – listening, speaking, reading, writing and word study with a comprehensive approach to literacy with readers and writers workshops.

Sonny Wong, Assistant Principal, G.W. Carver Elementary – *Literacy* – provide robust classroom libraries where students read and write in every subject, with notebooks, math journals, science logs, and social studies reports.

Imani Cooley, Principal, Malcolm X Academy – *Math* – common core math implementation places an emphasis on thinking mathematically and encourages many approaches to solving problems.

Stacy Afflick, Principal, and Rebecca Padilla, Assistant Principal, Paul Revere College Preparatory – *Science* – learning is “hands on”, exploratory and inquiry based. Students maintain science notebooks for observation and data collection in Earth science, physical science and life science.

Jeremy Hilinski, Principal, and Jennifer Sethasang, Assistant Principal, Bret Harte Elementary – Partnerships - focus on community partnerships to strengthen the school's capacity to serve students and their families. Following are some of these organizations: HOPE SF/ Urban Strategies/ Tzu Chi Foundation/ Education Outside/ Bay Area Community Resources/ San Francisco Symphony Adventures in Music/ America SCORES/ Reading Partners/ Playworks/ Superstar Health/ Seneca health Services, and many more.

Silvia Cordero, Principal, and Benjamin Klaus, Assistant Principal, El Dorado Elementary School – Wellness Center – A place for solving conflicts, cooling down and encouraging wellness, caring adults who help children develop social/emotional skills, personal attention and follow up on each child's progress, over 900 students visited the Wellness Center & returned to class successfully.

Ms. Emily Wade-Thompson introduced Demetrius Hobson, Principal and Joya Balk, Project Manager of the Willie L. Brown, Jr. Middle School.

Mr. Hobson thanked Ms. Desmond and Ms. Wade-Thompson. A graduate of Morehouse College Mr. Hobson's mantra, Education = Liberation is born of his desire to create a peaceful school, promote a positive mindset and develop a productive culture. The building will be completed in June 2015 and will open for instruction to 200 6th graders on August 18, 2015. The instruction will expand to 600 6th to 8th graders by 2017 and is located on the corner of Silver Ave. & Revere Ave. in the Bayview. Extended day and summer programming will be available with a support team of dynamic teachers and leaders.

Mr. Hobson joins the Zone Schools Team with an extensive background in Math and Science. He provided a site plan showing a community hub, covered lunch area, gardens, science lab, full gymnasium, wellness center, music-art room and classroom building.

Ms. Balk is working with the school district to ensure children from the Bayview have an opportunity to enroll in the Willie L. Brown, Jr., Middle School. Ms. Balk provided a summary of the process to enroll in Willie L. Brown, Jr., Middle School.

Chairperson Karen Chung thanked all of the teachers for their presentation and opened the floor to the Commissioners for questions.

Commissioners LeBlanc, Greer and Zheng had questions regarding the wait list, the excitement of having this new school in the community and moving forward and continuing to engage the parents.

Mr. Hobson said having before and after school programming allows consistency for students.

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Director Toye Moses questioned how truancy would be addressed.

Mr. Hobson said internal perimeters were set to make sure classes were exciting enough to motivate the students to attend regularly.

Director Moses suggested using mentorship to engage the students as well.

Chairperson Chung asked how schools are chosen to be in the Superintendents Zone and if grants were provided?

Ms. Balk referenced a commitment from the School District for the Willie L. Brown, Jr. Middle School.

Commissioner LeBlanc shared some marketing tips and referred Mr. Hobson to Radio Talk Show Host Marvin Robinson and the Nexgenegirls.

Dr. Espanola Jackson voiced concern and suggesting screening all of the children from the Bayview Hunter's Point for toxins. She also suggested everyone stay away from Herrods Head Park.

There was a discussion regarding school uniforms and a newsletter.

Mr. Hobson advised it would be up to the parents as to whether or not uniforms would be used.

There was a discussion regarding after school programs.

Mr. Hobson advised there would be programming before and after school.

Virginia Marshall thanked Mr. Hobson, Theo Miller, the Bayview principals and the Southeast Community Facility Commission staff. She also noted the election of Shamann Walton to the School Board.

9.0 ITEMS FOR DISCUSSION

Commissioner Zheng led a discussion regarding the possibility of hosting a community celebration that would include the building tenants in partnership with the SFPUC, possibly an open house in January.

Andrea Tacdol, SFPUC said a holiday party was discussed in the last tenants meeting. She offered to make the date of the next tenants meeting available to staff to collaborate in a planning meeting.

Commissioner LeBlanc requested the SECFC be a part of the branding process for all events held at the Southeast Community Facility Commission.

Commissioner Greer led a discussion regarding using part of the Commission meeting to discuss the direction of the Commission and how the various committees can support each other and work together.

Commissioner LeBlanc suggested alternating the Committee Chairs and Co-Chairs every 6 months to allow more understanding between Commissioners as to what the other Committees are doing and providing a better service to the community.

John Roddy, Deputy City Attorney advised that the Chair and the Executive Director have the authority to set the Commission meeting agendas.

Commissioner LeBlanc suggested Commissioner Greer forward her suggestions to the Chair and the Executive Director through email.

10.0 CHAIRPERSON'S REPORT

Chairperson Chung presented her decision regarding the consolidation of the 5 current Advisory Committees as follows:

- The Governance Ad-Hoc Committee which was originally intended to be temporary will now be combined with the Facility Advisory Committee.
- The Health, Housing & Public Safety Advisory Committee will remain.
- The Economic Development Advisory Committee will remain.
- The Outreach & Diversity Advisory Committee will be eliminated and the Commissioners will take over the role of engaging the community and encouraging attendance and participation at the Commission and Committee meeting.

Chairperson Chung presented her decision regarding extending invitations to two presenters per meeting as follows:

- There will be one presenter per meeting.

There was a discussion regarding the MOU as an upcoming item and Commissioner LeBlanc suggested the MOU be the only item placed on the agenda.

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A discussion continued regarding procedure and the need to include the SECFC branding on all outgoing announcements regarding meetings going on at the facility.

John Roddy, Deputy City Attorney provided the following summary of the discussion:

- The Southeast Community Facility Commission wants no more than one presentation at each Commission meeting.
- The Southeast Community Facility Commission wants the MOU to go to the Governance Ad-Hoc Committee before it comes before the full Commission.

There was more discussion regarding the Governance Ad-Hoc Committee and the responsibility of the Committee.

11.0 STAFF/DIRECTOR REPORT

Dr. Toye Moses, Executive Director said there had been a smooth transition and staff was looking forward to working with Andrea Tacdol the new Facility Manager.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Ms. Andrea Tacdol, Southeast Community Engagement Coordinator and Building Manager provided background information and said she is looking forward to working with the Commission. Her previous work was with the Bayview Heal Zone a healthy eating active living project of Kaiser Permanente in conjunction with the Department of Public Health.

In closing Ms. Tacdol said she is looking forward to working with the Commission and she wants the building to remain a community building with the community feeling ownership of it.

12.0 NEW BUSINESS REQUESTS *for Future Agenda Items*

None.

13.0 ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II
Southeast Community Facility Commission

Karen Chung
Chairperson
LaVaughn K. King
Co-Chair
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

**SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO**

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

**NOTICE OF MEETING CANCELLATION
SOUTHEAST COMMUNITY FACILITY COMMISSION**

Wednesday, November 26, 2014

6:00 p.m. – 8:00 p.m.

Alex Pitcher Jr., Community Room
1800 Oakdale Avenue
San Francisco, CA 94124

SF
572
#1
11/26/14
cancelled

NOTICE OF CANCELLATION

Southeast Community Facility Commission Meeting

Wednesday, November 26, 2014

6:00 p.m. – 8:00 p.m.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, November 26, 2014 has been cancelled to accommodate holiday scheduling

The next meeting of the Southeast Community Facility Commission is scheduled for Wednesday, December 10, 2014.

**Carla Vaughn
Commission Secretary**

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Karen Chung
Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigitte R. LeBlanc
Commissioner
Al Norman
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Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



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Executive Director

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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, December 10, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

AGENDA

Request for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission secretary. Requests are given "first come, first serve" priority and speakers may be limited to three minutes.

1.0 ROLL CALL

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised the Chairperson may remove any person(s) from the meeting room responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION: Be it resolved that the minutes of the Commission meeting of Wednesday, November 12, 2014 be approved as submitted.

4.0 PUBLIC COMMENT LIMITED TO 3 MINUTES: Members of the public may address the commission up to three minutes on matters under the jurisdiction of the Commission not on today's agenda. Speakers shall address their remarks to the Commission as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or matter you wish the Commission or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Commissions attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or Cvaughn@sfgwater.org.

5.0 COMMUNICATION

Statement: Mayor Lee's Statement on Violence During Ferguson Protests In San Francisco

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

Statement: Mayor Lee's Statement Commemorating World Aids Day

Press Release: Mayor Lee Launches Congestion Management Strategy

Statement: Mayor Lee's Statement On President Obama's Selection of San Francisco As Climate Action Champion

5.1 CORRESPONDENCE

Letter of support to Harlan Kelly, General Manager, San Francisco Public Utilities Commission advocating tenancy in the Southeast Community Facility Commission building for the Nexgenegirls.

6.0 ANNOUNCEMENTS

-The next meeting of the Southeast Community Facility Commission will be Wednesday, January 14, 2015.

-Announcements from Commissioners and Staff.

-The City College Southeast Center is collecting Toys for Children to be distributed at their Christmas Event on Thursday, December 11, from 11:00 am until 1:00 pm. They have requested SECFC provide gifts for children ages 2 – 4 years. If you would like to contribute there is a gift box located in the SECFC office.

-The SFPUC Annual Food Drive commenced November 24 and will continue through December 19. A large red bin is located in the SECFC office for your canned food contributions.

7.0 ADVISORY COMMITTEES REPORTS

Governance-Facility Advisory Committee, (Interim-Chair, Commissioner Brigitte LeBlanc, Commission Members, Commissioner Karen Chung, Commissioner LaVaughn King, Community Members, James Autry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

Commissioner Brigitte LeBlanc will provide a report from the Friday, December 5, 2014 meeting of the Governance Advisory Committee.

Health, Housing & Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Eddy Zheng, Community Members, Dan Goldman, Louise C. Jones, Lyslynn LaCoste, Dr. Harrison Parker, Onika Shabazz, Veronica Shepard)

No report.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on (TBD).

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

8.0 PRESENTATION

Ms. Karen Huggins, President, Holly Courts Resident Council

TOPIC: Certification for Public Housing Residents in Management of Public Housing

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

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Toye Moses,
Executive Director

9.0 ITEMS FOR DISCUSSION

Update discussion to plan a Community event with the SECFC and the SFPUC for the holiday. *(No Action)*

Update discussion to assess the direction of the Southeast Community Facility Commission. *(No Action)*

10.0 CHAIRPERSON'S REPORT

11.0 STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Renee Willette, SFPUC Special Projects Manager, External Affairs – Discussion of the Memorandum of Understanding between the SECFC and the SFPUC.

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

13.0 ADJOURNMENT: This agenda and all minutes can be viewed at <http://www.sfgov.org/sefacility>. Agenda, Minutes, and attachments are also available at the commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Phone (415) 821-1534.

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Meetings and Disability Access

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

AMENDED NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, December 10, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunity, health, safety, welfare of residents in the Southeast Sector of the City and to promote diversity and the health, safety as well as professional development of its employees.

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AGENDA

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1.0 ROLL CALL

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5.0 COMMUNICATION

Statement: Mayor Lee's Statement on Violence During Ferguson Protests In San Francisco

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Statement: Mayor Lee's Statement Commemorating World Aids Day

Press Release: Mayor Lee Launches Congestion Management Strategy

Statement: Mayor Lee's Statement On President Obama's Selection of San Francisco As Climate Action Champion

5.1 CORRESPONDENCE

Letter of support to Harlan Kelly, General Manager, San Francisco Public Utilities Commission advocating tenancy in the Southeast Community Facility Commission building for the Nexgenegirls.

6.0 ANNOUNCEMENTS

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-Announcements from Commissioners and Staff.

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-The SFPUC Annual Food Drive commenced November 24 and will continue through December 19. A large red bin is located in the SECFC office for your canned food contributions.

7.0 ADVISORY COMMITTEES REPORTS

Governance-Facility Advisory Committee, (Interim-Chair, Commissioner Brigitte LeBlanc, Commission Members, Commissioner Karen Chung, Commissioner LaVaughn King, Community Members, James Autry, Greg Doherty, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

Commissioner Brigitte LeBlanc will provide a report from the Friday, December 5, 2014 meeting of the Governance Advisory Committee.

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No report.

The next meeting of the Health, Housing and Public Safety Advisory Committee will be held on (TBD).

Economic Development Advisory Committee, (Chair, Commissioner Al Norman, Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner LaVaughn King, Community Members, Eli Goldman, Tempe Priestly, Shamann Walton)

No report.

The next meeting of the Economic Development Advisory Committee (TBD).

8.0 PRESENTATION

Ms. Karen Huggins, President, Holly Courts Resident Council

TOPIC: Certification for Public Housing Residents in Management of Public Housing

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor

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Toye Moses,
Executive Director

9.0 ITEMS FOR DISCUSSION

Update discussion to plan a Community event with the SECFC and the SFPUC for the holiday. *(No Action)*
Update discussion to assess the direction of the Southeast Community Facility Commission. *(No Action)*

10.0 CHAIRPERSON'S REPORT

11.0 STAFF/DIRECTOR REPORT

SECFC staff will provide updates on the current activities, operations, and services provided by the Southeast Community Facility Commission staff.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Renee Willette, SFPUC Special Projects Manager, External Affairs – Discussion of the Draft Memorandum of Understanding between the SECFC and the SFPUC.

11.2 **PROPOSED ACTION:** Approve a draft memorandum of understanding with the San Francisco Public Utilities Commission that would define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the Southeast Community Facility and the adjacent greenhouses (located at 1150 Phelps Avenue). *(Action Item)*

12.0 NEW BUSINESS REQUESTS for Future Agenda Items

(This item is to allow Commissioners & staff to suggest/introduce agenda items for future consideration)

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SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

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Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

DRAFT MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, December 10, 2014, 6:00 P.M.
1800 Oakdale Avenue, Alex Pitcher Jr., Community Room
San Francisco, CA 94124

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1.0 CALL TO ORDER AND ROLL CALL

Chairperson Karen Chung called the Wednesday, December 10, 2014 meeting to order at 6:05 p.m.

Acting Commission Secretary LeAnn Prifti, read the Roll Call which was followed by the Mission Statement.

Commissioners Present: Karen Chung/ LaVaughn King/ Bobbrie Brown/ Al Norman/ Eddy Zheng/ Brigitte LeBlanc (6:12 p.m.)

Commissioners Excused: Janine Greer

Staff Present: Toye Moses, Executive Director/ Francis Starr, Senior Management Assistant/ LeAnn Prifti, Acting Commission Secretary/ John Roddy, Deputy City Attorney

2.0 SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY

Acting Commission Secretary LeAnn Prifti read the Sunshine Ordinance and Audio Recording Policy.

3.0 ADOPTION OF MINUTES

3.1 PROPOSED ACTION

Commissioner LaVaughn King moved to adopt the commission meeting minutes of Wednesday, November 12, 2014 as submitted.

Commissioner Al Norman provided the second for the motion.

The minutes of the November 12, 2014 commission meeting were adopted as submitted.

Chairperson Karen Chung read the Public Comment rules and invited Public Comment.

4.0 PUBLIC COMMENT IS LIMITED TO 3 MINUTES

Dr. Espanola Jackson provided a Parcel Boundary map to the Commissioners advising she had also provided a copy to Mayor Lee. The map outlines changes to the parcel boundaries of the Hunters Point Shipyard. Dr. Jackson advised a section from Parcel A had been added to Parcel B and the Parcel A section has not been properly decontaminated. She invited the Commissioners to attend a meeting on December 17th at 1050 Gilman (Bret Harte Elementary School) to discuss the Shipyard and the Alice Griffith property which is built on a landfill.

Angela Thomas, member of the Wealth and Disparities Committee of SEIU, Local 1021 introduced herself to the Commissioners and advised she will be attending meetings on a regular basis.

Rashon Sturdivant, President Student Council, Southeast Campus, City College announced the father of Michael Brown would be speaking at Third Baptist Church on Sunday, December 14 and everyone interested in supporting the family was invited to attend.

5.0 COMMUNICATION

Ms. LeAnn Prifti, Acting Commission Secretary announced the communication, correspondence and announcement files:

Statement: Mayor Lee's Statement on Violence During Ferguson Protests in San Francisco

Statement: Mayor Lee's Statement Commemorating World Aids Day

Press Release: Mayor Lee Launches Congestion Management Strategy

Statement: Mayor Lee's Statement on President Obama's Selection of San Francisco as Climate Action Champion

Press Release: Mayor Lee Appoints Miguel Gamiño as City's Chief Information Officer

Press Release: Mayor Lee Announces City's Five Year Financial Plan to Invest in San Francisco's Future

5.1 CORRESPONDENCE

Letter of support to Harlan Kelly, General Manager, San Francisco Public Utilities Commission advocating tenancy in the Southeast Community Facility Commission building for the Nexgenegirls organization.

6.0 ANNOUNCEMENTS

-The Southeast Community Facility building will be closed Thursday, December 11th due to a major storm set to hit the Bay Area late December 10th. The facility will reopen Friday, December 12th.

-The next meeting of the Southeast Community Facility Commission will be **Wednesday** January 14, 2015.

-City College/Southeast Campus is collecting toys for children to be distributed at their Christmas Event on Thursday, December 11, from 11 a.m. to 1 p.m. They are requesting SECFC provide gifts for children ages 2-4 years old. If you would like to contribute there is a gift box located in the SECFC office.

-The SFPUC Annual Food Drive commenced November 24 and will continue through December 19. A large red bin is located in the SECFC office for your canned food contributions.

Chairperson Chung announced the Global Children's Foundation would be distributing bicycles to children in the community on January 8th at the Bayview Police Station.

7.0 ADVISORY COMMITTEES REPORTS

Governance-Facility Advisory Committee, (Interim-Chair, Commissioner Brigitte LeBlanc, Commission Member, Commissioner Karen Chung, Commissioner LaVaughn King, Community Members, James Atry, Greg Doxey, Dr. Espanola Jackson, Siri Datta Khalsa, Alma Robinson, Robert Woods)

Commissioner Brigitte LeBlanc, Interim-Chair provided a summary report from the meeting held on December 5th. The MOU between the SECFC and the SFPUC was discussed. Commissioner LeBlanc acknowledged the hard work of the Committee that began the process of working on the draft MOU under the guidance of former Commission Chair Willie B. Kennedy.

The next meeting of the Committee will be in January and the issue of community repasts will be addressed at that time.

Health, Housing and Public Safety Advisory Committee, (Chair, Commissioner LaVaughn King, Commission Member, Commissioner Janine Greer, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Michele Davis, Veronica Shepard, Lyslynn LaCoste, Harrison Parker, Onika Shabazz)

Commissioner LaVaughn King, Chair of the Health, Housing and Public Safety Advisory Committee announced the 2015 Health Fair would be held on Saturday, October 3rd and the planning meeting dates will be provided soon.

Economic Development Advisory Committee, (Chair, Al Norman Commission Member, Commissioner Eddy Zheng, Alternate, Commissioner Karen Chung, Community Members, Dan Goldman, Tempe Priestly, Lyslynn LaCoste, Shamann Walton)

Commissioner Al Norman announced meetings to plan the 2015 Job Fair would be provided after the 1st of the year.

8.0 PRESENTATION

Chairperson Karen Chung introduced Karen Huggins, President, Holly Courts Resident Council and CEO, San Francisco Tenants Union.

Ms. Huggins requested adding Resident Management of Public Housing Training to the City College/Southeast Campus curriculum. She reported the San Francisco Housing Authority is going through a transition in a Rental Assistance Demonstration Program (RAD) which sells and privatizes public housing buildings to non-profits and for-profit organizations. The residents are requesting to become a part of the RAD process.

Ms. Huggins requested on behalf of the public housing residents that City College/Southeast Campus offer the curriculum for the Certification of Property Managers for Public Housing (PHM) as well as a letter from the Commission to the Mayor requesting money be diverted from the Mayor's Office of Housing and SF HOPE to be put in an account to offer scholarships and stipends to residents of the San Francisco Housing Authority to take the appropriate classes at City College/Southeast Campus.

Ms. Huggins said training is important in any organization and this has been reiterated by community leaders in the past as a key to the success of their organizations. Although residents bring a wide range of skills to resident management, many need training in the basic business and management skills that are crucial for running a housing development effectively. Residents desire leadership training and training in the nuts and bolts of managing a public housing development. While some of the pioneering resident management groups have proven that residents can teach themselves what they need to know to make resident management succeed, residents could function in these positions more effectively and sooner if more training were provided in areas such as property management, community organizing, financial management and organizational development.

Ms. Huggins provided hand-outs displaying the 118 units of the Holly Courts Community. The hand-outs also provided information regarding surveys that were completed with the residents. Of the current 118 units, 62 surveys have been completed. The results showed 21 households that are looking for work, 22 households that have offered to help within the community, 10 households with children attending local schools, 5 households that need translation services, 16 households that are actively involved in a fitness program, 18 households involved in afterschool programs and 15 households requiring senior services.

Ms. Huggins provided a summary of her experience as a resident manager at Alice Griffith before the program was dropped by the SF Housing Authority. The money earmarked for resident manager training was diverted to The Mayor's Office of Housing and SF HOPE.

Chairperson Chung thanked Ms. Huggins for her presentation and said the issue would be placed on a future agenda for discussion.

Commissioner Zheng suggested Ms. Huggins engage the City College Dean regarding programming to include Resident Management of Public Housing Training.

Commissioner King said funds were mismanaged and after the hiring of Mr. Davis things began to change. She thanked Ms. Huggins for her presentation.

Public comment followed with closing comments by Dr. Espanola Jackson, community activist who stated the programs started in the community were taken to City Hall by Dwayne Jones.

An unidentified female speaker commented regarding gentrification.

9.0 ITEMS FOR DISCUSSION

Commissioner Zheng led a discussion regarding the possibility of hosting a community event to celebrate the resiliency of the community in partnership with the SFPUC, possibly an Open House in the New Year.

Commissioner LeBlanc reminded the Commissioners they had decided to look at the month of January for this event.

Commissioner King announced turkeys would be provided to the community on December 17th at Olivet Baptist Church.

Commissioner Zheng suggested there should be a subcommittee meeting to discuss the possible dates available for this event.

Dr. Moses suggested creating an Ad-Hoc committee to plan the event.

Commissioner LeBlanc asked staff to follow up with the Commissioners to make sure there was representation from the Commission.

Commissioner King said Veronica Shepard was involved as well as Commissioner Zheng.

Commissioner Zheng and Commissioner King made it clear the invitation was for volunteers to assist with the giveaway.

Commissioner Zheng volunteered to help and suggested the SFPUC Facility Manager volunteer as well.

Commissioner King volunteered to be a back-up volunteer.

10.0 CHAIRPERSON'S REPORT

Chairperson Chung reported on the success of the 2014 Health and Job Fairs and wished everyone Happy Holidays.

11.0 STAFF/DIRECTOR REPORT

Dr. Toye Moses, Executive Director said the Mayor was pleased with the progress of the Commission. The resource directory is being updated and the 7th annual SECFC Directory will be available by June. Much time has been spent working on the MOU.

11.1 SAN FRANCISCO PUBLIC UTILITIES COMMISSION STAFF REPORT & GENERAL UPDATE

Ms. Renee Willette, Special Projects Manager, External walked the Commission through a brief summary of the Memorandum of Understanding between the SECFC and the SFPUC. The work has been a collaborative effort and the common goal has been to define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the SECF and the adjacent greenhouses located at 1150 Phelps Avenue.

Ms. Willette summarized the most recent changes to the MOU.

Ms. Willette read the following paragraph from the document which captures the spirit and hope of the shared document:

"Building off our shared history, the SECFC and the SFPUC commit to continue working together with a spirit of mutual cooperation. We believe this partnership will best serve the needs of residents living in the Bayview Hunters Point Neighborhood, will maximize community and resident use of the Facility and adjacent Greenhouses and will ensure proper care and maintenance of both the Facility and Greenhouses. As a result, the SFPUC and the SECFC desire to memorialize the following agreed upon provisions relative to the operations and programming at the Facility and adjacent Greenhouses."

A section by section walk-through of the document was provided as follows:

- I. Recognition of Mission, Vision and Purpose**
- II. Understanding the Needs of the Bayview Hunters Point Neighborhood**
- III. Developing Guidance for Use of the Facility and Greenhouses**

Ms. Willette read Item v. of Section III as follows:

"To clarify costs of operating the facility, the SFPUC will provide an annual SECF and Greenhouse expenditure and revenue report to the SECF Commission. This report will include all rental revenue received by the lessees, as well as all costs associated with staffing the building and commission, maintenance, security and utility usage. A representative from the SFPUC General Manager's Office shall provide this initial report to the SECF Commission within two months of the signing of this Memorandum of Understanding."

- IV. Common Goals for Building Maintenance and Commission Work**
- V. Review and Modify Staffing Plan to Ensure Performance Goals are Achieved for the SECF Building and Commission**
- VI. Annual Joint Commission Meetings and SECFC President Updates**
- VII. Term of the Agreement**

There were comments from Commissioners Eddy Zheng and Karen Chung who thanked Ms. Willette for including and addressing the items the community had raised.

Andrea Tacdol, SFPUC Southeast Community Engagement Coordinator & SECF Building Manager, provided a general update and announced the building would be closed on December 11th due to the severe storm warning. Ms. Tacdol reported there were ongoing problems with the elevator, boiler, water leaks, etc. There will be a renovations process and these issues will be dealt with at that time.

Tenant meetings are ongoing and the tenants are kept abreast of the building maintenance status.

In the coming month the repast event security issue will be addressed and recommendations that have been compiled will be discussed with the SECFC. Ms. Tacdol requested the item be placed on the agenda of an upcoming meeting.

Ms. Tacdol reported there is continued collaboration with the Mayor's Office regarding the possibility of bringing a tech organization to the Bayview to provide training to the community. There are plans for community events such as a youth mixer and an adult senior coffee hour.

Dr. Espanola Jackson, community activist commented regarding the original purpose of the college/facility and the use of the funds provided by the tenant leases.

Alma Robinson, Director, California Lawyers for the Arts, Bayview resident and community member of the Governance-Facility Advisory Committee spoke regarding beginning the work of establishing the MOU.

The MOU began with Commissioner Willie B. Kennedy two years ago and would have the SECF function as an independent body with the SFPUC fulfilling the fiduciary responsibility to fulfill the mitigation measures.

In 1996 the City Charter amendment and Mayoral action established the SFPUC's jurisdiction over the San Francisco Clean Water Program and responsibility for operating, overseeing and maintaining the greenhouses and the SECF.

The SFPUC receives guidance on community needs and programming options for the facility and greenhouses from the Southeast Community Facility Commission, a community advisory board appointed by the Mayor.

Ms. Robinson encouraged the Commission to accept the opportunity to be a part of a bigger agency that has a lot of resources and move forward.

Rashon Sturdivant, President of Student Council at City College/Southeast Campus spoke regarding the need to work together and not forget the College was here first.

Karen Huggins, President Holly Courts Resident Council, suggested tabling the MOU until more information regarding the College was available.

Ms. A. Fernandez Smith, SFPUC, Director, Community Benefits Program, spoke in support of the MOU and noted the City College/Southeast Campus was an intricate part of the MOU collaboration.

11.2 PROPOSED ACTION:

Commissioner Brigitte LeBlanc moved to approve the draft MOU between the SECFC and the SFPUC that will define and formalize the roles and responsibilities of the respective organizations pertaining to the operations and programming at the Southeast Community Facility and the adjacent greenhouses located at 1150 Phelps Street.

Commissioner Eddy Zheng provided the second for the motion.

The votes of the Commissioners were as follows:

Commissioner Karen Chung	-	Yes
Commissioner LaVaughn King	-	Yes
Commissioner Bobbie Brown	-	Yes
Commissioner Brigitte LeBlanc	-	Yes
Commissioner Al Norman	-	Yes
Commissioner Eddy Zheng	-	Yes

Commissioner Brigitte LeBlanc requested the necessary signatures be provided so the MOU could be forwarded to Harlan Kelly, SFPUC, General Manager.

12.0 NEW BUSINESS REQUESTS *for Future Agenda Items*

Commissioner LaVaughn King requested a letter of invitation to Ken Mitchell of TURF on behalf of the Jr. 49's to provide a report regarding their fundraising activities and their overall experience in participating in the playoffs in Florida. She added she would like to see a billboard in the community of the team as well as Old Skool Café. Commissioner King also requested a billboard to honor Lynn Westry, the first member of the city's Crisis Response Team, (Department of Public Health) who helps families cope with the trauma of violent death.

Commissioner Eddy Zheng requested a Statement in support of the individuals advocating for justice and more oversight of the Police Department.

PUBLIC COMMENT

Alma Robinson, Director, California Lawyers for the Arts, reminded the Commission of the youth development program provided through her organization which recruits youth and places them in arts internships. Recruitment for next summer is beginning.

This is a paid summer internship. Last year two students were subjected to police harassment. The youth made a 16 minute video about this experience and some police have viewed it and feel it should be a part of the police academy training. The Commission is invited to view the video and show it at a future Commission meeting. The program is funded by DCYF (Department of Children, Youth and Families) and the video will be forwarding it to all of their groups because it has tips regarding how to behave when the police stop you and clearly this is a survival issue.

Commissioner LeBlanc requested the meeting close in memory of The Honorable Willie B. Kennedy, former President of the Commission, elected member of the San Francisco Board of Supervisors who is dearly missed and all of the past Commissioners for their hard work and never ending belief in the Community.

13.0 ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Carla Vaughn, Commission Executive Secretary II and
LeAnn Prifti, Acting Commission Secretary
Southeast Community Facility Commission

	October		November		December	
Incorrect delivery						
Financial Times	8	30%	5	21%	12	50%
Investor's Business Daily	7	30%	12	67%	11	52%
New York Times	19	61%	6	20%	13	42%
San Francisco Chronicle	24	80%	29	97%	31	100%
Total	58	52%	52	51%	67	63%

Correct delivery

Financial Times	19	19	12
Investor's Business Daily	16	6	10
New York Times	12	24	18
San Francisco Chronicle	6	1	0
	53	50	40

Q4 2014	
25	33%
30	48%
38	41%
84	92%
177	55%

50

32

54

7

143

Karen Chung
Chairperson
La Vaughn K. King
Co-Chair
Bobbie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner
Eddy Zheng
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Edwin M. Lee, Mayor



Toye Moses,
Executive Director

NOTICE OF MEETING CANCELLATION SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, December 24, 2014

6:00 p.m. – 8:00 p.m.

Alex Pitcher Jr., Community Room
1800 Oakdale Avenue
San Francisco, CA 94124

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12/24/14
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NOTICE OF CANCELLATION

Southeast Community Facility Commission Meeting

Wednesday, December 24, 2014

6:00 p.m. – 8:00 p.m.

NOTICE IS HEREBY GIVEN that the scheduled meeting of the Southeast Community Facility Commission of Wednesday, December 24, 2014 has been cancelled to accommodate holiday scheduling.

The next meeting of the Southeast Community Facility Commission is scheduled for Wednesday, January 14, 2015.

Carla Vaughn
Commission Secretary

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